

**MEETING OF THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
MINT HILL TOWN HALL
4430 MINT HILL VILLAGE LANE
MAY 12, 2016
7:00 P.M.**

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADDITION, DELETION OR ARRANGEMENT OF AGENDA ITEMS
4. APPROVE MINUTES OF THE MARCH 31, 2016 QUAD ALLIANCE MEETING, APRIL 12, 2016 BUDGET MEETING, APRIL 14, 2016 QUARTERLY DEVELOPERS' WORKSHOP AND APRIL 14, 2016 REGULAR MEETING
5. CONSENT AGENDA: (A) ACCEPT MARCH TREASURER'S REPORT AND FINANCIALS; (B) ADOPT FEE SCHEDULE AMENDMENT; AND, (C) ACCEPT APRIL TAX COLLECTOR'S REPORT
6. PUBLIC HEARING ON CONTIGUOUS PROPERTY TO BE CONSIDERED FOR VOLUNTARY ANNEXATION BY THE TOWN OF MINT HILL: 15206 CABARRUS ROAD, 15210 CABARRUS ROAD, 7918 SILVER MAPLE LANE AND 7922 SILVER MAPLE LANE
7. PUBLIC COMMENTS**
8. DISCUSSION AND DECISION ZC16-4, FILED BY RYAN AND RACHEL ELLIOTTE, TO ALLOW CONDITIONAL ZONING APPROVAL FOR A FAMILY CARE HOME SUBDIVISION FOR PROPERTY LOCATED AT 10131, 10201 AND 10215 CONNELL ROAD
9. STATE OF THE UTILITY PRESENTATION BY CHARLOTTE WATER
10. CONSIDER ADOPTING AN ANNEXATION ORDINANCE FOR PROPERTY LOCATED AT 15206 CABARRUS ROAD, 15210 CABARRUS ROAD, 7918 SILVER MAPLE LANE AND 7922 SILVER MAPLE LANE
11. OTHER BUSINESS/COUNCIL MATTERS
12. CLOSED SESSION TO APPROVE MINUTES OF APRIL 14, 2016
13. ADJOURNMENT

** IN ACCORDANCE WITH NORTH CAROLINA GENERAL STATUTES AND/OR LOCAL ORDINANCES, A PUBLIC HEARING IS REQUIRED/SCHEDULED ON THIS AGENDA ITEM. PUBLIC COMMENTS RELATED TO THIS ITEM HAVE BEEN OR WILL BE HEARD DURING THE SCHEDULED PUBLIC HEARING. TIME ALLOTTED EACH SPEAKER MAY BE LIMITED DUE TO LENGTH OF AGENDA. **UP TO ONE HOUR HAS BEEN RESERVED FOR COMMENTS FROM THE PUBLIC ON MATTERS OF GENERAL INTEREST, OR AGENDA ITEMS OTHER THAN THOSE FOR WHICH A PUBLIC HEARING IS REQUIRED AS NOTED ABOVE. INDIVIDUALS WISHING TO SPEAK UNDER "PUBLIC COMMENTS" MUST SIGN UP (ON THE SHEET PROVIDED IN THE LOBBY) PRIOR TO THE MEETING BEING CALLED TO ORDER. SPEAKERS WILL BE LIMITED TO TWO MINUTES PER PERSON, AND RECOGNIZED IN THE ORDER IN WHICH THEY SIGN UP.*

**MINUTES OF THE MEETING OF THE
BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
MARCH 31, 2016**

The Board of Commissioners of the Town of Mint Hill met in called session on Thursday, March 31, 2016 at 6:30 p.m. at the Matthews Community Center in Matthews, North Carolina.

ATTENDANCE

Commissioners: Dale Dalton, Carl M. Ellington, Richard Newton and Katrina (Tina) W. Ross
Town Manager: Brian L. Welch
Deputy Town Manager: Lee Bailey
Executive Assistant: Sheryl Smith

On March 31, the Board of Commissioners of the Town of Mint Hill joined elected officials from Matthews, Indian Trail and Stallings to listen to a panel discussion by the Quad Alliance. Mayor Jim Taylor, Town of Matthews, welcomed all in attendance and recognized the Elected Officials of each town along with the Town Managers. Mr. Jim Korth thanked the Quad Board of Directors and essential Staff. He introduced the moderator Mr. Brad Richardson and the panelists: Mr. John Urban, Mr. Tony Long, Mr. Kevin Woods and Mr. Lee Bailey. The Panel Discussion (please see attached) covered various topics relating to the Quad and the benefits, to each Town, derived from being involved. Following the discussion, Mr. Lee Bailey recognized former Quad Board Members for their services. Mr. Korth gave the closing remarks and thanked everyone in attendance.

The meeting was adjourned at approximately 8 p.m.

Michelle Wells, CMC, Town Clerk

**MINUTES OF THE BUDGET WORKSHOP
OF THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
April 12, 2016**

The Board of Commissioners of the Town of Mint Hill met in called session on Tuesday, April 12, 2016 at 6:00 p.m. in the Flex Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.

Commissioners: Dale Dalton, Carl M. Ellington, Katrina (Tina) W. Ross and Richard Newton

Town Manager: Brian L. Welch

Town Engineer: *Steve Frey

Public Works Operation Manager: *Chris Cochrane

Fire Chief: *David Leath

Police Chief: *Tim Ledford

Finance Director: *Naida Sergel

Town Clerk: Michelle Wells

*Not in attendance for entire meeting

Mayor Biggers called the meeting to order at 6:00 p.m., ruled a quorum present and the meeting duly constituted to carry on business. Manager Welch stated the purpose of the called meeting was to begin the budget preparation process for the fiscal year ending June 30, 2017 (FY17). The Board would hear budget requests presented by various department heads of the Town and discuss/consider applications from external agencies requesting funding in the FY17 budget.

Mayor Biggers recognized the Department Heads scheduled for presentations.

Chief David Leath presented the FY17 Fire Department Budget Request including:

- Uniforms
- Turn-Out Gear
- Training/Mileage
- Vehicle Maintenance for Department Head Vehicles
- Office Supplies/Electronics
- Holiday Pay for Full Time Employees
- Overtime Pay (Normal and Training)
- Ladder Truck Payment
- Education and Advance Certification Incentives

The Board asked questions and discussed the Education and Advanced Certification Incentives (5% for Advanced Fire Fighter Certification and/or Associates Degree and 10% for Bachelor Degree). It was stated the pay increases would be very similar to what was already in place at the Police Department. A list would be compiled of eligible employees (with Fire Science degrees); if an employee was not eligible this year, they could submit paperwork to be considered in the next Fiscal Year. It was anticipated, the maximum amount allocated for the

upcoming year would be \$36,000. After discussing the items requested, the Board thanked Chief Leath for attending.

Chief Tim Ledford presented the FY17 Police Department Budget Request including:

- NC Governor's Highway Safety Program Grant- three additional officers, three vehicles, vehicle equipment, uniforms and equipment.
- Computers/Technology- 5 in car cameras, 20 digital cameras, 5 work stations, 5 AED's, 10 Laptops
- Vehicles- previously the Board had agreed to replace three vehicles every year. Unfortunately, 11 vehicles had major issues and he requested 5 Ford Explorer Police Interceptors
- Part Time Officers- four part time officers to ensure adequate coverage during any vacancies.

The Board asked questions about the request for three new patrol officers, Chief Ledford stated they would help decrease the rising number of car crashes and would be used in conjunction with the Highway Safety Grant. They discussed, in detail, the Grant and the Federal Asset Forfeiture Funds that could be used for matching grant offset the budget item. The question was asked, how the Town would recruit three additional officers when there were existing vacancies. Chief Ledford said he had several viable candidates in the running for the vacant positions.

