

MEETING OF THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
MINT HILL TOWN HALL
4430 MINT HILL VILLAGE LANE
JULY 16, 2015
7:00 P.M.

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADDITION, DELETION OR ARRANGEMENT OF AGENDA ITEMS
4. APPROVE MINUTES OF JUNE 11, 2015 REGULAR MEETING
5. CONSENT AGENDA: (A) ACCEPT JUNE TAX COLLECTOR'S REPORT; (B) ACCEPT MARCH, APRIL AND MAY TREASURER'S REPORT AND FINANCIALS; (C) ACCEPT CONTRACT TO AUDIT ACCOUNTS; (D) APPROVE RESOLUTION DECLARING SURPLUS PROPERTY; AND (E) APPROVE ALLIANCE OF SOUTH CHARLOTTE COMMUNITIES REQUEST FOR FY16 MEMBER CONTRIBUTION
6. PUBLIC HEARING ON #ZC15-2, FILED BY PAUL SLEIMAN OF S.T.O. PARTNERS, REQUESTING CONDITIONAL ZONING APPROVAL FOR A DRIVE THROUGH FACILITY IN DOWNTOWN
7. PUBLIC COMMENTS**
8. DISCUSSION AND DECISION ON MODIFICATIONS TO THE NOISE ORDINANCE
9. OTHER BUSINESS/COUNCIL MATTERS
10. ADJOURNMENT

** In accordance with North Carolina General Statutes and/or local Ordinances, a public hearing is required/scheduled on this agenda item. Public comments related to this item have been or will be heard during the scheduled public hearing. Time allotted each speaker may be limited due to length of agenda. **Up to one hour has been reserved for comments from the public on matters of general interest, or agenda items other than those for which a public hearing is required as noted above. **Individuals wishing to speak under "Public Comments" must sign up (on the sheet provided in the lobby) prior to the meeting being called to order. Speakers will be limited to two minutes per person, and recognized in the order in which they sign up.***

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
JUNE 11, 2015**

The Board of Commissioners of the Town of Mint Hill met in regular session on Thursday, June 11, 2015 at 7:00 p.m. in the Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.
Commissioners: Lloyd Austin, Carl M. Ellington, Richard Newton and Katrina (Tina) W. Ross
Town Attorney: Kevin M. Bringewatt
Town Manager: Brian L. Welch
Planning Director: John Hoard
Police Chief: Tim Ledford
Fire Chief: David Leath
Town Clerk: Michelle Wells Farrar

CALL TO ORDER, INVOCATION AND PLEDGE

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. Following the invocation offered by Commissioner Austin, Mayor Biggers led the Pledge of Allegiance to the Flag of the United States of America.

ORDER OF BUSINESS

Addition, Deletion or Arrangement of Agenda Items: None.

Approval of May 12, 2015 Called Meeting and May 14, 2015 Regular Meeting: Upon the motion of Commissioner Ross, seconded by Commissioner Austin, the Board unanimously approved the minutes of May 12, 2015 Called Meeting and May 14, 2015 Regular Meeting.

Consent Agenda: (a) Accept May Tax Collector's Report and (b) Budget Amendment: Commissioner Ross asked to pull item (b).

Upon the motion of Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously approved the May Tax Collector's Report. (Copy filed with minutes of record.)

Commissioner Ross asked what caused the need for a budget amendment. Manager Welch said the mast arms at the crosswalk were more than what we had contracted to pay; the Town only paid \$150,000.

Commissioner Ross asked why the Board hadn't received a treasurer's report recently. Manager Welch said Ms. Sergel, Finance Director, had been working on bank reconciliations. Thousands of tax refund checks were being reconciled and a treasurer's report would be in the next packet.

Upon the motion of Commissioner Ross, seconded by Commissioner Ellington, the Board unanimously approved item (b) budget amendment.

Public Hearing on #ZC15-2, Filed by Paul Sleiman of S.T.O. Partners, Requesting Conditional Zoning Approval for a Drive Through Facility in Downtown: Mr. Hoard said the applicant had asked for the Public Hearing to be continued until July.

Public Hearing on Town of Mint Hill Budget for Fiscal Year Ending June 30, 2016: Manager Welch provided the following totals per Fund: General Fund, \$11,235,238; Powell Bill Fund \$704,500; Stormwater Fund \$458,590; Infrastructure Fund \$50; and, Tourism Fund \$180,500.

Manager Welch said the proposed tax rate for the upcoming budget year was \$.27 cents per \$100 valuation and the \$10 registered motor vehicle fee would remain the same.

Commissioner Ross asked about the proposed plan to shift the way sales tax was distributed across North Carolina. Manager Welch said, if the plan was passed, the amount would decrease for Mint Hill but only in the final years. Fortunately the population was projected to increase during the same time period. He was unsure of the momentum of the legislation but would continue to be aware of any action taken. Commissioner Ross asked what the current reserve fund amount was for the Town. Manager Welch stated municipalities were required to keep roughly 8% or 1/12th of the annual budget as a reserve. He estimated the Town had four million or close to 40% in reserve.

There being no public comments, Mayor Biggers closed the Public Hearing on Town of Mint Hill budget for fiscal year ending June 30, 2016.

Public Comments: None.

Discussion and Decision on #ZC14-14, Filed by the Town of Mint Hill, to Allow a Text Amendment Regarding Family Care Home Distance Separation: Mr. Hoard stated the text amendment was discussed at the retreat in March. The purpose of the text amendment was to establish a minimum separation distance of 2,640 feet (.5 miles) between Family Care Home facilities and create a Family Care Home development option. The Planning Board had given the Text Amendment a favorable recommendation in May.

Family Care Home (SR Residential District-Table of Permitted Uses)

*Add 7.1.13 cross reference

Add Section 7.1.13- Establish minimum distance

Add Family Care Home Subdivision (CD Residential District-Table of Permitted Uses)

*Add 7.2.32 cross reference

Add new Section 7.2.32 –Specify development shall follow subdivision requirements

Add Family Care Home Subdivision to Section 2.4 Terms Defined in this Ordinance.

Family Care Home Subdivision *A subdivision development consisting of four or more residential lots, subdivided in accordance with the Mint Hill Subdivision regulations,*

created for the purpose of permitting Family Care Homes in close proximity with one another. The development shall be owned and operated by a single entity.

Upon the motion made by Commissioner Austin, seconded by Commissioner Ross, the Board unanimously approved #ZC14-14, filed by the Town of Mint Hill, to allow a Text Amendment Regarding Family Care Home Distance Separation.

Discussion and Decision on Modifications to the Noise Ordinance: Chief Ledford stated the Board had discussed the Noise Ordinance at the retreat in March. At that time, the Board had been contacted by residents about the current noise ordinance. The neighbors had stated a hardship was being caused by their neighbors, who were in their opinion, violating the noise ordinance. A new ordinance would allow for better enforcement and tougher penalties. Chief Ledford stated the current ordinance was subjective which made it harder to enforce. He stated the Town of Matthews used the City of Charlotte's ordinance as a guide to enhance the way they dealt with noise complaints. Chief Ledford stated Matthews had modified the Charlotte ordinance slightly. He recommended the draft presented to provide a finite number as to reduce the subjectivity. The equipment would need to be purchased and calibration would be required.

The Board discussed at length what amplified sound meant and the decibel levels assigned (as suggested by the Centers for Disease Control and Prevention) to minimize damage to an individual's hearing. The Board discussed what would be considered a normal level and examples were given of noise produced from their businesses. Chief Ledford said the noise would be assessed from the point where the complaint was made and/or the property line. Manager Welch stated the ordinance was to protect the integrity of both of the parties involved. The Board had many questions regarding the penalties for habitual offenders or chronic offenders. The Board was concerned about the rules in place to protect the surrounding residents. Attorney Bringewatt and Chief Ledford offered to modify the ordinance and bring it back to the Board at the next meeting. Chief Ledford stated chronic violations had not been a major issue for the Town but instead had been sporadic. Commissioner Newton wondered if the ordinance was necessary and Mayor Biggers stated the ordinance was to endure the police had the tools needed to enforce the ordinance without subjectivity. The Chief said the City of Charlotte had used the ordinance since 2000 and the Town of Matthews adopted their ordinance in 2011.

The Board agreed by consensus that Chief Ledford and the Town Attorney Kevin Bringewatt should explore the habitual offender criteria and present an updated draft to be considered in July.

Appointments to the Planning Board and the Park and Recreation Committee: Mayor Biggers stated Mr. Tony Long and Mr. Brad Simmons had expressed interest in being reappointed to the Planning Board as their terms were set to expire on June 30, 2015. Mr. Roger Hendrix, the ETJ representative, also expressed interested in being recommended to Mecklenburg County to be reappointed to the Planning Board. Ms. McMahan was not seeking re-appointment as she was moving out of Mint Hill.

Upon the motion made by Commissioner Austin, seconded by Commissioner Newton, the Board unanimously re-appointed Mr. Tony Long and Mr. Brad Simmons to the Planning Board with terms expiring June 30, 2017.

Upon the motion made by Commissioner Austin, seconded by Commissioner Newton, the Board unanimously recommended Mr. Roger Hendrix to Mecklenburg County to be re-appointed as the ETJ representative for the Mint Hill Planning Board with a term expiring June 30, 2017

Commissioner Ross asked about the applications received. She noted two applications were older than two years and one did not meet the 30 day minimum requirement based on the Board policy. Mayor Biggers instructed Ms. Farrar to please update the application when she spoke with the applicants when they asked to be considered for appointment. He also instructed Ms. Farrar to not place applications received 30 days prior to the meeting in the packets for consideration.

Upon the motion made by Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously appointed Chapman “Chip” Todd to the Planning Board.

Mayor Biggers stated Mr. Ray Thompson, Ms. Sandy Barnett and Mr. Bryan Burns had expressed interest in being reappointed to the Park and Recreation Committee as their terms were set to expire on June 30, 2015.

Upon the motion made by Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously re-appointed Mr. Ray Thompson, Ms. Sandy Barnett and Mr. Bryan Burns with terms expiring June 30, 2017.

Consider Adopting FY16 Budget for the Town of Mint Hill: Manager Welch offered to answer any questions the Board regarding the FY16 proposed Budget. The Board had no questions.

Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously adopted the FY16 budget for the Town of Mint Hill.

Mayor Biggers appreciated the hard work Manager Welch had put into the budget and said he had done a good job. The Mayor thanked the department heads, too.

Other Business/Council Matters: Commissioner Austin stated he had attended the Chamber of Commerce meeting and the Park and Recreation Committee meeting.

Commissioner Ross said she had missed the May meeting because she was in New York attending the graduation of her son. The Mint Hill Volunteer Fire Department (MHVFD) had responded to 233 EMS calls and 91 Fire calls for the month of April. The MHVFD had responded to 388 EMS calls and 110 Fire calls for the month of May. She stated Movies on the Lawn had spectacular attendance. Art Around the Block had standing room only crowds. She reminded everyone of the Farmers Market on Saturday mornings from 9-1 at the Mint Hill Historical Society. She stated the last Coffee with a Cop was very well attended and the next

one would be July 7th at 9 a.m. at Publix. She stated Mint Hill Madness had run very well and the weather was beautiful. She had attended the opening of the last section of I-485. She said the Art Exhibit at Town Hall would be open from 6-7 on Saturday night June 13th before June Tunes. Sunday Afternoon in the Park would be held August 23, 2015 at Wilgrove Park. She invited everyone to attend public information meeting about a proposed 230 acre Nature Preserve located at 15700 Thompson Road, on Monday, June 15, 2015 from 6:00 P.M. to 8:00 P.M. at the Mint Hill Presbyterian Church; 8528 Brief Road.

Commissioner Ellington attended the Planning Board meeting and Mint Hill Madness. He stated Mint Hill Madness was a very nice event and he thanked the individuals who made it all possible.

Commissioner Newton attended Mint Hill Madness and said it was excellent. He spoke with roughly 75% of the vendors and thanked them for being part of the event.

Manager Welch stated he would pass along the thanks for Mint Hill Madness to Mr. Dalton Taylor, Ms. Sheryl Smith and the others that worked so hard to make it successful. The annexation of Iron Gate, Pleasant Valley and Plantation Falls was moving forward at the Legislative level.

Chief Ledford stated a truck had overturned on Thompson Road. He said Police, Fire and Public Works were all working hard to correct the situation and open the road.

Mayor Biggers stated a memorial service for Captain Glenn Richard Cook, U.S. Air Force, had been held at Sunset Memorial Gardens in Mint Hill on May 31, 2015. Captain Cook had graduated from Garinger High School in 1963 and from the Citadel in 1967. He was killed in Viet Nam, on October 21, 1969 when his O-2 Skymaster aircraft went down in battle. His remains were never found. His sister, Jan Cook Bradley, stated their parents Frank and Eleanor had waited on him and had sent missionaries to find information about his crash that would lead to his remains. Unfortunately their parents passed away before a memorial service was held. In addition to his sister, Captain Cook was survived by a son born after his plane went down. Mayor Biggers thanked the Fire and Police Departments for their cooperation, support and attendance at the service. He had received many comments about the service with more than 300 individuals in attendance to remember Captain Cook. Mayor Biggers stated he could have seen himself with the same assignments, if he had graduated two years earlier. He expressed appreciation for all those who came out to honor Captain Cook.

Mayor Biggers said his mom had suffered a collapsed lung. The lung was healing although she was currently fighting an infection. He thanked the Fire Department for taking good care of her.

Adjournment: Upon the motion of Commissioner Ross, seconded by Commissioner Ellington, the Board unanimously agreed that the meeting be adjourned. Mayor Biggers adjourned the meeting at 7:50 p.m.