The Board discussed the replacement vehicles, the officer cost associated with take home vehicles, the repair costs versus replacement costs, and the physical availability of the requested vehicles.

The Board discussed the budget savings associated with hiring part time officers versus overtime pay.

Lastly, the discussion centered on radio replacement costs; the Board asked Staff continue to look into a replacement schedule for all radios used by emergency workers in Mint Hill. After discussing the items requested, the Board thanked Chief Ledford for attending.

Steve Frey, Town Engineer, presented the FY17 Public Works Budget Request including:

- Plate Compactor
- Propane Hammer Sign Post Driver
- Shop Welder and Accessories
- Self-Propelled Asphalt Saw and Blade
- Trench Safety Box
- Powered Landscape Rake
- Salt/Sand Spreader and Stands
- Tandem-Axel Dump Truck

The Board asked questions and discussed the availability of Storm Water Funds to purchase some equipment items requested because they relate primarily to Storm Water. The Board

discussed the use and function of the items requested. The Board didn't feel as though a Tandem-Axel Dump Truck was necessary this year. Mr. Frey said the department could wait on the Tandem-Axel Dump Truck and would place it on the budget list for next year. After discussing the items requested, the Board thanked Mr. Frey for attending.

At the conclusion of the department head presentations, Manager Welch provided the Board with an outline of funds requested from the various external agencies as well as his recommendation for FY17 funding for those agencies. Board members had previously been provided with applications from external agencies to review. Mayor Biggers suggested the Board discuss the requested/proposed funding for each agency and provide Manager Welch with the Board's recommendation.

The Mint Hill Athletic Association (MHAA) requested \$60,000 to provide programs at an affordable price to Mint Hill residents, maintenance/capital improvements, operational costs and help assist MHAA in providing scholarships to those in need.

The Mint Hill Historical Society (MHHS) requested \$200,000 to support the Carl J. McEwen Historic Village capital investments, growth, contract employees and operational expenses.

The Idlewild Volunteer Fire Department requested \$272,500 to cover a portion of normal operating expenses plus capital asset replacement and renovation.

The Levine Senior Center requested \$5,000 to assist with building repairs, staff salaries, utilities and office supplies.

The Mint Hill Chamber of Commerce requested \$13,000 to assist with day-to-day operations.

Pottery 51 requested \$3,500 for a one-time project grant for capital campaigns and specific projects.

Generation Nation (Kids Voting Mecklenburg) requested \$2,500 to support the organization's civic education programs.

The Mint Hill Youth Football requested \$12,000 to assist with equipment and to offset the cost of travel and other expenses. Manager Welch said they did not compete with MHAA.

Mint Hill Arts requested \$15,000 to assist with strengthening high quality programming that promotes arts in Mint Hill.

Discover Mint Hill requested \$2,500 to allow the history, civic and cultural groups reach out to the surrounding community.

Mint Hill Lions Club requested \$2,500 to assist with the annual 5k run held in Mint Hill.

Following discussion, the Board made the following recommendations to be included in the Manager's draft budget for FY17 which will be brought to the Board for consideration:

- Upon the motion of Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$ 60,000 for the Mint Hill Athletic Association.
- Upon the motion of Commissioner Dalton, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$60,000 for the Mint Hill Historical Society.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Dalton, the Board unanimously agreed to recommend \$272,500 for the Idlewild Volunteer Fire Department.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Ross, the Board unanimously agreed to recommend \$5,000 for the Levine Senior Center.
- Upon the motion of Commissioner Ross, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$10,000 for the Mint Hill Chamber of Commerce.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$1,500 for Discover Mint Hill.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$2,500 for Generation Nation (Kids Voting Mecklenburg).
- Upon the motion of Commissioner Newton, seconded by Commissioner Ellington, the Board unanimously agreed to recommend \$12,000 for Mint Hill Arts.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$5,500 for Mint Hill Youth Football.
- Upon the motion of Commissioner Ross, seconded by Commissioner Ellington, the Board unanimously agreed to recommend \$0 for Mint Hill Lions Club because the application packet was incomplete.
- Upon the motion of Commissioner Ross, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$3,500 for Pottery 51.

There being no further business to come before the Board, the meeting was adjourned at 7:51 p.m.

Michelle Wells, CMC, Town Clerk

**MINUTES OF THE CALLED MEETING OF
THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
APRIL 14, 2016**

The Board of Commissioners of the Town of Mint Hill met in called session on Thursday, April 14, 2016 at 6:40 p.m. in the John M. McEwen Assembly Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.

Commissioners: Dale Dalton, Carl M. Ellington, Richard Newton and Katrina (Tina) W. Ross

Town Manager: Brian L. Welch

Planning Director: John Hoard

Town Clerk: Michelle Wells

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. The purpose of the called meeting was to hold the Quarterly Developers' Workshop.

Mayor Biggers recognized Sharon Browne, representing the Addison Bell family. Ms. Browne, stated the property located in the Clear Creek Business Park was zoned Light Industrial in 2001; after 15 years, the property had received little to no interest. The family was proposing a solution, an age-targeted patio community, that would be a good match for the Mint Hill Community, the Bell family and the Clear Creek Business Park. The age-targeted patio community would be located very closely to the Clear Creek Nursing Home and Rehabilitation Center and the future hospital. The age-targeted patio community would be a win/win for the family and the Town because the proposed project wouldn't threaten the quality of life for the surrounding property owners; actually they were excited about the possibility. The age-targeted patio home community would complement the nursing and rehabilitation facilities. If rezoned to Residential, the tax value would increase from \$101,587 to \$651,420. Mint Hill would have residents with purchasing power and the residents would have a desirable place to live within a thriving community. Since the medical facilities were already in place the audience would be automatic. The result would be a project that would add something special to Mint Hill

Commissioner Newton stated his concern was the location/traffic to industrial buildings in the area. Ms. Browne stated the railroad was actually trying to sell the property but the industrial traffic could exit onto Albemarle Road. The area around the proposed age-targeted patio home project would only see non-industrial buildings from the home sites.

Commissioner Ross asked if there were many age-targeted communities in close proximity to light industrial business parks. Mrs. Browne said she was unsure.

Commissioner Ellington asked if down zoning the property from Industrial to Residential had been done before. Mrs. Browne thought down zoning meant reducing the number of lots allowed on the property. She stated the family had been working on selling the property for 15 years and she wasn't sure they would have much better luck in 15 more years.

Commissioner Ross asked if Ken Chapman, Merrifield Partners, had any additional ideas for marketing the property. Mrs. Browne stated Mr. Chapman may have carried a flag that he didn't have. Commissioner Ross asked if his name was still on the contact sign located on the property. Mrs. Browne stated the family unit was trying to move on. Mayor Biggers asked Ms. Wells give the Board the mail address for Mrs. Browne so they may email her with any suggestions and comments they had for the property. Ms. Browne thanked the Board.

There being no further business to come before the Board, Mayor Biggers adjourned the Quarterly Developers' Workshop at 6:55 p.m.

Michelle Wells, CMC, Town Clerk

**MINUTES OF THE MEETING OF THE
BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
APRIL 14, 2016**

The Board of Commissioners of the Town of Mint Hill met in regular session on Thursday, April 14, 2016 at 7:00 p.m. in the John M. McEwen Assembly Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.

Commissioners: Dale Dalton, Carl M. Ellington, Richard Newton and Katrina (Tina) Ross

Town Manager: Brian L. Welch

Town Engineer: Steve Frey, P.E.

Planning Director: John Hoard

Police Chief: Tim Ledford

Fire Chief: David Leath

Town Clerk: Michelle Wells

CALL TO ORDER, INVOCATION AND PLEDGE

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. Following the invocation offered by Commissioner Newton, Mayor Biggers led the Pledge of Allegiance to the Flag of the United States of America.

ORDER OF BUSINESS

Addition, Deletion or Arrangement of Agenda Items: None.

Approve Minutes of the March 10, 2016 Regular Meeting: Upon the motion of Commissioner Ellington, seconded by Commissioner Ross, the Board unanimously approved the minutes of the March 10, 2016 Regular Meeting.

Consent Agenda: (A) Accept February Treasurer's Report and Financials; (B) Set Summer Meeting Schedule for July 21 and August 18, 2016; (C) Accept 2015 Audit Reports; (D) Accept March Tax Collector's Report; (E) Approve Stormwater Budget Amendment;(F) Accept Street Resurfacing/Improvements Project List for FY 15-16, and, (G) Approve Donation of Plotter to Independence High School: Commissioner Ross asked for Item (A) Accept February Treasurer's Report to be pulled for discussion.

Upon the motion of Commissioner Ellington, seconded by Commissioner Dalton, the Board unanimously approved Items (B), (C), (D), (E), (F), and (G) on the Consent Agenda. (Copy filed with minutes of record.)

Commissioner Ross asked if the Finance Director, Naida Sergel, could print reports on a monthly or 30-day basis. Manager Welch said he would ask Mrs. Sergel to verify the software was capable of generating such a report.

Upon the motion of Commissioner Ross, seconded by Commissioner Newton, the Board unanimously approved Item (A) on the Consent Agenda. (Copy filed with minutes of record.)

Public Hearing on #ZC16-4, Filed By Ryan and Rachel Elliotte, to Allow Conditional Zoning Approval for a Family Care Home Subdivision for Property Located at 10131, 10201 and 10215 Connell Road: Planning Director Hoard referenced his memo which outlined the request:

The applicants are requesting conditional zoning approval to allow a Family Care Home Subdivision. A Family Care Home Subdivision is a subdivision development consisting of four or more residential lots, created for the purpose of permitting family care homes in close proximity with one another.

The property owners currently own two existing facilities (at 10215 and 10201 Connell Road) and are requesting to build a third unit on 10131 Connell Road using the Family Care Home Subdivision provision, otherwise the additional family care home would not meet the minimum 2,640 foot separation requirement now required by Mint Hill.

The Board of Commissioners adopted a text amendment June 11, 2015 (ZC14-14) to create a minimum distance between Family Care Homes. The text amendment included an option for a Family Care Home Subdivision by way of conditional zoning.

7.1.13 Special Requirements for Family Care Homes.

- A. All Family Care Homes must comply with all applicable Federal, State, local licensing requirements and health regulations.*
- B. New Family Care Homes (also referred to as Group Homes) shall be separated from existing Family Care Homes in single-family residential district by a distance of two thousand six hundred forty (2,640) feet measured from the closest point of each lot property line in a straight line.*

7.2.32 Supplementary Use Regulations for Family Care Home Subdivision.

- A. Family Care Home Subdivision is a subdivision development consisting of four (4) or more residential lots, subdivided in accordance with the Mint Hill Subdivision regulations, created for the purpose of permitting Family Care Homes in close proximity with one another. The development shall be owned and operated by a single entity.*

Conditional District decisions shall be made in consideration of identified relevant adopted land use plan. Conditional District rezoning is a legislative procedure under which the Board of Commissioners has the authority to increase, tighten, add, vary, modify or waive specific conditions or standards. In approving a petition for the rezoning of

property to a Conditional District the Board of Commissioners may request reasonable and appropriate conditions.

The applicant, John Elliotte, stated they had owned and operated family care homes for many years in Mint Hill; they had even owned Lawyers Glen until it was recently sold. He stated his family had taken care of thousands of people over the years on land given to him by his family, Mr. and Mrs. John Ellington. He said they were requesting permission to build a third small family care home where his son, Ryan Elliotte, would be the administrator. In 1977, Mecklenburg County granted approval that allowed two twelve-bed homes to be built on Connell Road. Now the two current homes accommodated 6 residents and had a ratio of three Staff to each resident. He stated they receive calls each and every day from families inquiring about placement for patients. The proposed home would be a six bed very attractive brick home, approximately 4,300 square foot. The proposed home would be a nice addition to Mint Hill and would provide excellent care to the newest residents. He stated he had provided care for over 45 years and wanted to be a positive influence in Mint Hill.

The applicant, Charlotte Elliotte, stated Elliotte Manor had been a positive influence on Mint Hill and there was a huge need for care in the area. She reiterated that many people contact them and ask for their loved one to be placed in their care. Unfortunately, they have to turn them away due to lack of space. The building would be attractive, using brick as to match the existing buildings/homes, for the neighborhood and would have appropriate screening. The covered drive would be close to her home and would be screened, too.

Mayor Biggers asked about the elevation that faced the neighbors. Mrs. Elliotte stated the decorative end would face Connell Road and would be pleasing to the neighbors. She agreed to submit a rendering of the decorative side to the Town. Commissioner Newton asked if the building would be situated in the curve along Connell Road and Mrs. Elliotte stated the front faced the present rest home. Commissioner Newton asked if there was a specific reason the front of the home would face the existing rest home. Mrs. Elliotte stated placement of the house was to ensure an adequate septic field since there was nearly a nine month wait to have water and sewer added to the property. Commissioner Newton wondered if it would take at least nine months before the rest home was built. Mrs. Elliotte said she didn't think so because the planning had already begun.

The applicant, Ryan Elliotte, stated his family would like to preserve the residential look of the neighborhood and make the residents feel at home. He stated they wanted to provide good quality care and good food to the residents. In order to do that, they needed more space due to the demand for quality care. He said they were open to facing the home a different direction if the Board felt that was best. He stated his function at the rest home was to take care of people and currently he was unable to do so because they needed more space. He was the third generation to provide care; he had played checkers with residents after school as a child. He stated his hands were tied now and he wanted to continue to care for residents but the separation requirement of 2,640 feet was the only issue. He said they were limited on the services based on space and they would be open to any recommendations.

Paul Gvazdinskas, 10124 Connell Road, stated he and his neighbors (Mr. and Mrs. Robert Bourgeois, 10136 Connell Road and Mr. and Mrs. James Brown, 10148 Connell Road) were in attendance because, although they respected all the Elliotte's had done for the residents, they still had some concerns about a third home being built. He stated the Summerwood Subdivision had two points of egress; Bartlett Road led to Highway 218/Fairview Road and Connell Road led to Highway 51/Matthews-Mint Hill Road near the I-485 juncture. He said the traffic was very heavy along a narrow Connell Road; most individuals chose the paved portion of Connell Road to exit Summerwood. He stated food delivery trucks that provided deliveries to the family care homes caused congestion, too. The posted speed limit of 35 mph was of concern as well because there were children/grandchildren in the area and there was not much gravel along side of the road. He said traffic backed up in the morning and evening trying to turn onto Highway 51. He added, Connell Road had an unpaved portion but it was rarely used. In conclusion, he stated, they had no real objection to the two current homes but were concerned about the residential values and traffic added by a third home (workers, families and deliveries). He said that most family care homes were located off major roads.

Bob Bourgeois, 10136 Connell Road, said he would like to view the drawings of the proposed buildings. Mrs. Elliotte stated she was unaware that she was suppose to give copies of the drawings to the neighbors but would be happy to do so.