Michelle Wells Farrar, CMC, Town Clerk

TAX COLLECTOR'S REPORT FOR JUNE 2015

Please see attached reports from County regarding taxes collected on behalf of the Town of Mint Hill. The following is a summary of the collections during the month of June 2015:

Current/Prior Year Real Estate/Personal Property**:	\$25,565.42
Interest Collected on All Taxes:	\$1,391.45
Registered Motor Vehicle Tax (less 1.5%***):	\$285.05
Registered Motor Vehicle Fee (less 1.5%***):	\$46.72
Total Collected During June 2015	\$27,288.64

** Personal Property other than registered motor vehicles.

***In accordance with State Statutes, County receives 1.5% for billing/collecting vehicle tax/fee.

Report Parameters:

Date Sent to Finance Start: **6/1/2015**

Date Sent to Finance End: **6/30/2015**

Abstract Type: **BUS,IND,PUB,REI**

Tax District: **MINT HILL**

Tax Year: **ALL**

Year For: **2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991**

Collapse

Districts: **N**

Default Sort-By: **Tax Year**

Grouping: **Tax District,Levy Type**

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)	Unpaid Balance (\$)		

TAX DISTRICT: MINT HILL LEVY TYPE: LATE LIST PENALTY

2015	0.00	0.00	0.00	1,348.44	1,348.44	0.00	1,348.44	0.00	0.00	16.54 %	83.46 %
			0.00	0.00		0.00	0.00	0.00	1,125.43		
2014	2,112.76	0.00	0.00	618.04	2,231.74	0.00	2,742.95	0.12	2.39	76.34 %	23.66 %
			0.00	12.15		0.00	0.00	2.39	528.09		
2013	1,746.82	0.00	0.00	737.20	2,425.68	0.00	2,487.29	0.08	0.64	81.07 %	18.93 %
			0.00	3.27		0.00	0.00	0.64	459.16		
2012	1,697.77	0.00	0.00	768.08	2,395.15	0.00	2,469.01	0.00	0.00	86.52 %	13.48 %
			0.00	3.16		0.00	0.00	0.00	322.96		
2011	2,129.19	0.00	0.00	3,171.44	3,898.33	0.00	5,301.44	4.40	18.14	91.79 %	8.21 %
			0.00	0.81		0.00	0.00	18.14	319.87		
2010	3,083.01	0.00	0.00	4,286.80	7,889.36	0.00	9,144.88	0.00	0.00	59.64 %	40.36 %
			0.00	1,775.07		0.00	0.00	0.00	3,183.91		
2009	2,072.67	0.00	0.00	209.41	1,753.13	0.00	2,291.43	0.00	0.00	84.81 %	15.19 %
			0.00	9.35		0.00	0.00	0.00	266.25		
2008	1,537.94	0.00	0.00	2,217.57	3,553.85	0.00	3,755.51	0.00	0.00	91.62 %	8.38 %

			0.00	0.00		0.00	0.00	0.00	297.95		
2007	1,562.60	0.00	0.00	554.83	1,883.60	0.00	2,117.43	0.00	0.00	91.59 %	8.41 %
			0.00	0.00		0.00	0.00	0.00	158.47		
2006	1,859.22	0.00	0.00	7,511.65	9,045.91	0.00	9,370.87	1.78	4.07	97.61 %	2.39 %
			0.00	0.00		0.00	0.00	4.07	215.85		
2005	1,220.48	0.00	0.00	395.41	1,583.99	0.00	1,615.89	0.00	0.00	89.57 %	10.43 %
			0.00	0.00		0.00	0.00	0.00	165.22		
2004	1,167.95	0.00	0.00	132.15	1,293.46	0.00	1,300.10	0.00	0.00	91.68 %	8.32 %
			0.00	0.00		0.00	0.00	0.00	107.65		
2003	909.62	0.00	0.00	509.91	1,334.00	0.00	1,419.53	0.00	0.00	91.27 %	8.73 %
			0.00	0.00		0.00	0.00	0.00	116.47		
2002	135.80	0.00	0.00	137.86	244.85	0.00	273.66	0.00	0.00	69.90 %	30.10 %
			0.00	0.00		0.00	0.00	0.00	73.69		
2001	131.41	0.00	0.00	4.13	114.50	0.00	135.54	0.00	0.00	5.87 %	94.13 %
			0.00	0.00		0.00	0.00	0.00	107.78		
2000	119.41	0.00	0.00	5.72	106.84	0.00	125.13	0.00	0.00	17.18 %	82.82 %
			0.00	0.00		0.00	0.00	0.00	88.48		
Subtot.	21,486.65	0.00	0.00	22,608.64	41,102.83	0.00	45,899.10	6.38	25.24	81.66 %	18.34 %
			0	1,803.81		0.00	0.00	25.24	7,537.23		

TAX DISTRICT: MINT HILL LEVY TYPE: TAX

2015	0.00	343.44	0.00	60,296.53	59,702.80	60,296.53	0.00	0.00	13,266.99	28.55 %	71.45 %
			0.00	0.00		0.00	0.00	13,266.99	42,660.25		
2014	5,791,215.02	3,513.73	0.00	12,837.46	5,626,538.61	5,812,976.97	0.00	410.89	5,596.86	99.20 %	0.80 %
			2,905.54	8,924.49		0.00	0.00	8,502.40	44,911.49		
2013	5,718,131.77	3,289.78	0.00	5,867.71	5,527,552.01	5,726,697.56	0.00	275.81	-490.03	99.49 %	0.51 %
			3,002.03	2,698.08		0.00	0.00	2,512.00	28,289.66		
2012	5,662,797.95	3,791.21	0.00	16,553.46	5,494,121.86	5,765,060.73	0.00	63.43	-2,145.95	99.54 %	0.46 %
			2,585.43	85,709.32		0.00	0.00	439.48	25,360.94		
2011	5,673,909.72	5,791.31	0.00	9,241.61	5,420,989.98	5,700,662.42	0.00	206.97	-3,148.23	99.63 %	0.37 %
			3,994.86	17,511.09		0.00	0.00	846.63	20,241.33		

2010	5,118,690.81	0.00	0.00	17,717.18	5,127,938.83	5,165,668.74	0.00	118.37	401.90	99.49 %	0.51 %
			0.00	29,260.75		0.00	0.00	401.90	26,236.14		
2009	5,012,669.43	0.00	0.00	1,119.79	5,005,982.23	5,021,015.15	0.00	149.30	569.21	99.75 %	0.25 %
			0.00	7,225.93		0.00	0.00	569.21	12,589.93		
2008	4,804,965.61	0.00	0.00	17,907.96	4,816,204.02	4,824,762.21	0.00	95.80	270.78	99.76 %	0.24 %
			0.00	1,888.64		0.00	0.00	270.78	11,414.16		
2007	4,503,833.29	0.00	0.00	4,529.97	4,462,509.20	4,508,363.26	0.00	0.00	0.00	99.80 %	0.20 %
			0.00	0.00		0.00	0.00	0.00	9,119.93		
2006	4,144,511.82	0.00	0.00	34,034.25	4,161,985.14	4,178,546.07	0.00	17.78	40.65	99.79 %	0.21 %
			0.00	0.00		0.00	0.00	40.65	8,587.31		
2005	3,895,131.33	0.00	0.00	15,803.93	3,903,099.02	3,910,935.26	0.00	0.00	0.00	99.80 %	0.20 %
			0.00	0.00		0.00	0.00	0.00	7,948.49		
2004	3,631,356.78	0.00	0.00	28,923.83	3,651,252.24	3,660,280.61	0.00	0.00	0.00	99.84 %	0.16 %
			0.00	0.00		0.00	0.00	0.00	5,947.58		
2003	3,533,766.80	0.00	0.00	12,524.77	3,531,443.74	3,546,291.57	0.00	0.00	0.00	99.84 %	0.16 %
			0.00	0.00		0.00	0.00	0.00	5,811.08		
2002	77,647.79	0.00	0.00	516.10	77,620.98	78,163.89	0.00	0.00	0.00	96.22 %	3.78 %
			0.00	0.00		0.00	0.00	0.00	2,935.13		
2001	23,357.80	0.00	0.00	16.11	23,073.62	23,373.91	0.00	0.00	0.00	89.32 %	10.68 %
			0.00	0.00		0.00	0.00	0.00	2,465.03		
2000	29,281.21	0.00	0.00	70.94	29,169.23	29,352.15	0.00	0.00	0.00	89.24 %	10.76 %
			0.00	0.00		0.00	0.00	0.00	3,138.08		
Subtot.	57,621,267.13	16,729.47	0.00	237,961.60	56,919,183.51	58,012,447.03	0.00	1,338.35	14,362.18	99.55 %	0.45 %
			12487.86	153,218.30		0.00	0.00	26,850.04	257,656.53		

TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE

2014	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		100.00	0.00	0.00	0.00		
2013	70.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		70.00	0.00	0.00	0.00		
2011	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %

			0.00	0.00		10.00	0.00	0.00	0.00		
2010	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		10.00	0.00	0.00	0.00		
2006	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		10.00	0.00	0.00	0.00		
2005	60.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		60.00	0.00	0.00	0.00		
Subtot.	260.00	0.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	100 %	0 %
			0	0.00		260.00	0.00	0.00	0.00		
Total	57,643,013.78	16,729.47	0.00	260,570.24	56,960,546.34	58,012,447.03	45,899.10	1,344.73	14,387.42	99.53 %	0.47 %
			12,487.86	155,022.11		260.00	0.00	26,875.28	265,193.76		

Signature (Tax Collector) _____

TR-401F Net Collections Report

NCPTS V4

Report Parameters:

Date Sent to Finance Start: **6/1/2015**

Date Sent to Finance End: **6/30/2015**

Abstract Type: **RMV**

Tax District: **MINT HILL**

Tax Year: **ALL**

Year For: **2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991**

Collapse Districts: **N**

Default Sort-By: **Tax Year**

Grouping: **Tax District,Levy Type**

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	1.5% Admin	Net Amt Due	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)			Unpaid Balance (\$)		
TAX DISTRICT: MINT HILL LEVY TYPE: TAX													
2014	3,294.04	0.00	0.00	0.00	2,938.96	3,320.91	0.00	0.00			0.00	96.41 %	3.59 %
				26.87		0.00	0.00	0.00			105.38		
2013	322,077.93	0.00	0.00	0.00	317,114.93	322,077.93	0.00	25.64			165.80	97.63 %	2.37 %
				0.00		0.00	0.00	165.80			7,508.25		
2012	550,264.19	0.00	0.00	0.00	542,323.54	550,419.11	0.00	9.88			51.16	98.42 %	1.58 %
				154.92		0.00	0.00	51.16			8,569.23		
2011	513,213.51	0.00	0.00	0.00	506,501.35	513,307.88	0.00	15.47			64.96	98.83 %	1.17 %
				94.37		0.00	0.00	64.96			5,941.59		
2010	488,951.08	0.00	0.00	0.00	481,869.52	489,518.80	0.00	0.00			0.00	98.46 %	1.54 %
				567.72		0.00	0.00	0.00			7,417.57		
2009	501,368.74	0.00	0.00	0.00	494,162.07	502,170.92	0.00	0.00			0.00	98.58 %	1.42 %
				802.18		0.00	0.00	0.00			7,004.52		
2008	542,235.83	0.00	0.00	0.00	534,007.05	542,859.70	0.00	2.88			7.47	98.72 %	1.28 %
				623.87		0.00	0.00	7.47			6,837.62		
2007	570,743.61	0.00	0.00	0.00	555,961.15	573,148.45	0.00	0.00			0.00	97.92 %	2.08 %
				2,404.84		0.00	0.00	0.00			11,585.04		
2006	545,204.67	0.00	0.00	0.00	538,006.19	549,611.45	0.00	0.00			0.00	98.18 %	1.82 %
				4,406.78		0.00	0.00	0.00			9,782.54		

2005	228,095.33	0.00	0.00	0.00	223,747.26	229,740.47	0.00	0.00			0.00	97.77 %	2.23 %
			0.00	1,645.14		0.00	0.00	0.00			4,988.84		
Subtot.	4,265,448.93	0.00	0.00	0.00	4,196,632.02	4,276,175.62	0.00	53.87	0.81	53.06	289.39	98.34 %	1.66 %
			0	10,726.69		0.00	0.00	289.39	4.34	285.05	69,740.58		
TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE													
2014	690.00	0.00	0.00	0.00	689.12	0.00	0.00	0.00			0.00	92.74 %	7.26 %
			0.00	10.00		700.00	0.00	0.00			50.00		
2013	111,822.63	0.00	0.00	0.00	110,798.20	0.00	0.00	11.19			71.19	96.51 %	3.49 %
			0.00	0.00		111,822.63	0.00	71.19			3,862.64		
2012	197,645.01	0.00	0.00	0.00	195,899.90	0.00	0.00	5.74			29.66	97.25 %	2.75 %
			0.00	30.00		197,675.01	0.00	29.66			5,391.61		
2011	193,644.99	0.00	0.00	0.00	192,190.64	0.00	0.00	3.13			13.13	97.84 %	2.16 %
			0.00	10.00		193,654.99	0.00	13.13			4,152.82		
2010	189,020.83	0.00	0.00	0.00	187,610.80	0.00	0.00	0.00			0.00	97.33 %	2.67 %
			0.00	80.00		189,100.83	0.00	0.00			5,016.13		
2009	189,032.51	0.00	0.00	0.00	187,555.64	0.00	0.00	0.00			0.00	97.46 %	2.54 %
			0.00	180.00		189,212.51	0.00	0.00			4,755.06		
2008	192,005.00	0.00	0.00	0.00	190,299.40	0.00	0.00	6.28			16.28	97.77 %	2.23 %
			0.00	170.00		192,175.00	0.00	16.28			4,241.20		
2007	192,756.67	0.00	0.00	0.00	190,799.54	0.00	0.00	0.00			0.00	96.77 %	3.23 %
			0.00	810.00		193,566.67	0.00	0.00			6,154.17		
2006	186,370.85	0.00	0.00	0.00	184,544.72	0.00	0.00	0.00			0.00	96.79 %	3.21 %
			0.00	708.33		187,079.18	0.00	0.00			5,923.20		
2005	74,844.73	0.00	0.00	0.00	73,872.50	0.00	0.00	0.00			0.00	96.26 %	3.74 %
			0.00	277.52		75,122.25	0.00	0.00			2,761.69		
Subtot.	1,527,833.22	0.00	0.00	0.00	1,514,260.46	0.00	0.00	26.34	0.40	25.94	130.26	97.21 %	2.79 %
			0	2,275.85		1,530,109.07	0.00	130.26	1.95	128.31	42,308.52		
Total	5,793,282.15	0.00	0.00	0.00	5,710,892.48	4,276,175.62	0.00	80.21	1.20	79.01	419.65	98.04 %	1.96 %
			0.00	13,002.54		1,530,109.07	0.00	419.65	6.29	413.36	112,049.10		

Signature (Tax Collector) _____

TOWN OF MINT HILL - TREASURER'S REPORT

GENERAL FUND (10):