Commissioner Ross asked how many additional cars would be expected if a third home was built. Mr. Ryan Elliotte stated one Certified Nursing Assistant was working in each home (per shift) plus he was a floater for the two homes they currently operated. Therefore, currently there were 3 cars for every 8 hour shift. He stated the number of staff was misspoken by his father Mr. John Elliotte. He said the family members of the residents did visit; perhaps three or four visitors arrived per day. He stated occasionally home health services, nurses and emergency personnel were at the home. He admitted the traffic could be aggravating but the large majority of the traffic was not due to the rest homes. The Staff merely wanted to provide quality care, a comfortable place for loved ones to visit family members. Mrs. Elliotte added there were different levels of care and family care homes were required by the State to be placed in a residential area. Assisted Living facilities, nursing homes and other facilities were more commercial in nature. She noted before the separation requirement was adopted, by the Town, a family care home could be placed anywhere.

There being no further questions from the public, Mayor Biggers closed the Public Hearing on #ZC16-4.

Public Comments: Juanita Guazdinskas, 10124 Connell Road, stated she moved to the home in 1986 and had no problem with the two existing homes. She asked the Board to consider how they would feel having three rest homes across the street from their homes. She was concerned the homes could be changed or reestablished into something else as was the case a few years ago. She said the two existing rest homes were beautiful and she "took her hat off" to the family for providing care but the traffic and safety of all residents should be considered by the Board. She was merely concerned for the future.

Discussion and Decision on #ZC16-2 to Request an Exemption to the Downtown Code, Filed by Meeting Street Companies, LLC, for Tax Parcels 135-385-24 to 135-385-55 and 135-384-01 to 135-384-23: Planning Director Hoard stated:

The Planning Board unanimously agreed to send a favorable recommendation on #ZC16-2 Filed by Meeting Street Companies LLC, requesting an exception to the Downtown Code for property located at Brighton Park, Tax Parcel Numbers 135-385-24 to 135-385-55 and 135-384-01 to 135-384-23 with the additional requirement that the applicant bring elevations and details to the Board of Commissioners meeting so they knew exactly the product they would be receiving.

Commissioner Ross stated she had never been involved with a public hearing similar to #ZC16-2 where the neighbors, in attendance, all voiced support of the project at the Board of Commissioners meeting. She said that spoke volumes about the proposed homes. She stated the Downtown Code 4.3(2) B.1 where the 65% requirement was enacted was adopted after most of the homes were already built or grandfathered in and therefore, weren't affected by the change.

Upon the motion of Commissioner Ross, seconded by Commissioner Dalton, the Board unanimously voted to approve #ZC16-2 to Request an Exemption to the Downtown Code, Filed by Meeting Street Companies, LLC, for Tax Parcels 135-385-24 to 135-385-55 and 135-384-01 to 135-384-23.

Commissioner Newton asked Manager Welch if this would fix the issues with the roads, Mr. Welch said no but his sincere belief was this would be the lynchpin. Manager Welch continued by saying the Town could place a hold on the lots or could hold a Certificate of Occupancy if necessary.

Mint Hill Athletic Park Presentation; Action Deemed Appropriate: Town Engineer Frey referenced his memo to the Board:

The attached agenda items are related to the proposed Athletic Park on Brief Road. Per the Board's direction at the January 28, 2016 workshop meeting, the project team introduced the conceptual sketch drawing of the park site to the public via two public involvement meetings during this past March. Public input verified that the conceptual drawing was on track for providing much needed active recreational space for the residents of Mint Hill. The Town's consultant has prepared this conceptual drawing into a final master plan for your consideration for adoption. Additionally, the plan is to submit this project to the State of North Carolina in consideration for a Parks And Recreation Trust Fund (PARTF) grant. The grant application package requires that the Town officially adopt the master plan as well as a resolution pledging support for providing the matching funds for the grant, if awarded. Design workshops will be scheduled with the Board as the design process begins in the near future.

Mr. Frey stated the response had been overwhelmingly positive to the conceptual sketch plan which consisted of four recreational fields and a baseball stadium. He said the only questions he

been asked pertained to the programming of the park. He replied the programming would be decided later in the process.

Mr. Frey asked the Board to adopt the resolution for the second PARTF grant, to formally adopt the Master Plan to allow Staff to move forward.

Upon the motion of Commissioner Ellington, seconded by Commissioner Ross, the Board unanimously adopted the PARTF Resolution and the Master Plan.

**RESOLUTION OF SUPPORT FROM THE TOWN OF MINT HILL BOARD OF
COMMISSIONERS FOR THE 2016 NORTH CAROLINA PARKS AND
RECREATION TRUST FUND GRANT**

WHEREAS, the Town of Mint Hill desires to be a community of pride and choice for people to live, work, and play; and,

WHEREAS, the Town of Mint Hill desires to advance the quality of life for their citizens; and,

WHEREAS, a healthy community and quality of life are of paramount importance to our citizens and elected officials; and,

WHEREAS, the Town of Mint Hill and the State of North Carolina have a tradition of collaboration; and,

WHEREAS, providing recreational amenities with safe, modern facilities and equipment is among the most important responsibilities of town officials; and,

WHEREAS, the Parks And Recreation Trust Fund has funded capital improvement projects in the state parks such as visitor centers and exhibit halls which provide tremendous opportunities to educate students and all citizens about North Carolina's outstanding natural resources, and other capital projects including campgrounds, picnic areas, boating facilities, trails and swimming beaches; and local capital projects including construction of community centers, athletic fields and greenways; and,

WHEREAS, the Town of Mint Hill previously partnered with the State of North Carolina on a Parks And Recreation Trust Fund Grant in 2014 for the purchase of a parcel of land with the intent to develop it into an athletic park and recreation facility; and,

WHEREAS, the Town of Mint Hill Board of Commissioners has adopted the proposed Athletic Park Master Plan, dated April 8, 2016; and,

THEREFORE, the Town of Mint Hill Board of Commissioners supports and endorses a 2016 NORTH CAROLINA PARKS AND RECREATION TRUST FUND GRANT to develop said parcel into an athletic park for parks and recreation use; and,

THEREFORE, the Town of Mint Hill is committed to providing a local match of a 2016 NORTH CAROLINA PARKS AND RECREATION TRUST FUND GRANT.

Adopted this 14th day of April, 2016.

Commissioner Ross asked if there was a limit to the number of times the Town could ask for PARTF Grant funding for one particular park. Mr. Wirth, Wirth and Associates, stated the State had an interest in seeing this park develop the facilities but it would be unlikely the State would continue to approve more Grant money if there were others seeking assistance to start a project.

Mayor Biggers recognized a special guest in the audience, Mr. Ethan Ziglar, Butler High School student Mr. Ziglar stated he was at the Board meeting because he was finishing a Civics/Economics project that required him to attend the meeting, recite the preamble of the constitution, analyze a political cartoon, analyze a Supreme Court case, make a micro loan through KIVA and perform 5 hours of community service (Reedy Creek and an upcoming Juvenile Diabetes Research Foundation walk). The Board thanked Mr. Ziglar for attending.

Other Business/Council Matters: Commissioner Dalton thanked everyone for the cards and flowers during his hospital stay. He attended the Showmars Re-Opening, the Quad Alliance Meeting, the Business After Hours at Vinter's Hill, the Bike to D.C. cycling event fund raiser, the budget workshop and the Chamber of Commerce meeting.