	March-15	April-15	May-15
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$652,402.96	\$809,981.00	\$706,238.50
Receipts	\$700,812.53	\$530,504.51	\$502,807.82
Disbursements	\$543,234.49	\$634,247.01	\$660,704.88
Balance - Month End	\$809,981.00	\$706,238.50	\$548,341.44
<i>CHECKING ACCOUNT- PNC</i>			
Balance - Month Beginning	\$282,495.76	\$280,745.76	\$0.00
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$1,750.00	\$280,745.76	\$0.00
Balance - Month End	\$280,745.76	\$0.00	\$0.00
<i>SAVINGS ACCOUNT - BB&T</i>			
Balance - Month Beginning	\$56,221.60	\$45,618.13	\$39,732.98
Receipts	\$0.44	\$0.37	\$0.33
Disbursements	\$10,603.91	\$5,885.52	\$3,279.96
Balance - Month End	\$45,618.13	\$39,732.98	\$36,453.35
<i>CHECKING ACCOUNT - FIRST CITIZENS (Alarm Tracking)</i>			
Balance - Month Beginning	\$43,939.27	\$43,989.27	\$44,039.27
Receipts	\$50.00	\$50.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$43,989.27	\$44,039.27	\$44,039.27
<i>SAVINGS ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$521,157.88	\$980,438.97	\$244,040.89
Receipts	\$496,643.89	\$301,618.50	\$339,748.08
Disbursements	\$37,362.80	\$1,038,016.58	\$39,491.54
Balance - Month End	\$980,438.97	\$244,040.89	\$544,297.43
<i>SAVINGS ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$2,383,371.21	\$1,609,752.48	\$1,359,877.26
Receipts	\$370,019.66	\$124.78	\$82.62
Disbursements	\$1,143,638.39	\$250,000.00	\$500,000.00
Balance - Month End	\$1,609,752.48	\$1,359,877.26	\$859,959.88
<i>CHECKING ACCOUNT- Bank of America (Police Fundraiser)</i>			
Balance - Month Beginning	\$11,647.39	\$11,504.71	\$11,828.64
Receipts	\$0.10	\$400.10	\$400.10
Disbursements	\$142.78	\$76.17	\$15.00
Balance - Month End	\$11,504.71	\$11,828.64	\$12,213.74
<i>CHECKING ACCOUNT - FIRST CITIZENS (FSA)</i>			
Balance - Month Beginning	\$41,382.69	\$39,569.50	\$38,948.33
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$1,813.19	\$621.17	\$3,087.87
Balance - Month End	\$39,569.50	\$38,948.33	\$35,860.46

GENERAL FUND (10), Continued:

	March-15	April-15	May-15
SAVINGS ACCOUNT- FIRST CITIZENS (Money Market)			
Balance - Month Beginning	\$400,306.35	\$531,937.70	\$1,480,359.66
Receipts	\$232,502.80	\$1,035,524.25	\$461,614.22
Disbursements	\$100,871.45	\$87,102.29	\$570,234.55
Balance - Month End	\$531,937.70	\$1,480,359.66	\$1,371,739.33
SAVINGS ACCOUNT-PNC (Money Market)			
Balance - Month Beginning	-\$696.49	\$331.85	\$0.00
Receipts	\$1,750.00	\$0.00	\$0.00
Disbursements	\$721.66	\$331.85	\$0.00
Balance - Month End	\$331.85	\$0.00	\$0.00
CHEKCKING ACCOUNT- FIRST CITIZENS (Police Seized Funds)			
Balance - Month Beginning	\$22,878.00	\$21,107.00	\$19,326.00
Receipts	\$446.50	\$7,257.00	\$0.00
Disbursements	\$2,217.50	\$9,038.00	\$3,976.00
Balance - Month End	\$21,107.00	\$19,326.00	\$15,350.00
CHECKING ACCOUNT - FIRST CITIZENS (Federal Asset Forfeiture)			
Balance - Month Beginning	\$84,897.88	\$27,110.78	\$27,110.78
Receipts	\$2,249.75	\$0.00	\$0.00
Disbursements	\$60,036.85	\$0.00	\$0.00
Balance - Month End	\$27,110.78	\$27,110.78	\$27,110.78
CHECKING ACCOUNT - FIRST CITIZENS (NC Asset Forfeiture)			
Balance - Month Beginning	\$4,034.24	\$4,034.24	\$4,034.24
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$4,034.24	\$4,034.24	\$4,034.24
PETTY CASH - Balance (on Hand) @ Month-End	\$100.00	\$100.00	\$100.00
TOTAL GENERAL FUND	\$4,406,221.39	\$3,975,636.55	\$3,499,499.92

POWELL BILL FUND (20):

	March-15	April-15	May-15
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$45,254.59	\$25,249.63	\$18,180.70
Receipts	\$1,185.95	\$1,895.32	\$0.00
Disbursements	\$21,190.91	\$8,964.25	\$10,370.32
Balance - Month End	\$25,249.63	\$18,180.70	\$7,810.38
<i>SAVING ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$178,819.03	\$178,822.72	\$178,827.39
Receipts	\$3.69	\$4.67	\$5.59
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$178,822.72	\$178,827.39	\$178,832.98
<i>SAVING ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$80,741.45	\$80,748.31	\$80,754.94
Receipts	\$6.86	\$6.63	\$6.86
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$80,748.31	\$80,754.94	\$80,761.80
<i>PETTY CASH - Balance (on Hand) @ Month-End</i>	\$30.00	\$30.00	\$30.00
TOTAL POWELL BILL FUND	\$284,850.66	\$277,793.03	\$267,435.16

STORM WATER FUND (25):

	March-15	April-15	May-15
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$1,773.80	\$744.43	\$4,347.67
Receipts	\$35,000.00	\$5,000.00	\$41,500.00
Disbursements	\$36,029.37	\$1,396.76	\$40,368.03
Balance - Month End	\$744.43	\$4,347.67	\$5,479.64
<i>SAVINGS ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$181,922.86	\$220,649.06	\$246,815.95
Receipts	\$38,726.20	\$26,166.89	\$19,410.68
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$220,649.06	\$246,815.95	\$266,226.63
<i>SAVINGS ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$56,045.80	\$94,851.96	\$89,859.36
Receipts	\$443,646.32	\$7.40	\$6.72
Disbursements	\$404,840.16	\$5,000.00	\$41,500.00
Balance - Month End	\$94,851.96	\$89,859.36	\$48,366.08
TOTAL STORM WATER FUND	\$316,245.45	\$341,022.98	\$320,072.35

INFRASTRUCTURE FUND (50):

	March-15	April-15	May-15
SAVINGS ACCOUNT- FIRST CITIZENS			
Balance - Month Beginning	\$21,591.90	\$21,491.90	\$21,491.90
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$100.00	\$0.00	\$0.00
Balance - Month End	\$21,491.90	\$21,491.90	\$21,491.90
TOTAL INFRASTRUCTURE FUND	\$21,491.90	\$21,491.90	\$21,491.90

TOURISM FUND (60):

	March-15	April-15	May-15
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$230,861.52	\$275,680.38	\$277,884.00
Receipts	\$90,926.91	\$2,503.62	\$0.00
Disbursements	\$46,108.05	\$300.00	\$3,081.96
Balance - Month End	\$275,680.38	\$277,884.00	\$274,802.04
CHECKING ACCOUNT- PNC (Interest Bearing) Checking			
Balance - Month Beginning	\$2,503.62	\$2,503.62	\$0.00
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$2,503.62	\$0.00
Balance - Month End	\$2,503.62	\$0.00	\$0.00
TOTAL TOURISM FUND	\$278,184.00	\$277,884.00	\$274,802.04

CERTIFICATES OF DEPOSIT (Earning 1.85%):

	March-15	April-15	May-15
CD - GENERAL FUND	\$502,331.51	\$502,331.51	\$502,331.51
CD - STORMWATER FUND	\$502,331.51	\$502,331.51	\$502,331.51
CD - STORMWATER FUND	\$502,331.51	\$502,331.51	\$502,331.51
Balance - Month End	\$1,506,994.53	\$1,506,994.53	\$1,506,994.53

SUMMARY CASH - ALL FUNDS:

	March-15	April-15	May-15
TOTAL GENERAL FUND (w/ Petty Cash)	\$4,908,552.90	\$4,477,968.06	\$4,001,831.43
TOTAL POWELL BILL FUND (w/ Petty Cash)	\$284,850.66	\$277,793.03	\$267,435.16
TOTAL STORM WATER FUND	\$1,320,908.47	\$1,345,686.00	\$1,324,735.37
TOTAL INFRASTRUCTURE FUND	\$21,491.90	\$21,491.90	\$21,491.90
TOTAL TOURISM FUND	\$278,184.00	\$277,884.00	\$274,802.04
TOTAL CASH (ALL FUNDS)	\$6,813,987.93	\$6,400,822.99	\$5,890,295.90

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10 GENERAL FUND					
REVENUE:					
1000 ADMINISTRATIVE					
10-1000-3100 AD VALOREM TAXES - LEVY	5,600,000.00	5,693,366.80	5,693,366.80	-93,366.80	102
10-1000-3101 AD VALOREM TAXES - PRIOR YEAR	40,000.00	-260,624.95	-260,624.95	300,624.95	-652
10-1000-3102 AUTO FEE	180,000.00	189,658.43	189,658.43	-9,658.43	105
10-1000-3103 AD VALOREM TAXES - INTEREST	25,000.00	34,473.20	34,473.20	-9,473.20	138
10-1000-3110 MOTOR VEHICLE TAX	505,000.00	536,154.48	536,154.48	-31,154.48	106
10-1000-3220 TAXES - SOLID WASTE DISPOSAL	14,000.00	15,678.68	15,678.68	-1,678.68	112
10-1000-3225 VEHICLE RENTAL	4,000.00	4,815.42	4,815.42	-815.42	120
10-1000-3250 OTHER TAXES - ABC	60,000.00	77,948.00	77,948.00	-17,948.00	130
10-1000-3322 BEER & WINE TAX	94,000.00	117,965.64	117,965.64	-23,965.64	125
10-1000-3324 UTILITY FRANCHISE TAX	900,000.00	787,202.36	787,202.36	112,797.64	87
10-1000-3325 SALES & USE TAX REFUND	1,300,000.00	1,407,141.78	1,407,141.78	-107,141.78	108
10-1000-3800 OTHER FINANCING SOURCES	100,000.00	100,000.00	100,000.00	0.00	100
10-1000-3830 TRANSFERS FROM OTHER FUNDS	103,631.00	0.00	0.00	103,631.00	0
10-1000-3831 EARNINGS ON INVESTMENTS	5,000.00	4,114.86	4,114.86	885.14	82
10-1000-3834 ASSEMBLY ROOM DEPOSITS	0.00	324.84	324.84	-324.84	0
10-1000-3838 PARK USER FEES	0.00	14,892.15	14,892.15	-14,892.15	0
10-1000-3839 OTHER MISCELLANEOUS REVENUE	45,000.00	50,513.86	50,513.86	-5,513.86	112
10-1000-3840 REVENUE - GRANTS	335,000.00	335,000.00	335,000.00	0.00	100
10-1000-3841 ZONING APPLICATION FEES	15,000.00	10,805.00	10,805.00	4,195.00	72
10-1000-3844 SEWER BONDS (CMUD)	392,136.00	50,068.00	50,068.00	342,068.00	13
10-1000-3845 WATER BONDS (CMUD)	157,439.00	12,219.50	12,219.50	145,219.50	8
10-1000-3850 APPROPRIATED FUND BALANCE	999,846.00	0.00	0.00	999,846.00	0
1000 ADMINISTRATIVE	<u>10,875,052.00</u>	<u>9,181,718.05</u>	<u>9,181,718.05</u>	<u>1,693,333.95</u>	<u>84</u>
3000 FIRE					
10-3000-3839 OTHER MISCELLANEOUS REVENUE	614,846.00	501,663.90	501,663.90	113,182.10	82
3000 FIRE	<u>614,846.00</u>	<u>501,663.90</u>	<u>501,663.90</u>	<u>113,182.10</u>	<u>82</u>
5000 POLICE					
10-5000-3825 POLICE SEIZED FUNDS	0.00	-5,450.38	-5,450.38	5,450.38	0
10-5000-3833 FEES, CONTRIBUTIONS & GENERAL	0.00	29,145.00	29,145.00	-29,145.00	0
10-5000-3840 PUBLIC SAFETY - GRANTS	0.00	38,020.22	38,020.22	-38,020.22	0
10-5000-3843 CMS / SRO REVENUE	100,000.00	0.00	0.00	100,000.00	0
10-5000-3846 STATE FORFEITURE REVENUE	0.00	961.66	961.66	-961.66	0
10-5000-3847 FEDERAL FORFEITURE REVENUE	50,000.00	51,971.82	51,971.82	-1,971.82	104
10-5000-3848 FUNDRAISER REVENUE	0.00	-8,525.78	-8,525.78	8,525.78	0
10-5000-3849 POLICE ALARM REVENUE	0.00	1,000.00	1,000.00	-1,000.00	0
5000 POLICE	<u>150,000.00</u>	<u>107,122.54</u>	<u>107,122.54</u>	<u>42,877.46</u>	<u>71</u>
TOTAL REVENUE	<u>11,639,898.00</u>	<u>9,790,504.49</u>	<u>9,790,504.49</u>	<u>1,849,393.51</u>	<u>84</u>

EXPENDITURE:

0100 GOVERNING BODY

10-0100-4121 SALARIES - FT	30,000.00	27,692.64	27,692.64	2,307.36	92
10-0100-4181 FICA	2,295.00	2,118.48	2,118.48	176.52	92