Commissioner Ross attended the Mint Hill Athletic Association (MHAA) Opening Day and the Athletic Park information tent was very busy. She attended a presentation by David Fountain, Duke Energy, and thought he could provide good information to the Town. She attended the Planning Board meeting, the Showmars Re-Opening, the Quad Alliance meeting, Coffee with a Cop, the Park and Recreation meeting, the Chamber of Commerce meeting and the Fire Department meeting. The March calls for service for the Fire Department were as follows: 243 EMS and 70 Fire, for a year-to-date total of 956 calls for service. She noted the Fire Department was featured in a training video at Veterans Memorial Park made by MEDIC. She asked where the Board stood on dates for the retreat. Manager Welch said he had not received any input from the other Board members. Commissioner Ross asked the Board if they thought a retreat was needed. Mayor Biggers said he had not had time to consider a retreat as he had been caring for his Mother. Commissioner Ross announced the birth of her grandson, Ross, who weighed 7 pounds and 14 ounces.

Commissioner Ellington attended the Planning Board meeting, the Quad Alliance meeting, the Showmars Re-Opening and the MHAA Opening Day.

Commissioner Newton attended the Quad Alliance meeting and liked the progress. He attended the MHAA Opening Day, and the budget workshop. His company also donated hammers to the Mint Hill Historical Society.

Manager Welch thanked the Board for attending and providing necessary input at the budget workshop. He stated Staff would be in touch regarding the next budget workshop date along with a date for the design workshop for the Athletic Park.

Closed Session for Legal Matters: Upon the motion of Commissioner Ross, seconded by Commissioner Ellington, the Board unanimously voted to go into Closed Session. No announcement was expected.

The Board returned to Open Session.

Adjournment: Upon the motion of Commissioner Ross, seconded by Commissioner Ellington, the Board unanimously agreed the meeting be adjourned. Mayor Biggers adjourned the meeting at 8:19 p.m.

Michelle Wells, CMC, Town Clerk

TOWN OF MINT HILL - TREASURER'S REPORT

GENERAL FUND (10):

	January-16	February-16	March-16
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$713,249.61	\$1,026,958.99	\$857,852.98
Receipts	\$1,005,891.00	\$500,000.00	\$498,961.33
Disbursements	\$692,181.62	\$669,106.01	\$564,892.74
Balance - Month End	\$1,026,958.99	\$857,852.98	\$791,921.57
<i>SAVINGS ACCOUNT - BB&T</i>			
Balance - Month Beginning	\$84,433.00	\$78,695.58	\$77,335.37
Receipts	\$683.32	\$0.62	\$436.81
Disbursements	\$6,420.74	\$1,360.83	\$3,225.38
Balance - Month End	\$78,695.58	\$77,335.37	\$74,546.80
<i>CHECKING ACCOUNT - FIRST CITIZENS (Alarm Tracking)</i>			
Balance - Month Beginning	\$46,889.27	\$48,939.27	\$49,939.27
Receipts	\$2,050.00	\$1,000.00	\$250.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$48,939.27	\$49,939.27	\$50,189.27
<i>SAVINGS ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$3,601,532.66	\$1,130,957.62	\$1,490,048.94
Receipts	\$1,590,021.72	\$398,515.80	\$517,228.52
Disbursements	\$4,060,596.76	\$39,424.48	\$538,338.33
Balance - Month End	\$1,130,957.62	\$1,490,048.94	\$1,468,939.13
<i>SAVINGS ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$160,099.74	\$3,160,220.19	\$2,572,861.25
Receipts	\$3,000,120.45	\$4,226.84	\$218.52
Disbursements	\$0.00	\$591,585.78	\$0.00
Balance - Month End	\$3,160,220.19	\$2,572,861.25	\$2,573,079.77
<i>CHECKING ACCOUNT - FIRST CITIZENS (Police Fundraiser)</i>			
Balance - Month Beginning	\$10,061.87	\$8,955.40	\$8,697.72
Receipts	\$100.08	\$600.00	\$789.07
Disbursements	\$1,206.55	\$857.68	\$794.56
Balance - Month End	\$8,955.40	\$8,697.72	\$8,692.23
<i>CHECKING ACCOUNT - FIRST CITIZENS (FSA)</i>			
Balance - Month Beginning	\$8,420.24	\$5,490.00	\$1,478.87
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$2,930.24	\$4,011.13	\$857.11
Balance - Month End	\$5,490.00	\$1,478.87	\$621.76

GENERAL FUND (10), Continued:

	January-16	February-16	March-16
SAVINGS ACCOUNT- FIRST CITIZENS (Money Market)			
Balance - Month Beginning	\$531,284.50	\$427,478.41	\$445,425.70
Receipts	\$17,820.87	\$102,546.40	\$32,410.00
Disbursements	\$121,626.96	\$84,599.11	\$85,980.10
Balance - Month End	\$427,478.41	\$445,425.70	\$391,855.60
CHEKCKING ACCOUNT- FIRST CITIZENS (Police Seized Funds)			
Balance - Month Beginning	\$11,806.40	\$11,107.29	\$12,085.69
Receipts	\$2,436.94	\$978.40	\$0.00
Disbursements	\$3,136.05	\$0.00	\$2,415.00
Balance - Month End	\$11,107.29	\$12,085.69	\$9,670.69
CHECKING ACCOUNT - FIRST CITIZENS (Federal Asset Forfeiture)			
Balance - Month Beginning	\$124,390.52	\$130,716.68	\$131,143.15
Receipts	\$6,326.16	\$426.47	\$1,753.48
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$130,716.68	\$131,143.15	\$132,896.63
CHECKING ACCOUNT - FIRST CITIZENS (NC Asset Forfeiture)			
Balance - Month Beginning	\$7,306.44	\$7,306.44	\$7,306.44
Receipts	\$0.00	\$0.00	\$2,450.46
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$7,306.44	\$7,306.44	\$9,756.90
PETTY CASH - Balance (on Hand) @ Month-End	\$100.00	\$100.00	\$100.00
TOTAL GENERAL FUND	\$6,036,925.87	\$5,654,275.38	\$5,512,270.35

POWELL BILL FUND (20):

	January-16	February-16	March-16
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$12,929.65	\$10,406.86	\$12,300.25
Receipts	\$0.00	\$5,000.00	\$35,000.00
Disbursements	\$2,522.79	\$3,106.61	\$35,070.54
Balance - Month End	\$10,406.86	\$12,300.25	\$12,229.71
<i>SAVING ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$720,935.38	\$721,112.41	\$716,300.99
Receipts	\$177.03	\$188.58	\$215.94
Disbursements	\$0.00	\$5,000.00	\$35,000.00
Balance - Month End	\$721,112.41	\$716,300.99	\$681,516.93
<i>SAVING ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$70,808.23	\$70,814.25	\$86,728.66
Receipts	\$6.02	\$19,894.40	\$7.36
Disbursements	\$0.00	\$3,979.99	\$0.00
Balance - Month End	\$70,814.25	\$86,728.66	\$86,736.02
<i>PETTY CASH - Balance (on Hand) @ Month-End</i>	\$30.00	\$30.00	\$30.00
TOTAL POWELL BILL FUND	\$802,363.52	\$815,359.90	\$780,512.66

STORM WATER FUND (25):

	January-16	February-16	March-16
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$7,857.92	\$5,826.72	\$13,873.52
Receipts	\$6,665.00	\$70,000.00	\$30,000.00
Disbursements	\$8,696.20	\$61,953.20	\$35,313.10
Balance - Month End	\$5,826.72	\$13,873.52	\$8,560.42
<i>SAVINGS ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$388,856.70	\$411,977.63	\$70,590.44
Receipts	\$23,120.93	\$60.16	\$47,419.93
Disbursements	\$0.00	\$341,447.35	\$30,000.00
Balance - Month End	\$411,977.63	\$70,590.44	\$88,010.37
<i>SAVINGS ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$45,391.22	\$40,394.74	\$312,075.43
Receipts	\$3.52	\$271,680.69	\$26.51
Disbursements	\$5,000.00	\$0.00	\$0.00
Balance - Month End	\$40,394.74	\$312,075.43	\$312,101.94
TOTAL STORM WATER FUND	\$458,199.09	\$396,539.39	\$408,672.73