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-0100-4313 ALLOWANCES - TECHNOLOGY	6,000.00	5,500.00	5,500.00	500.00	92
0100 GOVERNING BODY	38,295.00	35,311.12	35,311.12	2,983.88	92
1000 ADMINISTRATIVE					
10-1000-4121 SALARIES - FT	428,000.00	383,785.00	383,785.00	44,215.00	90
10-1000-4126 SALARIES - PT	10,000.00	4,162.25	4,162.25	5,837.75	42
10-1000-4181 FICA	33,507.00	28,282.39	28,282.39	5,224.61	84
10-1000-4182 NC RETIREMENT	30,260.00	27,133.39	27,133.39	3,126.61	90
10-1000-4183 HOSPITAL INSURANCE	55,000.00	42,106.24	42,106.24	12,893.76	77
10-1000-4189 401(K) CONTRIBUTION	21,400.00	18,280.94	18,280.94	3,119.06	85
10-1000-4265 BANK SVC CHARGE	5,000.00	9,377.36	9,377.36	-4,377.36	188
10-1000-4391 ADVERTISING	500.00	0.00	0.00	500.00	0
10-1000-8550 OFFICE FURNITURE	3,000.00	2,000.00	2,000.00	1,000.00	67
1000 ADMINISTRATIVE	586,667.00	515,127.57	515,127.57	71,539.43	88
1500 ELECTIONS					
10-1500-4170 ELECTIONS	2,500.00	2,500.00	2,500.00	0.00	100
1500 ELECTIONS	2,500.00	2,500.00	2,500.00	0.00	100
2000 PLANNING					
10-2000-4121 SALARIES - FT	256,000.00	186,427.11	186,427.11	69,572.89	73
10-2000-4181 FICA	19,584.00	13,514.89	13,514.89	6,069.11	69
10-2000-4182 NC RETIREMENT	18,100.00	13,180.46	13,180.46	4,919.54	73
10-2000-4183 HOSPITAL INSURANCE	27,120.00	20,204.49	20,204.49	6,915.51	75
10-2000-4189 401(K) CONTRIBUTION	12,800.00	8,500.16	8,500.16	4,299.84	66
10-2000-4260 SUPPLIES & MATERIALS	7,000.00	3,329.78	3,329.78	3,670.22	48
10-2000-4311 TRAINING & MILEAGE	8,500.00	335.33	335.33	8,164.67	4
10-2000-4391 ADVERTISING	2,000.00	1,027.16	1,027.16	972.84	51
10-2000-4399 OTHER SVCS	40,000.00	0.00	0.00	40,000.00	0
10-2000-4585 OFFICE EQUIPMENT	4,000.00	3,000.00	3,000.00	1,000.00	75
2000 PLANNING	395,104.00	249,519.38	249,519.38	145,584.62	63
3000 FIRE					
10-3000-4121 SALARIES - FT	1,270,000.00	1,115,302.20	1,115,302.20	154,697.80	88
10-3000-4126 SALARIES - PT	10,000.00	0.00	0.00	10,000.00	0
10-3000-4181 FICA	97,920.00	79,387.53	79,387.53	18,532.47	81
10-3000-4182 NC RETIREMENT	89,789.00	78,583.00	78,583.00	11,206.00	88
10-3000-4183 HOSPITAL INSURANCE	196,620.00	171,349.41	171,349.41	25,270.59	87
10-3000-4189 401(K) CONTRIBUTION	63,500.00	50,213.93	50,213.93	13,286.07	79
10-3000-4212 UNIFORMS	30,000.00	11,818.85	11,818.85	18,181.15	39
10-3000-4300 PUBLIC SAFETY	8,000.00	4,235.35	4,235.35	3,764.65	53
10-3000-4311 TRAINING & MILEAGE	3,000.00	1,181.11	1,181.11	1,818.89	39
10-3000-4375 DONATION - VFD	476,000.00	409,987.39	409,987.39	66,012.61	86
10-3000-4520 COMPUTERS / TECHNOLOGY	1,000.00	0.00	0.00	1,000.00	0
3000 FIRE	2,245,829.00	1,922,058.77	1,922,058.77	323,770.23	86
3500 STREETS & HIGHWAYS					
10-3500-4121 SALARIES - FT	291,600.00	218,163.78	218,163.78	73,436.22	75
10-3500-4181 FICA	22,308.00	16,173.66	16,173.66	6,134.34	73
10-3500-4182 NC RETIREMENT	20,617.00	15,423.97	15,423.97	5,193.03	75

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	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-3500-4183 HOSPITAL INSURANCE	40,680.00	34,353.53	34,353.53	6,326.47	84
10-3500-4189 401(K) CONTRIBUTION	14,580.00	9,980.66	9,980.66	4,599.34	68
10-3500-4212 UNIFORMS	6,000.00	4,211.02	4,211.02	1,788.98	70
10-3500-4311 TRAINING & MILEAGE	1,000.00	355.00	355.00	645.00	36
10-3500-4332 STREET LIGHTING	105,000.00	84,689.42	84,689.42	20,310.58	81
10-3500-4370 STORMWATER UTILITIES	71,000.00	71,669.10	71,669.10	-669.10	101
10-3500-4513 STREET NAME SIGNS	15,000.00	9,782.35	9,782.35	5,217.65	65
10-3500-8580 GROUNDS MAINTENANCE	17,000.00	8,575.45	8,575.45	8,424.55	50
10-3500-8598 CAPITAL EXPENDITURES	110,000.00	109,434.68	109,434.68	565.32	99
10-3500-8599 CAP OUTLAY - SIDEWALKS	60,000.00	2,318.26	2,318.26	57,681.74	4
3500 STREETS & HIGHWAYS	774,785.00	585,130.88	585,130.88	189,654.12	76
4000 SOLID WASTE					
10-4000-4394 GARBAGE/RUBBISH - CONT SVC	1,732,000.00	1,569,225.56	1,569,225.56	162,774.44	91
10-4000-4441 LANDFILL FEES	260,000.00	222,570.79	222,570.79	37,429.21	86
4000 SOLID WASTE	1,992,000.00	1,791,796.35	1,791,796.35	200,203.65	90
5000 POLICE					
10-5000-4121 SALARIES - FT	1,750,000.00	1,443,826.91	1,443,826.91	306,173.09	83
10-5000-4126 SALARIES - PT	0.00	1,696.50	1,696.50	-1,696.50	0
10-5000-4131 EMERGENCY SEPARATION/VAC	10,000.00	0.00	0.00	10,000.00	0
10-5000-4181 FICA	133,875.00	107,288.87	107,288.87	26,586.13	80
10-5000-4182 NC RETIREMENT	129,675.00	105,835.18	105,835.18	23,839.82	82
10-5000-4183 HOSPITAL INSURANCE	257,640.00	202,591.38	202,591.38	55,048.62	79
10-5000-4185 ESC - UNEMPLOYMENT	15,000.00	0.00	0.00	15,000.00	0
10-5000-4186 WORKER'S COMPENSATION	50,000.00	42,495.03	42,495.03	7,504.97	85
10-5000-4189 401(K) CONTRIBUTION	87,500.00	64,696.76	64,696.76	22,803.24	74
10-5000-4192 PROF SVCS - LEGAL	7,500.00	7,500.00	7,500.00	0.00	100
10-5000-4196 PROF SVCS - MISCELLANEOUS	3,500.00	677.93	677.93	2,822.07	19
10-5000-4197 PROF SVCS - PHYSICALS/DRUG	3,500.00	2,110.00	2,110.00	1,390.00	60
10-5000-4198 PROF SVCS - PSYCTEST	3,500.00	3,133.50	3,133.50	366.50	90
10-5000-4199 PROF SVCS - DCI	6,000.00	5,208.00	5,208.00	792.00	87
10-5000-4200 COMM/RADIO	35,000.00	34,996.86	34,996.86	3.14	100
10-5000-4212 UNIFORMS	25,000.00	22,880.67	22,880.67	2,119.33	92
10-5000-4213 DUTY SUPPLIES & EQUIPMENT	35,000.00	17,470.09	17,470.09	17,529.91	50
10-5000-4250 INSURANCE & BONDS	25,000.00	30,702.51	30,702.51	-5,702.51	123
10-5000-4251 FUEL	125,000.00	66,999.01	66,999.01	58,000.99	54
10-5000-4252 TIRES	9,000.00	5,569.15	5,569.15	3,430.85	62
10-5000-4253 AUTO SUPPLIES	3,500.00	2,861.03	2,861.03	638.97	82
10-5000-4260 SUPPLIES & MATERIALS	25,000.00	22,702.87	22,702.87	2,297.13	91
10-5000-4270 GRANT MATCHING FUNDS	5,000.00	16,376.00	16,376.00	-11,376.00	328
10-5000-4311 TRAINING & MILEAGE	15,000.00	12,341.62	12,341.62	2,658.38	82
10-5000-4321 TELEPHONE	23,000.00	16,668.20	16,668.20	6,331.80	72
10-5000-4325 POSTAGE	5,000.00	2,115.94	2,115.94	2,884.06	42
10-5000-4330 UTILITIES	18,000.00	19,678.49	19,678.49	-1,678.49	109
10-5000-4341 PRINTING	5,000.00	4,099.06	4,099.06	900.94	82
10-5000-4344 CLEANING/HOUSEKEEPING	5,000.00	5,024.00	5,024.00	-24.00	100
10-5000-4350 REPAIRS& MAINT - CONTRACTUAL	110,000.00	88,208.82	88,208.82	21,791.18	80

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	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-5000-4352 REPAIRS & MAINT - EQUIPMENT	15,000.00	10,717.01	10,717.01	4,282.99	71
10-5000-4353 REPAIRS & MAINT- AUTO	60,000.00	63,672.66	63,672.66	-3,672.66	106
10-5000-4391 ADVERTISING	1,000.00	0.00	0.00	1,000.00	0
10-5000-4398 DISPATCHING	111,000.00	111,000.00	111,000.00	0.00	100
10-5000-4452 AUTO INSURANCE	25,000.00	31,711.21	31,711.21	-6,711.21	127
10-5000-4491 DUES & SUBSCRIPTIONS	2,000.00	1,293.00	1,293.00	707.00	65
10-5000-4520 COMPUTERS / TECHNOLOGY	10,000.00	8,187.94	8,187.94	1,812.06	82
10-5000-4540 VEHICLES	100,000.00	91,102.30	91,102.30	8,897.70	91
10-5000-4550 K-9 PROGRAM	5,000.00	4,923.00	4,923.00	77.00	98
10-5000-5030 INVESTIGATIONS	15,000.00	11,840.95	11,840.95	3,159.05	79
10-5000-5070 MHPD - TASER	2,000.00	2,038.10	2,038.10	-38.10	102
10-5000-9830 DEBT RETIREMENT (POLICE)	36,000.00	33,860.52	33,860.52	2,139.48	94
5000 POLICE	3,308,190.00	2,726,101.07	2,726,101.07	582,088.93	82
6100 PARKS/WILGROVE					
10-6100-4126 SALARIES - PT (WILGROVE)	25,000.00	21,363.75	21,363.75	3,636.25	85
10-6100-4181 FICA (WILGROVE)	1,913.00	1,634.20	1,634.20	278.80	85
10-6100-4223 STORMWATER UTILITIES	1,600.00	1,262.41	1,262.41	337.59	79
10-6100-4240 REPAIRS & MAINT - SUPPLIES	750.00	328.44	328.44	421.56	44
10-6100-4260 SUPPLIES & MATERIALS	2,500.00	2,416.78	2,416.78	83.22	97
10-6100-4330 UTILITIES	9,000.00	7,951.97	7,951.97	1,048.03	88
10-6100-4351 REPAIRS & MAINT - BUILDINGS	3,000.00	2,735.72	2,735.72	264.28	91
10-6100-4352 REPAIRS & MAINT - EQUIPMENT	3,000.00	456.07	456.07	2,543.93	15
10-6100-4355 REPAIRS & MAINT - GROUNDS	8,000.00	6,402.96	6,402.96	1,597.04	80
10-6100-4359 REPAIRS & MAINT - OTHER	500.00	128.66	128.66	371.34	26
10-6100-4393 MISC CONTRACTUAL SVCS	5,000.00	274.26	274.26	4,725.74	5
10-6100-8520 CAPITAL OUTLAY PARK	15,000.00	12,821.80	12,821.80	2,178.20	85
6100 PARKS/WILGROVE	75,263.00	57,777.02	57,777.02	17,485.98	77
6200 PARKS/FAIRVIEW					
10-6200-4126 SALARIES - PT (FAIRVIEW)	31,000.00	29,737.25	29,737.25	1,262.75	96
10-6200-4181 FICA (FAIRVIEW)	2,372.00	2,274.88	2,274.88	97.12	96
10-6200-4223 STORMWATER UTILITIES	5,500.00	3,796.18	3,796.18	1,703.82	69
10-6200-4240 REPAIRS & MAINT - SUPPLIES	800.00	303.59	303.59	496.41	38
10-6200-4260 SUPPLIES & MATERIALS	5,000.00	2,695.04	2,695.04	2,304.96	54
10-6200-4330 UTILITIES	13,000.00	11,556.30	11,556.30	1,443.70	89
10-6200-4351 REPAIRS & MAINT - BUILDINGS	4,000.00	343.50	343.50	3,656.50	9
10-6200-4352 REPAIRS & MAINT - EQUIPMENT	8,000.00	249.38	249.38	7,750.62	3
10-6200-4355 REPAIRS & MAINT - GROUNDS	16,000.00	10,277.14	10,277.14	5,722.86	64
10-6200-4393 MISC CONTRACTUAL SVCS	20,000.00	-530.62	-530.62	20,530.62	-3
10-6200-8520 CAPITAL OUTLAY - FAIRVIEW	40,000.00	12,000.00	12,000.00	28,000.00	30
6200 PARKS/FAIRVIEW	145,672.00	72,702.64	72,702.64	72,969.36	50
7000 DEBT SERVICE					
10-7000-4511 DEBT SVC - PRINCIPAL (BACKHOE)	31,088.00	31,088.00	31,088.00	0.00	100
10-7000-4515 DEBT SERVICE - PRINCIPAL (FLEET)	33,044.00	33,043.55	33,043.55	0.45	100
10-7000-4517 DEBT SVC - PRINCIPAL - (SWEEPER)	69,995.00	69,994.20	69,994.20	0.80	100
10-7000-4518 DEBT SVC - PRINCIPAL (WATER)	133,000.00	133,000.00	133,000.00	0.00	100
10-7000-4519 DEBT SVC - PRINCIPAL (SEWER)	292,000.00	292,000.00	292,000.00	0.00	100

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	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-7000-4521 DEBT SVC - INTEREST (BACKHOE)	1,435.00	1,934.68	1,934.68	-499.68	135
10-7000-4525 DEBT SERVICE - INTEREST (FLEET)	843.00	842.91	842.91	0.09	100
10-7000-4527 DEBT SVC INTEREST - (SWEEPER)	1,113.00	1,112.89	1,112.89	0.11	100
10-7000-4528 DEBT SVC - INTEREST (WATER)	24,439.00	24,439.00	24,439.00	0.00	100
10-7000-4529 DEBT SVC - INTEREST (SEWER)	100,136.00	100,136.00	100,136.00	0.00	100
7000 DEBT SERVICE	<u>687,093.00</u>	<u>687,591.23</u>	<u>687,591.23</u>	<u>-498.23</u>	<u>100</u>
7500 NON-DEPARTMENTAL					
10-7500-4190 CONTRACTED TAX BILLING SVC	23,000.00	0.00	0.00	23,000.00	0
10-7500-4191 PROFESSIONAL SVCS - ACCOUNTING	22,000.00	21,115.00	21,115.00	885.00	96
10-7500-4192 PROFESSIONAL SVCS - LEGAL	70,000.00	27,137.40	27,137.40	42,862.60	39
10-7500-4193 PROFESSIONAL SVCS - CODE	6,000.00	0.00	0.00	6,000.00	0
10-7500-4195 PROF SVCS - ANIMAL CONTROL	70,000.00	108,380.07	108,380.07	-38,380.07	155
10-7500-4223 STORMWATER UTILITIES	5,000.00	2,593.37	2,593.37	2,406.63	52
10-7500-4250 INSURANCE & BONDS	140,000.00	104,853.36	104,853.36	35,146.64	75
10-7500-4260 SUPPLIES & MATERIALS	30,000.00	35,787.79	35,787.79	-5,787.79	119
10-7500-4311 TRAINING & MILEAGE	25,000.00	10,136.71	10,136.71	14,863.29	41
10-7500-4312 ALLOWANCES - AUTO	6,000.00	4,400.00	4,400.00	1,600.00	73
10-7500-4321 TELEPHONE	27,000.00	18,503.49	18,503.49	8,496.51	69
10-7500-4325 POSTAGE	13,500.00	5,787.50	5,787.50	7,712.50	43
10-7500-4330 UTILITIES	30,000.00	35,728.31	35,728.31	-5,728.31	119
10-7500-4342 NEWSLETTER PUBLICATION	12,000.00	6,803.34	6,803.34	5,196.66	57
10-7500-4350 REPAIRS & MAINT - COMPUTER	40,000.00	31,131.66	31,131.66	8,868.34	78
10-7500-4351 REPAIRS & MAINT - BUILDINGS	20,000.00	9,220.32	9,220.32	10,779.68	46
10-7500-4352 REPAIRS & MAINT - EQUIPMENT	3,000.00	30.00	30.00	2,970.00	1
10-7500-4371 DONATION - CHAMBER	8,000.00	8,000.00	8,000.00	0.00	100
10-7500-4373 DONATION - MHAA	65,000.00	65,000.00	65,000.00	0.00	100
10-7500-4374 DONATION - LEVINE CENTER	5,000.00	5,000.00	5,000.00	0.00	100
10-7500-4391 ADVERTISING	2,000.00	1,090.45	1,090.45	909.55	55
10-7500-4393 MISC CONTRACTUAL SVCS	60,000.00	58,500.07	58,500.07	1,499.93	98
10-7500-4491 DUES & SUBSCRIPTIONS	30,000.00	30,959.25	30,959.25	-959.25	103
10-7500-4585 OFFICE EQUIPMENT	6,000.00	4,970.45	4,970.45	1,029.55	83
10-7500-8550 LAND AQUISITION	670,000.00	672,941.40	672,941.40	-2,941.40	100
7500 NON-DEPARTMENTAL	<u>1,388,500.00</u>	<u>1,268,069.94</u>	<u>1,268,069.94</u>	<u>120,430.06</u>	<u>91</u>
TOTAL EXPENDITURE	<u>11,639,898.00</u>	<u>9,913,685.97</u>	<u>9,913,685.97</u>	<u>1,726,212.03</u>	<u>85</u>
DEFICIENCY OF REVENUE					
BEFORE TRANSFERS	<u>0.00</u>	<u>-123,181.48</u>	<u>-123,181.48</u>		<u>0</u>
DEFICIENCY OF REVENUE					
AFTER TRANSFERS	<u>0.00</u>	<u>-123,181.48</u>	<u>-123,181.48</u>		<u>0</u>

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 20 POWELL BILL FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
20 POWELL BILL FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
20-7500-3321 ALLOCATION	654,000.00	678,650.14	678,650.14	-24,650.14	104
20-7500-3831 EARNINGS ON INVESTMENTS	500.00	154.76	154.76	345.24	31
7500 NON-DEPARTMENTAL	<u>654,500.00</u>	<u>678,804.90</u>	<u>678,804.90</u>	<u>-24,304.90</u>	<u>104</u>
TOTAL REVENUE	<u>654,500.00</u>	<u>678,804.90</u>	<u>678,804.90</u>	<u>-24,304.90</u>	<u>104</u>
EXPENDITURE:					
2000 PLANNING					
20-2000-4440 ST MAINT - CONTRACTUAL	450,000.00	446,808.61	446,808.61	3,191.39	99
2000 PLANNING	<u>450,000.00</u>	<u>446,808.61</u>	<u>446,808.61</u>	<u>3,191.39</u>	<u>99</u>
7500 NON-DEPARTMENTAL					
20-7500-4241 ST MAINT - GRAVEL	15,000.00	4,703.18	4,703.18	10,296.82	31
20-7500-4242 ST MAINT - ASPHALT	10,000.00	4,944.24	4,944.24	5,055.76	49
20-7500-4244 ST MAINT - TRAFFIC SIGNS	6,000.00	5,489.15	5,489.15	510.85	91
20-7500-4251 ST MAINT - FUEL	34,000.00	26,550.57	26,550.57	7,449.43	78
20-7500-4252 ST MAINT - TIRES & TUBES	5,000.00	4,063.55	4,063.55	936.45	81
20-7500-4253 ST MAINT - PARTS	5,000.00	1,902.61	1,902.61	3,097.39	38
20-7500-4260 SUPPLIES & MATERIALS	1,000.00	456.95	456.95	543.05	46
20-7500-4352 REPAIRS & MAINT - EQUIPMENT	23,000.00	22,146.14	22,146.14	853.86	96
20-7500-4353 REPAIRS & MAINT - AUTO	18,000.00	19,259.87	19,259.87	-1,259.87	107
20-7500-4354 ST MAINT - RIGHT OF WAY	5,500.00	4,795.07	4,795.07	704.93	87
20-7500-4393 MISC CONTRACTUAL SVCS	2,000.00	1,575.00	1,575.00	425.00	79
20-7500-4442 SIDEWALKS	50,000.00	0.00	0.00	50,000.00	0
7500 NON-DEPARTMENTAL	<u>174,500.00</u>	<u>95,886.33</u>	<u>95,886.33</u>	<u>78,613.67</u>	<u>55</u>
8000 CAPITAL OUTLAY					
20-8000-4555 CAPITAL OUTLAY - 218 IMPROVE	30,000.00	0.00	0.00	30,000.00	0
8000 CAPITAL OUTLAY	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>0</u>
TOTAL EXPENDITURE	<u>654,500.00</u>	<u>542,694.94</u>	<u>542,694.94</u>	<u>111,805.06</u>	<u>83</u>
EXCESS OF REVENUE					
BEFORE TRANSFERS	<u>0.00</u>	<u>136,109.96</u>	<u>136,109.96</u>		<u>0</u>
EXCESS OF REVENUE					
AFTER TRANSFERS	<u>0.00</u>	<u>136,109.96</u>	<u>136,109.96</u>		<u>0</u>

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 25 STORM WATER FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
25 STORM WATER FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
25-7500-3831 EARNINGS ON INVESTMENTS	1,500.00	4,932.24	4,932.24	-3,432.24	329
25-7500-3842 STORM WATER FEES COLLECTED	300,000.00	288,111.84	288,111.84	11,888.16	96
25-7500-3850 FUND BALANCE - UNRESERVED	226,988.00	0.00	0.00	226,988.00	0
7500 NON-DEPARTMENTAL	<u>528,488.00</u>	<u>293,044.08</u>	<u>293,044.08</u>	<u>235,443.92</u>	<u>55</u>
TOTAL REVENUE	<u>528,488.00</u>	<u>293,044.08</u>	<u>293,044.08</u>	<u>235,443.92</u>	<u>55</u>
EXPENDITURE:					
1000 ADMINISTRATIVE					
25-1000-4121 SALARIES - FT	194,400.00	138,426.37	138,426.37	55,973.63	71
25-1000-4181 FICA	14,872.00	10,313.86	10,313.86	4,558.14	69
25-1000-4182 NC RETIREMENT	13,745.00	9,787.11	9,787.11	3,957.89	71
25-1000-4183 HOSPITAL INSURANCE	27,120.00	21,783.29	21,783.29	5,336.71	80
25-1000-4189 401(K) CONTRIBUTION	9,720.00	6,362.93	6,362.93	3,357.07	65
25-1000-4830 TRANSFERS TO OTHER FUNDS	103,631.00	0.00	0.00	103,631.00	0
1000 ADMINISTRATIVE	<u>363,488.00</u>	<u>186,673.56</u>	<u>186,673.56</u>	<u>176,814.44</u>	<u>51</u>
7500 NON-DEPARTMENTAL					
25-7500-4730 STORM WATER REPAIRS	100,000.00	26,572.40	26,572.40	73,427.60	27
25-7500-4732 SW - PHASE II PROGRAM COSTS	65,000.00	49,576.92	49,576.92	15,423.08	76
7500 NON-DEPARTMENTAL	<u>165,000.00</u>	<u>76,149.32</u>	<u>76,149.32</u>	<u>88,850.68</u>	<u>46</u>
TOTAL EXPENDITURE	<u>528,488.00</u>	<u>262,822.88</u>	<u>262,822.88</u>	<u>265,665.12</u>	<u>50</u>
EXCESS OF REVENUE	<u>0.00</u>	<u>30,221.20</u>	<u>30,221.20</u>		<u>0</u>
BEFORE TRANSFERS					
EXCESS OF REVENUE	<u>0.00</u>	<u>30,221.20</u>	<u>30,221.20</u>		<u>0</u>
AFTER TRANSFERS					

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 50 INFRASTRUCTURE FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
50 INFRASTRUCTURE FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
50-7500-3831 EARNINGS ON INVESTMENTS	50.00	5.82	5.82	44.18	12
7500 NON-DEPARTMENTAL	50.00	5.82	5.82	44.18	12
TOTAL REVENUE	50.00	5.82	5.82	44.18	12
EXPENDITURE:					
9000 CONTINGENCY					
50-9000-9999 CONTINGENCY	50.00	0.00	0.00	50.00	0
9000 CONTINGENCY	50.00	0.00	0.00	50.00	0
TOTAL EXPENDITURE	50.00	0.00	0.00	50.00	0
EXCESS OF REVENUE					
BEFORE TRANSFERS	0.00	5.82	5.82		0
EXCESS OF REVENUE					
AFTER TRANSFERS	0.00	5.82	5.82		0

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
60 TOURISM FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
60-7500-3270 TOURISM TAX REVENUE	123,350.00	181,853.82	181,853.82	-58,503.82	147
60-7500-3831 EARNINGS ON INVESTMENTS	150.00	0.00	0.00	150.00	0
60-7500-3833 TOURISM - DONATIONS	0.00	185.00	185.00	-185.00	0
60-7500-3840 REVENUE - GRANTS	5,000.00	5,000.00	5,000.00	0.00	100
7500 NON-DEPARTMENTAL	<u>128,500.00</u>	<u>187,038.82</u>	<u>187,038.82</u>	<u>-58,538.82</u>	<u>146</u>
TOTAL REVENUE	<u>128,500.00</u>	<u>187,038.82</u>	<u>187,038.82</u>	<u>-58,538.82</u>	<u>146</u>
EXPENDITURE:					
7500 NON-DEPARTMENTAL					
60-7500-4220 CULTURAL EVENTS	15,000.00	9,358.68	9,358.68	5,641.32	62
60-7500-4225 ARTS & SCIENCE COORDINATOR	10,000.00	10,000.00	10,000.00	0.00	100
60-7500-4373 MINT HILL MADNESS	20,000.00	5,000.00	5,000.00	15,000.00	25
60-7500-4376 DONATIONS	78,500.00	78,500.00	78,500.00	0.00	100
7500 NON-DEPARTMENTAL	<u>123,500.00</u>	<u>102,858.68</u>	<u>102,858.68</u>	<u>20,641.32</u>	<u>83</u>
9000 CONTINGENCY					
60-9000-9999 CONTINGENCY	5,000.00	5,000.00	5,000.00	0.00	100
9000 CONTINGENCY	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>100</u>
TOTAL EXPENDITURE	<u>128,500.00</u>	<u>107,858.68</u>	<u>107,858.68</u>	<u>20,641.32</u>	<u>84</u>
EXCESS OF REVENUE	<u>0.00</u>	<u>79,180.14</u>	<u>79,180.14</u>		<u>0</u>
BEFORE TRANSFERS					
EXCESS OF REVENUE	<u>0.00</u>	<u>79,180.14</u>	<u>79,180.14</u>		<u>0</u>
AFTER TRANSFERS					

TOWN OF MINT HILL
 REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

FY 2014-2015

07/01/2014 TO 05/31/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
GRAND TOTAL	0.00	122,335.64	122,335.64	-122,335.64	0

CONTRACT TO AUDIT ACCOUNTS

Of Town of Mint Hill
Primary Governmental Unit

N/A

Discretely Presented Component Unit (DPCU) if applicable

On this 16th day of June, 2015,

Auditor: Rowell, Craven & Short, PA Auditor Mailing Address: 7540 Matthews-Mint Hill Road
Charlotte, NC 28227

Hereinafter referred to as The Auditor

and Board of Commissioners (Governing Board(s)) of Town of Mint Hill
(Primary Government)

and N/A : hereinafter referred to as the Governmental Unit(s), agree as follows:
(Discretely Presented Component Unit)

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit (s) for the period beginning July 1, 2014, and ending June 30, 2015. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCU's, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).
2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 Audits of States, Local Governments, and Non-Profit Organizations and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).

County and Multi-County Health Departments: The Office of State Auditor will designate certain programs that have eligibility requirements to be considered major programs in accordance with OMB Circular A-133 for the State of North Carolina. The LGC will notify the auditor and the County and Multi-Health Department of these programs. A County or a Multi-County Health Department may be selected to audit any of these programs as major.

3. If an entity is determined to be a component of another government as defined by the group audit standards - the entity's auditor will make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government*

Governmental Unit

N/A

Discretely Presented Component Unit's (DPCU) if applicable

Auditing Standards. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). **If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.**

If the audit engagement is not subject to Government Accounting Standards or if financial statements are not prepared in accordance with GAAP and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment..

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: October 31, 2015. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the secretary of the LGC for approval.
7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relates to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. **Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC.** (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent to: lgc.invoice@nctreasurer.com. Subject line should read "Invoice – [Unit Name]. The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. In consideration of the satisfactory performance of the provisions of this contract, the Primary Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. Fees listed on signature pages.
10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.