INFRASTRUCTURE FUND (50):

	January-16	February-16	March-16
SAVINGS ACCOUNT- FIRST CITIZENS			
Balance - Month Beginning	\$21,491.90	\$21,491.90	\$21,491.90
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$21,491.90	\$21,491.90	\$21,491.90
TOTAL INFRASTRUCURE FUND	\$21,491.90	\$21,491.90	\$21,491.90

TOURISM FUND (60):

	January-16	February-16	March-16
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$247,830.31	\$245,400.25	\$241,470.19
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$2,430.06	\$3,930.06	\$12,986.20
Balance - Month End	\$245,400.25	\$241,470.19	\$228,483.99
TOTAL TOURISM FUND	\$245,400.25	\$241,470.19	\$228,483.99

CERTIFICATES OF DEPOSIT (Earning 1.85%):

	January-16	February-16	March-16
CD - GENERAL FUND	\$511,689.30	\$514,075.31	\$514,075.31
CD - STORMWATER FUND	\$511,689.30	\$514,075.31	\$514,075.31
CD - STORMWATER FUND	\$511,689.30	\$514,075.31	\$514,075.31
Balance - Month End	\$1,535,067.90	\$1,542,225.93	\$1,542,225.93

SUMMARY CASH - ALL FUNDS:

	January-16	February-16	March-16
TOTAL GENERAL FUND (w/ Petty Cash)	\$6,548,615.17	\$6,168,350.69	\$6,026,345.66
TOTAL POWELL BILL FUND (w/ Petty Cash)	\$802,363.52	\$815,359.90	\$780,512.66
TOTAL STORM WATER FUND	\$1,481,577.69	\$1,424,690.01	\$1,436,823.35
TOTAL INFRASTRUCTURE FUND	\$21,491.90	\$21,491.90	\$21,491.90
TOTAL TOURISM FUND	\$245,400.25	\$241,470.19	\$228,483.99
TOTAL CASH (ALL FUNDS)	\$9,099,448.53	\$8,671,362.69	\$8,493,657.56

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10 GENERAL FUND					
REVENUE:					
1000 ADMINISTRATIVE					
10-1000-3100 AD VALOREM TAXES - LEVY	5,600,000.00	0.00	5,702,436.04	-102,436.04	102
10-1000-3101 AD VALOREM TAXES - PRIOR YEAR	40,000.00	-123.23	-17,044.77	57,044.77	-43
10-1000-3102 AUTO FEE	180,000.00	17,640.00	151,041.14	28,958.86	84
10-1000-3103 AD VALOREM TAXES - INTEREST	25,000.00	0.00	11,136.68	13,863.32	45
10-1000-3110 MOTOR VEHICLE TAX	535,000.00	53,407.25	446,700.14	88,299.86	83
10-1000-3220 TAXES - SOLID WASTE DISPOSAL	14,500.00	0.00	12,070.96	2,429.04	83
10-1000-3225 VEHICLE RENTAL	4,000.00	0.00	4,360.71	-360.71	109
10-1000-3250 OTHER TAXES - ABC	65,000.00	0.00	66,474.00	-1,474.00	102
10-1000-3322 BEER & WINE TAX	100,000.00	0.00	0.00	100,000.00	0
10-1000-3324 UTILITY FRANCHISE TAX	980,000.00	272,543.29	1,164,508.22	-184,508.22	119
10-1000-3325 SALES & USE TAX REFUND	1,450,000.00	171,216.15	1,241,751.44	208,248.56	86
10-1000-3800 OTHER FINANCING SOURCES	150,000.00	0.00	0.00	150,000.00	0
10-1000-3830 TRANSFERS FROM OTHER FUNDS	32,533.00	0.00	0.00	32,533.00	0
10-1000-3831 EARNINGS ON INVESTMENTS	5,000.00	726.35	10,108.14	-5,108.14	202
10-1000-3834 ASSEMBLY ROOM DEPOSITS	0.00	85.00	1,010.00	-1,010.00	0
10-1000-3838 PARK USER FEES	0.00	962.50	13,507.01	-13,507.01	0
10-1000-3839 OTHER MISCELLANEOUS REVENUE	45,000.00	1,439.40	74,592.30	-29,592.30	166
10-1000-3841 ZONING APPLICATION FEES	15,000.00	1,075.00	16,920.00	-1,920.00	113
10-1000-3844 SEWER BONDS (CMUD)	376,919.00	0.00	42,459.37	334,459.63	11
10-1000-3845 WATER BONDS (CMUD)	150,456.00	0.00	8,728.13	141,727.87	6
10-1000-3850 APPROPRIATED FUND BALANCE	680,106.00	0.00	0.00	680,106.00	0
1000 ADMINISTRATIVE	<u>10,448,514.00</u>	<u>518,971.71</u>	<u>8,950,759.51</u>	<u>1,497,754.49</u>	<u>86</u>
3000 FIRE					
10-3000-3839 OTHER MISCELLANEOUS REVENUE	680,724.00	26,166.67	463,890.14	216,833.86	68
3000 FIRE	<u>680,724.00</u>	<u>26,166.67</u>	<u>463,890.14</u>	<u>216,833.86</u>	<u>68</u>
3500 STREETS & HIGHWAYS					
10-3500-3839 OTHER MISCELLANEOUS REVENUE	0.00	436.17	436.17	-436.17	0
3500 STREETS & HIGHWAYS	<u>0.00</u>	<u>436.17</u>	<u>436.17</u>	<u>-436.17</u>	<u>0</u>
5000 POLICE					
10-5000-3825 POLICE SEIZED FUNDS	0.00	-2,415.00	-4,908.29	4,908.29	0
10-5000-3833 FEES, CONTRIBUTIONS & GENERAL	0.00	645.50	24,451.66	-24,451.66	0
10-5000-3835 K9 FUNDING	0.00	150.00	3,300.00	-3,300.00	0
10-5000-3840 PUBLIC SAFETY - GRANTS	0.00	752.47	30,041.74	-30,041.74	0
10-5000-3843 CMS / SRO REVENUE	105,000.00	0.00	52,500.00	52,500.00	50
10-5000-3846 STATE FORFEITURE REVENUE	0.00	2,450.46	8,670.48	-8,670.48	0
10-5000-3847 FEDERAL FORFEITURE REVENUE	1,000.00	1,001.01	95,730.25	-94,730.25	9,573
10-5000-3848 FUNDRAISER REVENUE	0.00	-41.56	-2,813.93	2,813.93	0
10-5000-3849 POLICE ALARM REVENUE	0.00	250.00	5,950.00	-5,950.00	0
5000 POLICE	<u>106,000.00</u>	<u>2,792.88</u>	<u>212,921.91</u>	<u>-106,921.91</u>	<u>201</u>
TOTAL REVENUE	<u>11,235,238.00</u>	<u>548,367.43</u>	<u>9,628,007.73</u>	<u>1,607,230.27</u>	<u>86</u>

EXPENDITURE:

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
0100 GOVERNING BODY					
10-0100-4121 SALARIES - FT	30,000.00	2,307.72	23,077.20	6,922.80	77
10-0100-4181 FICA	2,295.00	176.54	1,765.40	529.60	77
10-0100-4313 ALLOWANCES - TECHNOLOGY	6,000.00	500.00	4,500.00	1,500.00	75
0100 GOVERNING BODY	<u>38,295.00</u>	<u>2,984.26</u>	<u>29,342.60</u>	<u>8,952.40</u>	<u>77</u>
1000 ADMINISTRATIVE					
10-1000-4121 SALARIES - FT	675,000.00	50,929.93	502,638.23	172,361.77	74
10-1000-4126 SALARIES - PT	18,000.00	652.50	8,626.25	9,373.75	48
10-1000-4181 FICA	53,015.00	3,716.14	36,898.89	16,116.11	70
10-1000-4182 NC RETIREMENT	47,723.00	3,388.91	33,754.33	13,968.67	71
10-1000-4183 HOSPITAL INSURANCE	90,000.00	6,544.27	58,682.59	31,317.41	65
10-1000-4189 401(K) CONTRIBUTION	33,750.00	2,521.54	24,925.32	8,824.68	74
10-1000-4265 BANK SVC CHARGE	5,000.00	214.35	3,192.24	1,807.76	64
10-1000-4391 ADVERTISING	2,500.00	0.00	0.00	2,500.00	0
10-1000-4399 OTHER SERVICES/STUDIES	10,000.00	1,046.37	1,046.37	8,953.63	10
1000 ADMINISTRATIVE	<u>934,988.00</u>	<u>69,014.01</u>	<u>669,764.22</u>	<u>265,223.78</u>	<u>72</u>
1500 ELECTIONS					
10-1500-4170 ELECTIONS	7,500.00	0.00	2,500.00	5,000.00	33
1500 ELECTIONS	<u>7,500.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>5,000.00</u>	<u>33</u>
3000 FIRE					
10-3000-4121 SALARIES - FT	1,075,000.00	74,534.97	764,359.21	310,640.79	71
10-3000-4181 FICA	82,238.00	5,477.24	54,613.97	27,624.03	66
10-3000-4182 NC RETIREMENT	76,003.00	5,199.11	51,815.02	24,187.98	68
10-3000-4183 HOSPITAL INSURANCE	169,920.00	14,160.00	120,893.68	49,026.32	71
10-3000-4189 401(K) CONTRIBUTION	53,750.00	3,907.31	38,123.68	15,626.32	71
10-3000-4212 UNIFORMS	30,000.00	195.00	8,708.06	21,291.94	29
10-3000-4300 PUBLIC SAFETY	10,000.00	141.09	6,059.67	3,940.33	61
10-3000-4311 TRAINING & MILEAGE	3,000.00	500.00	1,938.74	1,061.26	65
10-3000-4375 DONATION - VFD	523,000.00	0.00	374,404.05	148,595.95	72
10-3000-4520 COMPUTERS / TECHNOLOGY	1,000.00	0.00	0.00	1,000.00	0
3000 FIRE	<u>2,023,911.00</u>	<u>104,114.72</u>	<u>1,420,916.08</u>	<u>602,994.92</u>	<u>70</u>
3200 FIRE EMS					
10-3200-4121 SALARIES - FT	270,000.00	9,817.64	167,705.95	102,294.05	62
10-3200-4181 FICA	20,655.00	507.72	11,283.07	9,371.93	55
10-3200-4182 NC RETIREMENT	19,089.00	469.36	10,832.09	8,256.91	57
10-3200-4183 HOSPITAL INSURANCE	42,480.00	2,219.31	24,721.52	17,758.48	58
10-3200-4189 401(K) CONTRIBUTION	13,500.00	437.99	8,009.49	5,490.51	59
3200 FIRE EMS	<u>365,724.00</u>	<u>13,452.02</u>	<u>222,552.12</u>	<u>143,171.88</u>	<u>61</u>
3500 STREETS & HIGHWAYS					
10-3500-4121 SALARIES - FT	291,600.00	25,235.87	235,599.29	56,000.71	81
10-3500-4181 FICA	22,308.00	1,785.33	16,998.79	5,309.21	76
10-3500-4182 NC RETIREMENT	20,617.00	1,695.85	15,838.35	4,778.65	77
10-3500-4183 HOSPITAL INSURANCE	42,480.00	3,752.63	33,435.24	9,044.76	79
10-3500-4189 401(K) CONTRIBUTION	14,580.00	1,012.70	11,488.10	3,091.90	79
10-3500-4212 UNIFORMS	6,000.00	0.00	2,616.06	3,383.94	44

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-3500-4311 TRAINING & MILEAGE	8,000.00	1,125.00	4,098.72	3,901.28	51
10-3500-4332 STREET LIGHTING	105,000.00	1,603.04	62,111.56	42,888.44	59
10-3500-4370 STORMWATER UTILITIES	71,000.00	0.00	0.00	71,000.00	0
10-3500-4513 STREET NAME SIGNS	15,000.00	227.14	3,561.96	11,438.04	24
10-3500-8580 GROUNDS MAINTENANCE	17,000.00	1,312.02	5,271.81	11,728.19	31
10-3500-8598 CAPITAL EXPENDITURES	90,000.00	16,384.00	28,640.70	61,359.30	32
10-3500-8599 CAP OUTLAY - SIDEWALKS	60,000.00	19.77	1,244.67	58,755.33	2
3500 STREETS & HIGHWAYS	763,585.00	54,153.35	420,905.25	342,679.75	55
4000 SOLID WASTE					
10-4000-4394 GARBAGE/RUBBISH - CONT SVC	1,770,000.00	148,679.04	1,324,944.96	445,055.04	75
10-4000-4441 LANDFILL FEES	270,000.00	5,768.53	185,004.72	84,995.28	69
4000 SOLID WASTE	2,040,000.00	154,447.57	1,509,949.68	530,050.32	74
5000 POLICE					
10-5000-4121 SALARIES - FT	1,750,000.00	129,961.79	1,244,172.99	505,827.01	71
10-5000-4126 SALARIES - PT	0.00	0.00	1,392.00	-1,392.00	0
10-5000-4131 EMERGENCY SEPARATION/VAC	10,000.00	0.00	0.00	10,000.00	0
10-5000-4181 FICA	133,875.00	9,667.50	92,936.59	40,938.41	69
10-5000-4182 NC RETIREMENT	129,675.00	9,255.11	88,809.28	40,865.72	68
10-5000-4183 HOSPITAL INSURANCE	269,040.00	20,184.61	176,707.87	92,332.13	66
10-5000-4185 ESC - UNEMPLOYMENT	15,000.00	0.00	0.00	15,000.00	0
10-5000-4186 WORKER'S COMPENSATION	50,000.00	0.00	47,953.99	2,046.01	96
10-5000-4189 401(K) CONTRIBUTION	87,500.00	6,214.08	62,063.29	25,436.71	71
10-5000-4192 PROF SVCS - LEGAL	7,500.00	3,750.00	7,500.00	0.00	100
10-5000-4196 PROF SVCS - MISCELLANEOUS	3,500.00	63.75	375.50	3,124.50	11
10-5000-4197 PROF SVCS - PHYSICALS/DRUG	3,500.00	370.00	965.30	2,534.70	28
10-5000-4198 PROF SVCS - PSYCTEST	3,500.00	350.00	1,760.00	1,740.00	50
10-5000-4199 PROF SVCS - DCI	7,000.00	0.00	5,208.00	1,792.00	74
10-5000-4200 COMM/RADIO	5,000.00	0.00	0.00	5,000.00	0
10-5000-4212 UNIFORMS	30,000.00	2,964.49	8,679.21	21,320.79	29
10-5000-4213 DUTY SUPPLIES & EQUIPMENT	40,000.00	3,249.09	14,571.35	25,428.65	36
10-5000-4250 INSURANCE & BONDS	32,000.00	0.00	24,745.89	7,254.11	77
10-5000-4251 FUEL	125,000.00	3,948.59	41,251.47	83,748.53	33
10-5000-4252 TIRES	9,000.00	0.00	4,962.73	4,037.27	55
10-5000-4253 AUTO SUPPLIES	3,500.00	3.01	1,736.09	1,763.91	50
10-5000-4260 SUPPLIES & MATERIALS	25,000.00	3,347.53	21,167.14	3,832.86	85
10-5000-4270 GRANT MATCHING FUNDS	5,000.00	0.00	14,803.00	-9,803.00	296
10-5000-4311 TRAINING & MILEAGE	15,000.00	740.26	8,487.88	6,512.12	57
10-5000-4321 TELEPHONE	23,000.00	1,249.26	10,257.07	12,742.93	45
10-5000-4325 POSTAGE	5,000.00	18.90	1,610.38	3,389.62	32
10-5000-4330 UTILITIES	20,000.00	2,295.32	15,396.75	4,603.25	77
10-5000-4341 PRINTING	5,000.00	361.50	1,078.35	3,921.65	22
10-5000-4344 CLEANING/HOUSEKEEPING	5,000.00	325.00	3,900.00	1,100.00	78
10-5000-4350 REPAIRS& MAINT - CONTRACTUAL	110,000.00	3,340.00	80,870.54	29,129.46	74
10-5000-4352 REPAIRS & MAINT - EQUIPMENT	15,000.00	55.89	18,007.58	-3,007.58	120
10-5000-4353 REPAIRS & MAINT- AUTO	65,000.00	1,875.99	36,133.11	28,866.89	56
10-5000-4391 ADVERTISING	1,000.00	0.00	354.71	645.29	35