Governmental Unit

N/A

Discretely Presented Component Unit's (DPCU) if applicable

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed **prior** to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.
13. The Auditor shall electronically submit the report of audit to the LGC when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings, by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and other lawful purposes of the Governmental Unit without subsequent consent of the Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless another time frame is agreed to by the LGC.

If the OSA designates certain programs to be audited as major programs, as discussed in item #2, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

The LGC's process for submitting contracts, audit reports and Invoices is subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: <https://www.nctreasurer.com/sgf/Pages/Audit-Forms-and-Resources.aspx>
14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the LGC for approval. The portal address to upload your amended contract and letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
16. Whenever the Auditor uses an engagement letter with the Governmental Unit, Item #17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item #22 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.

Contract to Audit Accounts (cont.)

Town of Mint Hill

Governmental Unit

N/A

Discretely Presented Component Unit's (DPCU) if applicable

17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU must be named along with the parent government on this audit contract. Signatures from the DPCU Board chairman and finance officer also must be included on this contract.
19. The contract must be executed, pre-audited, physically signed by all parties including Governmental Unit and Auditor signatures and submitted in PDF format to the Secretary of the LGC. The current portal address to upload your contractual documents is <http://nctreasurer.sigfd.leapfile.net> Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of February, 2015. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.
20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
22. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16 for clarification).

SIGNATURE PAGES FOLLOW

Contract to Audit Accounts (cont.) Town of Mint Hill
Governmental Unit N/A
Discretely Presented Component Unit's (DPCU) if applicable

Town of Mint Hill - FEES

Year-end bookkeeping assistance - [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards]

Audit 15,915

Preparation of the annual financial Statements 5,200

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.

The 75% cap for interim invoice approval for this audit contract is \$ 15,836.25

** NA if there is to be no interim billing

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

Audit Firm Signature:
Rowell, Craven & Short, PA

Name of Audit Firm

By Ann R. Craven, CPA

Authorized Audit firm representative name: Type or print

Ann R. Craven
Signature of authorized audit firm representative

Date June 16, 2015

acraven@rowellcravenshort.com

Email Address of Audit Firm

Governmental Unit Signatures:

Town of Mint Hill

Name of Primary Government

By Ted Biggers

Mayor / Chairperson: Type or print name and title

Ted Biggers
Signature of Mayor/Chairperson of governing board

Date

By N/A

Chair of Audit Committee - Type or print name

Signature of Audit Committee Chairperson

Date N/A

** If Governmental Unit has no audit committee, mark this section "N/A"

Town of Mint Hill

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Brian L. Welch, Town Manager

Primary Governmental Unit Finance Officer:

Type or print name

Brian L. Welch

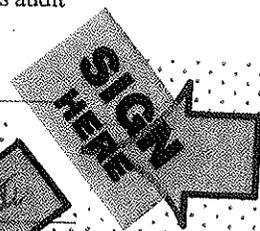
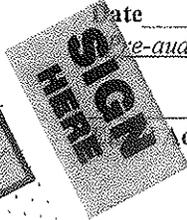
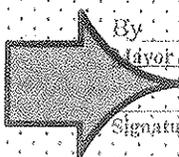
Primary Government Finance Officer

Date June 16, 2015
(Pre-audit Certificate must be dated.)

bwelch@admin.minthill.com

Address of Finance Officer

Date Primary Government Governing Body Approved Audit Contract - G.S. 159-34(a)



Contract to Audit Accounts (cont.)

Town of Mint Hill

Governmental Unit

N/A

Discretely Presented Component Unit's (DPCU) if applicable

**** This page to only be completed by Discretely Presented Component Units ****

N/A

FEES

Year-end bookkeeping assistance – [For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards]

Audit

Preparation of the annual financial Statements

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.

The 75% cap for interim invoice approval for this audit contract is \$

**** NA if there is to be no interim billing**

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

DPCU Governmental Unit Signatures:

N/A

Name of Discretely Presented Government

By

DPCU Board Chairperson: Type or print name and title

Signature of Chairperson of DPCU governing board

Date

By

Chair of Audit Committee - Type or print name

Signature of Audit Committee Chairperson

Date

** If Governmental Unit has no audit committee, mark this section "N/A"

N/A

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By

DPCU Finance Officer:

Type or print name

Primary Government Finance Officer Signature

Date

(Pre-audit Certificate must be dated.)

Email Address of Finance Officer

Date DPCU Governing Body Approved Audit Contract - G.S. 159-34(a)

Governmental Unit

N/A

Discretely Presented Component Unit's (DPCU) if applicable

Steps to Completing the Audit Contract

1. Complete the Header Information – NEW: If a DPCU is subject to the audit requirements as detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not issued for the DPCU and is to be included in the Primary Government's audit, the DPCU must be named with the parent government on this Audit contract. The Board chairman of the DPCU also must sign the Audit contract.
2. Item No. 1 – Complete the period covered by the audit
3. Item No. 6 – Fill in the audit due date. For Governmental Unit (s), the contract due date can be no later than 4 months after the end of the fiscal year, even though amended contracts may not be required until a later date.
4. Item No. 8 – if the process for invoice approval instructions changed, the Auditor should make sure he and his administrative staff are familiar with the current process. Instructions for each process can be found at the following link. <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>
5. Item No. 9 – NEW: Please note that the fee section has been moved to the signature pages, Pages 5 & 6.
6. Item No. 16 – If there is a reference to an engagement letter or other document (ex: Addendum), has the engagement letter or other document been acknowledged by the Governmental Unit and attached to the contract submitted to the SLGFD?
 - a. Do the terms and fees specified in the engagement letter agree with the Audit contract? *"In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control."*
 - b. Does the engagement letter contain an indemnification clause? **The audit contract will not be approved if there is an indemnification clause – refer to LGC Memo # 986.**
7. Complete the fee section for BOTH the Primary Government and the DPCU (if applicable) on the signature pages, please note:
 - The cap on interim payments is 75% of the current audit fee for services rendered if the contracted fee amount is a fixed amount. If any part of the fee is variable, interim payments are limited to 75% of the prior year's total audit fee. If the contract fee is partially variable, we will compare the authorized interim payment on the contract to 75% of last year's actual approved total audit fee amount according to our records. There is a report of audit fees paid by each governmental unit on our web site: <https://www.nctreasurer.com/slg/Pages/Non-Audit-Services-and-Audit-Fees.aspx> - Auditors and Audit Fees.
Please call or email Steven Holmberg of our office at 919-807-2394 steven.holmberg@nctreasurer.com if you have any questions about the fees on this list.
 - For variable fees for services, are the hourly rates or other rates clearly stated in detail? If issued separately in an addendum, has the separate page been acknowledged in writing by the Governmental Unit?

Governmental Unit

N/A

Discretely Presented Component Unit's (DPCU) if applicable

- For fees for services that are a combination of fixed and variable fees, are the services to be provided for the fixed portion of the fee clearly stated? Are the hourly rates or other rates clearly stated for the variable portion of the fee? See previous bullet point regarding variable fees.
 - If there is to be no interim billing, please indicate N/A instead of leaving the line blank.
8. Signature Area – There are now 2 Signature Pages: one for the Primary Government and one for the DPCU. Send the page(s) that are applicable to your Unit of Government. Make sure all signatures have been obtained, and properly dated. **The contract must be approved by Governing Boards pursuant to G.S. 159-34(a).** NEW - If this contract includes auditing a DPCU that is a Public Authority under the Local Government Budget and Fiscal Control Act it must be named in this Audit contract and the Board chairperson of the DPCU **must also sign** the Audit contract in the area indicated. If the DPCU has a separate Audit, a separate Audit contract is required for the DPCU.
 9. Please place the date the Unit's Governing Board and the DPCU's governing Board (if applicable) approved the audit contract in the space provided.
 - a. Please make sure that you provide email addresses for the audit firm and finance officer as these will be used to communicate official approval of the contract.
 - b. Has the pre-audit certificate for the Primary Government (and the DPCU if applicable) been signed and dated by the appropriate party?
 - c. Has the name and title of the Mayor or Chairperson of the Unit's Governing Board and the DPCU's Chairperson (if applicable) been typed or printed on the contract and has he/she signed in the correct area directly under the Auditor's signature?
 10. If the Auditor is performing an audit under the yellow book or single audit rules, has year-end bookkeeping assistance been limited to those areas permitted under the revised GAO Independence Standards? Although not required, we encourage Governmental Units and Auditors to disclose the nature of these services in the contract or an engagement letter. Fees for these services should be shown in the space indicated on the applicable signature page(s) of the contract.
 11. Has the most recently issued peer review report for the audit firm been included with the contract? This is required if the audit firm has received a new peer review report that has not yet been forwarded to us. The audit firm is only required to send the most current Peer Review report to us once – not multiple times.
 12. After all the signatures have been obtained and the contract and is complete, please convert the contract and all other supporting documentation to be submitted for approval into a PDF copy. Peer Review Reports should be submitted in a separate PDF file. These documents should be submitted using the most current submission process which can be obtained at the NC Treasurer's web site – <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.



RESOLUTION DECLARING SURPLUS PROPERTY

BE IT RESOLVED, that the Town of Mint Hill hereby declares the following to be surplus equipment and personal property pursuant to NCGS 160A-270(b):

Shotguns located at the Mint Hill Police Department

FURTHERMORE, BE IT RESOLVED, that the Town Manager acting on behalf of the Town be authorized to sell this property.

Adopted this the 16th day of July, 2015.

Ted H. Biggers, Jr., Mayor



TOWN OF MINT HILL

DATE: July 8, 2015
TO: Mayor and Commissioners
FROM: Alliance of South Charlotte Communities (ASCC) via Lee Bailey
SUBJECT: Request for Member Contribution for FY16

On December 12, 2013, the Mint Hill Board of Commissioners voted to (1) join the ASCC, (2) adopt bylaws and (3) contribute up to \$4,000 (*minutes attached*).

The Town's contribution of \$4,000 was paid on June 27, 2014.

The ASCC Board of Directors began operations after the November 5, 2014 Joint Meeting at CPCC.

Since November 2014, the ASCC has been implementing the Action Plan that was presented.

The ASCC budget for FY 16 totals \$20,000, which represents a contribution of \$5,000 per town (*budget attached*).

The payment of \$5,000 will continue the Town's membership in the ASCC through June 30, 2016.

**MINUTES OF THE MEETING OF THE
BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA**

December 12, 2013

The Board of Commissioners of the Town of Mint Hill met in regular session on Thursday, December 12, 2013 at 7:00 p.m. in the Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers
Commissioners: Lloyd Austin, Carl M. Ellington and Brenda McRae
Commissioner-Elect: Richard Newton
Town Attorney: Kevin M. Bringewatt
Town Manager: Brian L. Welch
Deputy Town Manager: Lee Bailey
Senior Planner: John Hoard
Town Clerk: Michelle Wells Farrar
Absent: Commissioner Tina W. Ross

CALL TO ORDER, INVOCATION AND PLEDGE

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. Following the invocation offered by Commissioner Austin, Mayor Biggers led the Pledge of Allegiance to the Flag of the United States of America.

ORDER OF BUSINESS

Addition, Deletion or Arrangement of Agenda Items: None

Approve Minutes of October 10, 2013 Regular Meeting: Upon the motion of Commissioner Austin, seconded by Commissioner McRae, the Board unanimously approved the minutes of the November 14, 2013 regular meeting.

Accept Tax Collector Reports: Upon the motion of Commissioner Ellington, seconded by Commissioner McRae, the Board unanimously approved the September and October tax collector reports. (Copy filed with minutes of record.)

Consider Adopting Joint Economic Development Bylaws: Deputy Manager Bailey asked the Board to consider action on the Joint Economic Bylaws to allow the creation of this alliance and authorize up to \$4,000 to continue with this study. Deputy Manager Bailey said he would bring additional information to the Board at a future meeting.

Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously agreed to participate in the creation of this Alliance and authorize up to \$4,000 to continue this study with the other municipalities.

~~DRAFT~~
ASCC FY15-16 BUDGET

REVENUES	
Indian Trail	\$5,000
Matthews	\$5,000
Mint Hill	\$5,000
Stallings	\$5,000
TOTAL REVENUES	\$20,000
EXPENDITURES	
Personnel	\$0
Rent	\$0
Equipment	\$0
Furniture	\$0
Contracted Services	\$5,000
Product Development	\$0
Marketing	
<i>General Advertising & Outreach</i>	\$1,500
<i>Branding Efforts & Materials</i>	\$4,000
<i>Website Development & Operation</i>	\$4,000
Continuing Education for ASCC & Town Boards	\$2,000
Legal and Accounting	\$2,000
Insurance	\$0
Office Supplies, Postage, Other	\$500
Transportation	\$1,000
Telecommunications	\$0
Interest Expense	\$0
Reserve	\$0
Miscellaneous	\$0
TOTAL EXPENDITURES	\$20,000

TIMEFRAME	CATEGORY	SOURCE	ACTION (strikethrough = complete)
SHORT-TERM (2015-2016)	BRANDING	ASCC Action Plan	1. Engage a marketing firm to develop a brand, logo, and portal website for the Alliance.
SHORT-TERM (2015-2016)	BRANDING	ASCC Action Plan	2. Develop a designed template for in-house produced materials.
SHORT-TERM (2015-2016)	BRANDING	ASCC Action Plan	3. Implement the brand internally through member towns.
SHORT-TERM (2015-2016)	BRANDING	ASCC Action Plan	4. Develop electronic marketing materials for existing business retention, new business recruitment, and general marketing of the Alliance region.
SHORT-TERM (2015-2016)	BUDGET	ASCC Action Plan	Create annual budget
SHORT-TERM (2015-2016)	JOB CREATION	ASCC Action Plan	Reach out to county partners to make them aware of targets for the region.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Advise their respective town boards about opportunities for joint planning that will result in a more efficient use of land use and infrastructure resources.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Each town will appoint its town planning staff along with a member of the Alliance, and other appointees as deemed appropriate to a Joint Planning Committee.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Identify areas where jurisdictions meet that would benefit from a joint planning process.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Identify opportunities for interlocal agreements that would result in more efficient use of resources.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Identify transportation improvements projects that would benefit the region and advocate as a group for the improvements.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Provide education and information on the advantages of "by right" zoning locations.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Provide input into the land-use plans of each town.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Provide storm water permitting education to developers.
SHORT-TERM (2015-2016)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Recommend joint town involvement in projects that cross or abut to multiple jurisdictions.
SHORT-TERM (2015-2016)	MARKETING	ASCC Action Plan	Develop an electronic newsletter or eblast template and provide monthly updates to a database of stakeholders.
SHORT-TERM (2015-2016)	MARKETING	ASCC Action Plan	Establish communications with area business media such as the Business Journal.
SHORT-TERM (2015-2016)	MARKETING	ASCC Action Plan	Provide an annual report to town councils.
SHORT-TERM (2015-2016)	MARKETING	ASCC Action Plan	Provide town councils with a quarterly update on the Alliance.
SHORT-TERM (2015-2016)	ORGANIZATIONAL STRUCTURE	ASCC Action Plan	Appoint committees, such as the Joint Planning Committee recommended below, and chairs of committees.
SHORT-TERM (2015-2016)	ORGANIZATIONAL STRUCTURE	ASCC Action Plan	Create and approve a confidentiality policy that includes staff, board members, and allies.
SHORT-TERM (2015-2016)	ORGANIZATIONAL STRUCTURE	ASCC Action Plan	Create and approve a personnel policy for staff.
SHORT-TERM (2015-2016)	ORGANIZATIONAL STRUCTURE	ASCC Action Plan	Create and approve financial policies and procedures.
SHORT-TERM (2015-2016)	ORGANIZATIONAL STRUCTURE	ASCC Action Plan	Educate town councils on the Alliance and its program of work through a joint meeting in November 2014.
SHORT-TERM (2015-2016)	ORGANIZATIONAL STRUCTURE	ASCC Action Plan	Elect officers at the November 2014 meeting.
SHORT-TERM (2015-2016)	STAFFING PLAN	ASCC Action Plan	Contract professional assistance through member town's staff and/or with a consultant. This period will allow for adoption of the Action Plan by town boards, prioritization of action steps, and starting the initial groundwork on key projects.
SHORT-TERM (2015-2016)	STAFFING PLAN	ASCC Action Plan	Develop Job Description(s)
SHORT-TERM (2015-2016)	STRENGTHEN PARTNERSHIPS	ASCC Action Plan	Create an ex-officio, non-voting advisory seat on the Alliance board for the economic development directors of Union and Mecklenburg Counties.
SHORT-TERM (2015-2016)	STRENGTHEN PARTNERSHIPS	ASCC Action Plan	Identify ways to leverage the buying and contracting power of the four towns through collaboration of purchasing offices.
SHORT-TERM (2015-2016)	STRENGTHEN PARTNERSHIPS	ASCC Action Plan	Request cross-representation on county economic development boards and committees that support economic development.
MID-TERM (2016-2017)	BUSINESS RETENTION AND EXPANSION	ASCC Action Plan	Advocacy – Be the lead organization advocating for existing businesses in local and state policies that will affect their ability to be competitive.

TIMEFRAME	CATEGORY	SOURCE	ACTION (strikethrough = complete)
MID-TERM (2016-2017)	BUSINESS RETENTION AND EXPANSION	ASCC Action Plan	Data Gathering – By maintaining data on the exiting business base, the Alliance will be able to direct local policies for infrastructure development and other investments.
MID-TERM (2016-2017)	BUSINESS RETENTION AND EXPANSION	ASCC Action Plan	Information Exchange – One of the most important pillars of a BRE program is to exchange information between local governments and businesses and between business groups through networking events such as lunch and learn seminars.
MID-TERM (2016-2017)	BUSINESS RETENTION AND EXPANSION	ASCC Action Plan	Team Problem Solving – The Alliance should become the first stop for any business with a hurdle to overcome. The staff person should be the team leader to guide businesses to the appropriate resource to solve utility, transportation, workforce, and other obstacles to growth and retention.
MID-TERM (2016-2017)	BUSINESS RETENTION AND EXPANSION	ASCC Action Plan	Visitation - The Alliance staff person should meet with all large employers, gazelle firms, and businesses in target sectors every year as part of the BRE program. These visits should be coordinated with the county BRE program to utilize the resources they have to support businesses. The Department of Commerce will likely continue its BRE program and will be a strategic partner for the Alliance.
MID-TERM (2016-2017)	JOINT PLANNING COMMITTEE	ASCC Action Plan	Create small area plans at the edges, where town borders meet.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Conduct a site assessment to prioritize the sites based on access to infrastructure, transportation, availability, and cost to develop.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Continuing Education for town councils on the need to support product development and partner with the private sector.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Create a package of support for business parks/sites to include fast-track permitting, reduction of fees for specific areas or target sector projects, and incentives for companies recruited.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Explore a joint incentive policy / revenue sharing agreement for large projects that locate in the region.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Include business development sites in plans for future infrastructure extension.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Inventory all potential business development sites in the region.
MID-TERM (2016-2017)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Proactively rezone the highest priority sites. Companies do not want to incur the risk of zoning being denied or the extended time frame for zoning approval. The lack of appropriate zoning has been a major hurdle to continued interest from companies.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Create an inventory of all sports and recreation facilities in the region. Include not only current facilities and amenities, but future planned facilities.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Engage a sports development consultant to review the inventory and recommend additional regional facilities such as an aquatics center, indoor sports facility, etc.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Explore joint funding of a public recreation destination facility and/or develop a joint package that would attract a developer to participate in a public-private partnership.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Explore short-term transportation services to support tournaments being held at multiple venues.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Follow up on the current opportunity for a public-private partnership to develop baseball tournament facilities.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Identify grant sources, specifically those that favor regional recreation projects.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Inventory businesses that support sports tourism such as hotels, restaurants, etc.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Market the inventory for tournaments. Today, each individual town markets its facilities for sporting events. Marketing the group can attract larger events.
MID-TERM (2016-2017)	RECREATION DESTINATION	ASCC Action Plan	Utilize this information not only to market the area for tournaments, but also to encourage developers to invest in additional businesses to serve sports tourists.
MID-TERM (2016-2017)	TARGET SECTORS	ASCC Action Plan	Recruit Advanced Manufacturing, specifically to include aerospace and precision manufacturing

TIMEFRAME	CATEGORY	SOURCE	ACTION (<i>strikethrough = complete</i>)
MID-TERM (2016-2017)	TARGET SECTORS	ASCC Action Plan	Recruit Logistics and Distribution companies
MID-TERM (2016-2017)	TARGET SECTORS	ASCC Action Plan	Recruit Regional Headquarters
LONG-TERM (2018 - Ongoing)	EDUCATIONAL INSTITUTIONS	ASCC Action Plan	Develop a recruitment package to include potential locations and a comprehensive economic and demographic data set on the region. Locations that are publicly owned or could be developed with a public-private partnership are ideal.
LONG-TERM (2018 - Ongoing)	EDUCATIONAL INSTITUTIONS	ASCC Action Plan	Ensure that offerings include graduate programs. The population of the Alliance region is highly educated and advanced degrees would be appealing to this group.
LONG-TERM (2018 - Ongoing)	EDUCATIONAL INSTITUTIONS	ASCC Action Plan	Target existing colleges and universities and for-profit education institutions in the greater Charlotte region for expansion potential. Also target institutions expanding nationally that are not already in the region.
LONG-TERM (2018 - Ongoing)	EDUCATIONAL INSTITUTIONS	ASCC Action Plan	The four towns may consider a joint venture that could include funding from each town for infrastructure development, or like the example above, a public facility leased to the institution.
LONG-TERM (2018 - Ongoing)	NEW BUSINESS RECRUITMENT & PRODUCT DEVELOPMENT	ASCC Action Plan	Identify a site for a multi-jurisdictional park development. The park could be a joint project of two or more towns and would not necessarily have to include all four towns. The park development could include a private partner. For example, the public investment could be in infrastructure development.
LONG-TERM (2018 - Ongoing)	REGIONAL CONFERENCE CENTER	ASCC Action Plan	Explore how the Alliance members could be partners with a developer, or educational institution, in the priority site. The partnership could include public investments in infrastructure, guarantees of space use, marketing, etc. Targeted, performance-based incentives based on taxable investment may be part of the package.
LONG-TERM (2018 - Ongoing)	REGIONAL CONFERENCE CENTER	ASCC Action Plan	Inventory potential sites for a regional conference center with the site at The Bridges being a priority.
LONG-TERM (2018 - Ongoing)	STAFFING PLAN	ASCC Action Plan	Fund a full-time position that will serve as the Economic and Community Developer

NOISE CONTROL

Section

01	Loud, Disturbing Noises Prohibited
02	Definitions
03	Certain Sounds Prohibited
04	Amplified Sound
05	Permits for Amplified Sound
06	Outdoor Amplification & Music at Commercial Establishments
07	Sound Measurement Procedures
08	Permits for Large Outdoor Music Facilities
09	Chronic Noise Producers
10	Enforcement & Penalties
11	Severability

01 LOUD, DISTURBING NOISES PROHIBITED, GENERALLY

It shall be unlawful for any person to create, or assist in creating, any unreasonably loud and/or disturbing noise in the Town of Mint Hill.

02 DEFINITIONS

For the purpose of this ordinance, the following words and phrases are defined below unless it shall be apparent from the context that a different meaning is intended.

“A” Weighting Scale The sound pressure level, in decibels, as measured with the sound level meter using the “A” weighted network scale. (Denoted ‘dB(A)’)

Amplified Sound Any sound created by a sound-magnifying device, whose source is outside or whose source is inside and where the sound propagates to the outside or to other dwellings or interior locations under separate ownership or occupancy.

‘ANSI’ American National Standards Institute or its successor bodies.

Construction On-site erection, fabrication, installation, alteration, demolition or removal of any structure, facility, or addition thereto, including all related activities, including, but not limited to, the clearing, moving, blasting or landscaping of land (earth.)

Daytime Hours 7:00 am to 9:00 pm

dB(A) Sound level in decibels, as determined by the “A” weighting scale of a sound meter having characteristics defined by the American National Standards Institute and conforming to the requirements of ANSI/NCSL Z540-1 IOS.

Decibel (dB) A unit of measure, on a logarithmic scale, of the ratio of the magnitude of a particular sound pressure to a standard reference pressure, which for the purposes of Section 07 shall be 0.0002 microbars.

Emergency Service Vehicles Publicly-owned or operated vehicles used for the purposes of responding to public emergencies, to include police, fire and medical rescue vehicles, or vehicles of public utility companies or contracted private companies conducting emergency repairs to the protection of public safety.

Exceptional Permit An amplified-sound permit authorized by the Town Manager upon a finding of ‘legal entitlement’ of an applicant’s request for a permit which is denied by the Noise Control Officer.

Motor Vehicle or Vehicle As used herein, shall mean any vehicle propelled on land by a motor, such as, but not limited to, automobiles, trucks, truck-trailers, semi-trailers, campers, go-carts, motorcycles, mopeds or buses. It shall exclude trains and Emergency Service Vehicles.

Nighttime Hours 9:00 pm to 7:00 am

Noise As used herein, any unreasonably loud, disturbing sound levels taking into consideration the volume, duration, frequency, and other characteristics of the sound.

Noise Control Officer Any police officer or other person so designated by the town manager who is trained in the operation and calibration of the noise measurement equipment. The Noise Control Officer may only operate within his/her territorial jurisdiction and must be authorized to issue a civil summons as required in this ordinance

Person Any individual, corporation, partnership, firm, association, trust, estate, public or private institution, group, agency, political subdivision of the state, any other state or political subdivision or agency thereof or any legal successor, representative, agent or agency of the foregoing.

Plainly Audible Any sound that can be detected by a person using his or her unaided faculties.

Sound An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that cause compression and refraction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.

Sound Level In decibels, a weighted sound pressure level determined by the use of a sound meter whose characteristics and frequency weighting are specified in ANSI standards.

Sound Level Meter Any instrument certified to meet or exceed ANSI standards which include an Omni directional microphone, an amplifier, and output meter and frequency weighting network(s) for the measurement of sound level.

Violator As described herein, means any person that is in possession of or has control of any noise generating device.

03 CERTAIN SOUNDS PROHIBITED

The following acts and activities, among others, are hereby

declared to be a source of “unreasonably loud and/or disturbing noise” in violation of Section 01.

A. Sounds Impacting Residential Areas: It shall be unlawful to carry on the following activities in any residentially-zoned area of the Town, or within three hundred (300) feet of any residentially-occupied structure in any zone of the Town:

(1) The sounding of any horn, car alarm, siren, or other signal device upon any automobile, except when used as a signal of warning or danger, so as to create any unreasonable noise;

(2) The playing of any sound-magnifying device, radio, television, or musical equipment, within or outside of any structure, in a manner or at a volume so as to annoy or disturb the quiet, comfort or repose of any person in any adjoining dwelling, apartment unit, or hotel/motel room;

(3) The operation a front-end loader for refuse collection during nighttime hours;

(4) The operation of construction machinery or performing any construction activities during nighttime hours;

(5) The operation of automotive repairs equipment or garage machinery out-of-doors during nighttime hours;

(6) The operation of lawn mowers or other domestic power tools, out-of-doors during nighttime hours;

(7) The creation of any mechanical noise which registers more than 60 dB(A) during nighttime hours at the property line of the source of the noise.

B. Sounds Impacting All Areas: It shall be unlawful to carry on the following activities in any area of the town:

(1) To operate or allow the operation of any sound amplification equipment so as to create sounds registering fifty-five (55) dB(A) during daytime hours or fifty (50) dB(A) during nighttime hours, as measured at the property line of the from where the sound is being amplified, except in accordance to a permit obtained from the Noise Control Officer;

(2) To amplify sound produced by a radio, compact disc, or any other electronic device, or sounds produced by any person or musical instrument from within a motor vehicle, so as to create an unreasonable noise such that the sound is plainly audible at a distance of more than fifty (50) feet away from the vehicle. This subsection shall not apply to vehicles used for business or political purposes which, in the normal course of operation, are not within five-hundred (500) feet of any school, child care center, house of worship, personal care facility, or hospital. This subsection does not apply to vehicles operating such equipment during public parades

when a valid parade permit, with the sound conditions identified, has been issued;

(3) To discharge into the open air the exhaust of any internal combustion engine when the muffler system is missing or configured in such condition so as to result in the creation of unreasonable noise;

(4) The operation of any motor vehicle outside of any structure on private or public property in such a manner as to create unreasonable noises, by actions including, but not limited to racing engines, spinning tires, jackrabbit starts, and off-road operation.

C. This section shall not apply to:

(1) Emergency operations designed to protect the public health or safety;

(2) Work performed by State, County, Town or Government-Contracted crews in a right-of-way or utility easement when the department responsible for the work determines that it is necessary to perform the work during nighttime hours, under the following considerations:

(a) To avoid unreasonably impacting the flow of traffic; or

(b) To avoid unreasonably disrupting the provision of utility service.

04 AMPLIFIED SOUND

It shall be unlawful to operate or allow the operation of any sound amplification equipment so as to create sounds registering 55 dB(A) or greater during daytime hours, or 50 dB(A) during nighttime hours, unless otherwise authorized in this ordinance.

A. The following Tables shall serve as the sound emission limits of volume and measurement standards for the listed source of amplified sound except in accordance with a permit obtained from the Noise Control Officer:

Table 1 – Single Family Residential:

Daytime Hours	Nighttime Hours	Measurement
55 dB(A)	50 dB(A)	Property Line of nearest occupied residential structure

Table 2 – Multi-Family / Tenant Structures:

Daytime Hours	Nighttime Hours	Measurement
55 dB(A)	50 dB(A)	From a point within the nearest adjoining unit to the source of the sound, or from the closest ‘common area’ to the source of the sound

Table 3 – Residential / Institutional and Places of Public Gathering Having a Capacity of 1,000 or Greater (See also Section 08):

9:00am–10:00pm	10:00pm–9:00am	Measurement
65 dB(A)	50 dB(A)	As measured anywhere at property line of nearest residential property

Table 4 – Business, Commercial or Industrial, Utilizing Sound to Advertise and/or Attract Customers:

Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	Not Permitted	As measured at nearest public right-of-way

Table 5 – Business, Commercial or Industrial, Other Amplified Sounds (see also Section 06):

Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	Not Permitted	As measured at nearest public right-of-way

Table 6 – Street, Sidewalk, Public Right-of-Way, Public Parking Structure or Park:

Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	50 dB(A)	As measured fifty (50) feet from source of amplified sound
70 dB(A)	60 dB(A)	As measured ten (10) feet from source of amplified sound

Table 7 – Street, Sidewalk, Public Right-of-Way, Public Parking Structure or Park – Portable Amplification Device (i.e. ‘PA System’):

Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	Not Allowed	As measured fifty (50) feet from source of amplified sound
70 dB(A)	Not Allowed	As measured ten (10) feet from source of amplified sound

05 PERMITS FOR ADDITIONAL AMPLIFICATION

A. *Application* - An application for a permit pursuant to this section must be submitted to the Mint Hill Police Department at least fifteen (15) business days before the permit time requested. It shall specify the responsible person(s) for the sound amplification equipment.

B. *Notice of Tentative Approval* – Upon initial review

of the applicant and requested use, if found within the conditions of this section, a *Notice of Tentative Approval* shall be issued. For the permit to be considered ‘valid’ and in effect, the applicant must cause for a notice to be delivered / disseminated to all occupied properties located within 1,000 feet of the proposed location of sound amplification. This must be completed within seventy-two (72) hours of the proposed event. The confirmation of that delivery of notice shall be returned to the Noise Control Officer prior to the event / use of amplified sound.

C. *Limits on hours* - With the exception of permits issued pursuant to section 08, no permit shall be issued which will have the effect of allowing more than twenty (20) of excess amplification per year at any place of public entertainment having a capacity of one thousand (1,000) or more persons or twelve (12) hours of excess amplification at any other location.

D. *Limit on Permits* - Permits shall be tentatively approved and subsequently granted by the Mint Hill Police Department in the order of receipt. Subsequent permits shall not be issued for a location within a one thousand (1,000) foot radius of the location of an issued permit.

E. *Not Permitted in Residentially-Zoned Areas*– Pursuant to the issuance of a permit, the creation of sounds registering more than seventy (70) dB(A) anywhere within the boundary line of the nearest residentially-occupied property shall be prohibited.

F. *Sound Check(s)* – The applicant shall notify the Mint Hill Police Department when the amplification equipment is ready for a sound check by the Noise Control Officer. Using a sound-level meter, the Noise Control Officer may take readings to confirm that the levels have been set at the permitted level.

G. *Permit Revocation* – If sound checks taken by the Noise Control Officer during the event of amplified sound determines the levels to be in excess of the permit, or should it be determined that any other conditions of this section have not been completed as required or other conditions of the permit not met, the Noise Control Officer may Revoke the issued permit and require an immediate cessation of the amplified sound.

H. *Permit Denial* – If the applicant has been denied the issuance of a permit by the Noise Control Officer, and believes the denial to be illegal under applicable local, state or federal law, the applicant may appeal the denial to the Town Manager. The appeal shall be delivered in writing, and shall include a copy of the permit and a statement as to the applicant’s belief as to the legal basis for the appeal. The Town Manager shall have the discretion to grant an Exceptional Permit, waiving the exceptions for location, time of day, and/or decibel restrictions, upon his/her determination that the applicant has made a substantial showing of legal entitlement. Any such Exceptional Permits shall be promptly reported to the Board of Commissioners.

06 OUTDOOR AMPLIFICATION & MUSIC at COMMERCIAL ESTABLISHMENTS

A. Except in accordance to a permit issued pursuant to Section 05, it shall be unlawful for any commercial establishment, including, but not limited to restaurants, bars or nightclubs, to operate or allow the operation of sound amplification equipment out of doors or directed out of doors or to allow live acoustic music out of doors or directed out of doors other than during the times listed below or so as to create sounds registering in excess of:

Table 1 – Sunday through Thursday

8:00am – 9:00pm	9:00pm – 2:00am
85 dB(A)	60 dB(A)

Table 2 – Friday through Saturday

8:00am – 11:00pm	11:00pm – 2:00am
85 dB(A)	60 dB(A)

B. The decibel limits prescribed in this section shall be measured at the property line of the commercial property from where the sound is being generated

C. The amplified sound may only be produced during the operational hours of the commercial establishment.

D. An establishment that has been determined to be ‘Non-Cooperative’ pursuant to Section 09 (C) shall be subject to enhanced civil penalties and, after two violations of this section within one year of having been deemed ‘Non-Cooperative’, shall not operate or allow the operation of sound amplification or live acoustic music out of doors or directed out of doors for a period of eighteen (18) months after the second violation. The prohibition shall apply to the establishment and the property on which the establishment is located.

07 SOUND MEASUREMENT PROCEDURES & TECHNIQUES

A. For the purpose of determining decibels [dB(A)] as referenced in this ordinance, the noise shall be measured on the “A-weighting scale slow response” on a sound level meter of standard design and quality having characteristics established by the American National Standards Institute.

B. When the Noise Control Officer determines that insufficient prima facie evidence exists for establishing a noise violation case, the investigating officer will use a sound-level meter to measure the sound level. Sound measurements shall be conducted at that time, day or night, when the suspect noise source is emitting sound.

C. The following procedures shall be utilized in the sound measurement process:

(1) The sound measurement equipment shall have been calibrated within one hour before use and one hour after use to measure sound level;

(2) Prior to obtaining the sound sample, the sound level meter shall be set to the “A” weighted network at ‘slow response’;

(3) The Omni directional microphone shall be set in an approximate 70 degree position, approximately four feet from the ground or floor, facing the noise source while recording the meter’s instantaneous response (reading) observed at consecutive ten-second intervals, taking 10 to 15 sample readings.

(4) No individual other than the operator of the sound meter shall be within ten feet of the sound level meter during the measurement process.

08 PERMITS FOR LARGE OUTDOOR MUSIC FACILITIES

The purpose of this section is to establish a process by which permits may be issued to manage the musical and/or amplified sound emissions at large outdoor facilities which are designed to accommodate such events.

A. For the purposes of this section, a “Large Outdoor Music Facility” means a facility with a capacity of 1,000 or more persons and that offers musical and/or other amplified sound entertainment events at least five times a year.

B. A Large Outdoor Music Facility may, but is not required to, submit an application for a Large Outdoor Music Facility permit. When issued, the permit authorizes the sound emissions, under the conditions described within the permit, for the calendar year. All permits issued pursuant to this section expire December 31.

C. After consulting with the applicant and investigating the design and layout of the property, its proximity to residentially-zoned property, and the nature of any intervening property, a permit may be issued that contains the restrictions and/or requirements designed to strike an appropriate balance between legitimate use and operation of the facility and the noise impacts on residential life.

D. The restrictions and/or requirements may include, but are not limited to, restrictions on days of week or hours of operation, total number of events, operational requirements, design and/or structural requirements, and self-monitoring and reporting requirements.

E. A facility issued a permit pursuant to this section shall not be subject to the provisions of Section 06.

F. It shall be unlawful for a Large Outdoor Music Facility to violate the terms of a permit issued pursuant to this section.

09 CHRONIC NOISE PRODUCER

The purpose of this section is to establish a collaborative process through which the Town and the owner / manager / occupant of a property that has been identified as a chronic source of objectionable noise will develop and implement a noise mitigation plan intended to bring the noise to acceptable levels. A 'Chronic Noise Producer' is a location that, because of the sound generated by or at the location, is an annoyance to adjacent or nearby residences, lodgings, schools, businesses, or other places where people may congregate with a reasonable expectation of undisturbed activity. An establishment may be a Chronic Noise Producer without having violated other provisions of this Ordinance.

A. The Chief of Police (or designee) may designate the owner / manager / occupant of the location as a 'Chronic Noise Producer.' In making such a determination, among other factors, the following shall be taken into consideration:

- (1) The number and frequency of valid noise complaints;
- (2) The proximity and physical relationship between the location and the complaining location(s);
- (3) The severity of the sound events, both observed or measured;
- (4) The times and days of the week of sound events;
- (5) The location's history of cooperation and efforts to alleviate the problem; and
- (6) The history and context of the location, including whether the sound producing activity predates the occupation of the complaining locations and/or whether the sound producing location is located in what is generally recognized as an entertainment area.

B. Upon designation as a Chronic Noise Producer, the Chief of Police shall inform the location owner / manager / occupant of the location and that it has been referred to the Town Manager.

(1) The town Manager may request and consider the input of town staff and/or external experts with expertise in the type of location and/or noise under review.

(2) The Town Manager shall schedule a meeting with representatives of the location to review the information that formed the basis for the designation and any additional information concerning the noise produced at the location.

(3) Following the meeting, the Town Manager shall determine whether a Mitigation Plan is warranted. If determined warranted, the Town Manager

and the representatives of the location shall together develop and endorse a noise Mitigation Plan. The plan may include, among other things:

- (a) Restrictions on days of week or hours of noise producing activities;
- (b) Placement, orientation, and/or operation of sound-producing activity and/or equipment;
- (c) Structural changes including, but not limited to, sound attenuation and baffling;
- (d) Self-monitoring and reporting requirements;
- (e) A schedule of plan implementation; and
- (f) A schedule for review for possible revisions and or termination of the plan.

C. In the event that a location designated a 'Chronic Noise Producer': (i) fails or refuses to participate in good faith in the development of a noise mitigation plan, (ii) refuses to agree to the developed noise mitigation plan, or (iii) fails to implement or comply with an endorsed noise mitigation plan, the business or entity shall be deemed as 'Non-Cooperative' and shall not be entitled to the benefits of this section until that designation has been removed. The designation shall only be removed when the reason for such designation has been resolved to the acceptance of the Town Manager.

D. In the event that noise enforcement action is taken against a location previously designated as a Chronic Noise producer, evidence of the location owner / manager / occupant's participation in the development and implementation of and compliance with the noise mitigation plan shall be relevant to any prosecution or administrative or judicial review or appeal of the enforcement action. A location owner/manager/occupant who fails to comply with this subsection shall not be entitled to the benefits of this subsection unless the failure is remedied to the town's satisfaction.

E. Appeals. The owner / manager / occupant of a location that has been designated as a Chronic Noise Producer or Non-Cooperative may appeal such designation within ten (10) calendar days after receiving notice of such designation. A ruling on appeal is subject to review in superior court of Mecklenburg County by proceedings in the nature of certiorari. Any petition for writ of certiorari for review shall be filed with the clerk of superior court within thirty (30) days after notice of the decision has been sent to the appellant.

10 ENFORCEMENT & PENALTIES

A. *Enforcement* - When there is a violation of any section of this Chapter, the Town, at its discretion, may take one or more of the following enforcement remedies:

(1) *Civil Penalty* – The Noise Control Officer or any police officer may issue a notice of violation as provided subjecting the violator to a civil penalty of \$100,

which penalty may provide for a delinquency charge of \$10 per day upon non-payment, in which penalty and delinquency charge may be recovered by the Town in a civil action. The civil penalty must be paid within 72 hours of the date and hour of issuance, with the delinquency penalty beginning at the 72nd hour.

(2) *Repeated Offenses* - In the event of more than one violation within any 30-day period, the civil penalty shall be increased for each additional violation as follows:

- (a) \$250 Second Offense
- (b) \$500 Third Offense
- (c) \$750 Fourth Offense
- (d) \$1,000 Fifth & Subsequent Offense

(3) The Town may seek an injunction and order of abatement directed toward any person or entity creating or allowing the creation of any unlawful noise, including the owner or person otherwise having legal or actual control of the premises from which it emanates.

B. *Enforcement* - When there are repeated violations of section 06 or 08, the Town, at its discretion, may take following enforcement:

(1) An establishment which has been found in violation of this section more than two times within any twelve-month period may be classified a 'Chronic Noise Producer' and have its privileges under this section suspended for a period of up to twelve months. This may be relieved only if a Mitigation Plan is developed, enacted and confirmed that it brings the establishment within compliance of this section.

(2) An establishment having had its privileges under either section 06 or 08 suspended pursuant to such designation shall only legally produce or allow to be produced amplified or live sound pursuant to the restrictions described in section 04, Table 5.

(3) The Town may seek an injunction and order of abatement directed toward any person or entity creating or allowing the creation of any unlawful noise, including the owner or person otherwise having legal or actual control of the premises from which it emanates.

(4) An establishment which has had its privileges under sections 06 or 08 suspended continues to produce or allow to be produced amplified or acoustic sounds in excess of those allowed under 04, Table 5, shall be subject to a civil fine of \$1,000 per violation.

C. *Criminal Penalty* - Violators may be charged with a misdemeanor and be subject to a fine of up to \$500 and/or ordered to thirty (30) days in jail, pursuant to NC GS 14-4.

11 SEVERABILITY

If any provisions of this subchapter or the application thereof to any person or circumstance is for any reason

held invalid, such invalidity shall not affect other provisions or applications of the subchapter which can be given effect without the invalid provision or application, and to this end the provisions and subchapter are declared to be severable.