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-5000-4398 DISPATCHING	117,000.00	0.00	114,490.00	2,510.00	98
10-5000-4452 AUTO INSURANCE	32,000.00	0.00	25,826.27	6,173.73	81
10-5000-4491 DUES & SUBSCRIPTIONS	2,000.00	0.00	880.39	1,119.61	44
10-5000-4520 COMPUTERS / TECHNOLOGY	65,000.00	4,565.35	47,810.57	17,189.43	74
10-5000-4540 VEHICLES	150,000.00	16,600.98	21,626.16	128,373.84	14
10-5000-4550 K-9 PROGRAM	5,500.00	492.18	1,826.93	3,673.07	33
10-5000-5030 INVESTIGATIONS	15,000.00	1,094.19	10,760.26	4,239.74	72
10-5000-5060 DRUG FORFEITURE USAGE	1,000.00	12,325.95	59,240.69	-58,240.69	5,924
10-5000-5070 MHPD - TASER	4,000.00	3,902.35	3,902.35	97.65	98
10-5000-9830 DEBT RETIREMENT (POLICE)	53,000.00	0.00	0.00	53,000.00	0
5000 POLICE	3,453,090.00	242,572.67	2,324,221.68	1,128,868.32	67
6000 PARKS					
10-6000-4126 SALARIES - PT	56,000.00	4,431.50	43,553.25	12,446.75	78
10-6000-4181 FICA	4,284.00	339.01	3,304.26	979.74	77
10-6000-4223 STORMWATER UTILITIES	7,100.00	353.51	3,510.14	3,589.86	49
10-6000-4240 REPAIRS & MAINT - SUPPLIES	1,600.00	41.00	162.74	1,437.26	10
10-6000-4260 SUPPLIES & MATERIALS	7,000.00	315.36	1,898.67	5,101.33	27
10-6000-4330 UTILITIES	22,000.00	4,039.83	17,209.35	4,790.65	78
10-6000-4351 REPAIRS & MAINT - BUILDINGS	6,000.00	26.61	1,438.28	4,561.72	24
10-6000-4352 REPAIRS & MAINT - EQUIPMENT	10,000.00	213.15	6,893.64	3,106.36	69
10-6000-4355 REPAIRS & MAINT - GROUNDS	22,000.00	551.77	13,831.13	8,168.87	63
10-6000-4359 REPAIRS & MAINT - OTHER	500.00	0.00	0.00	500.00	0
10-6000-4393 MISC CONTRACTUAL SVCS	15,000.00	0.00	0.00	15,000.00	0
10-6000-8520 CAPITAL OUTLAY	55,000.00	0.00	14,490.00	40,510.00	26
6000 PARKS	206,484.00	10,311.74	106,291.46	100,192.54	51
7000 DEBT SERVICE					
10-7000-4511 DEBT SVC - PRINCIPAL (BACKHOE)	31,805.00	0.00	31,805.00	0.00	100
10-7000-4512 DEBT SVC - PRINCIPAL (FLEET)	32,809.00	0.00	32,808.90	0.10	100
10-7000-4515 DEBT SERVICE - PRINCIPAL (FLEET)	33,466.00	0.00	33,466.00	0.00	100
10-7000-4518 DEBT SVC - PRINCIPAL (WATER)	133,000.00	0.00	8,728.00	124,272.00	7
10-7000-4519 DEBT SVC - PRINCIPAL (SEWER)	292,000.00	0.00	42,459.50	249,540.50	15
10-7000-4521 DEBT SVC - INTEREST (BACKHOE)	728.00	0.00	728.00	0.00	100
10-7000-4522 DEBT SVC - INTEREST (FLEET)	1,052.00	0.00	1,051.62	0.38	100
10-7000-4525 DEBT SERVICE - INTEREST (FLEET)	426.00	0.00	426.00	0.00	100
10-7000-4528 DEBT SVC - INTEREST (WATER)	17,456.00	0.00	0.00	17,456.00	0
10-7000-4529 DEBT SVC - INTEREST (SEWER)	84,919.00	0.00	0.00	84,919.00	0
7000 DEBT SERVICE	627,661.00	0.00	151,473.02	476,187.98	24
7500 NON-DEPARTMENTAL					
10-7500-4190 CONTRACTED TAX BILLING SVC	23,000.00	0.00	0.00	23,000.00	0
10-7500-4191 PROFESSIONAL SVCS - ACCOUNTING	22,000.00	0.00	21,115.00	885.00	96
10-7500-4192 PROFESSIONAL SVCS - LEGAL	70,000.00	374.00	12,745.50	57,254.50	18
10-7500-4193 PROFESSIONAL SVCS - CODE	6,000.00	0.00	0.00	6,000.00	0
10-7500-4195 PROF SVCS - ANIMAL CONTROL	110,000.00	0.00	110,114.40	-114.40	100
10-7500-4223 STORMWATER UTILITIES	5,000.00	5.98	4,422.33	577.67	88
10-7500-4250 INSURANCE & BONDS	140,000.00	278.14	109,095.45	30,904.55	78
10-7500-4251 FUEL	4,000.00	0.00	0.00	4,000.00	0

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-7500-4260 SUPPLIES & MATERIALS	40,000.00	1,054.79	30,112.41	9,887.59	75
10-7500-4311 TRAINING & MILEAGE	32,000.00	560.00	9,841.22	22,158.78	31
10-7500-4312 ALLOWANCES - AUTO	6,000.00	400.00	3,600.00	2,400.00	60
10-7500-4321 TELEPHONE	24,000.00	2,034.65	19,345.99	4,654.01	81
10-7500-4325 POSTAGE	8,000.00	157.89	3,428.73	4,571.27	43
10-7500-4330 UTILITIES	34,000.00	3,934.97	25,553.57	8,446.43	75
10-7500-4342 NEWSLETTER PUBLICATION	5,000.00	0.00	0.00	5,000.00	0
10-7500-4350 REPAIRS & MAINT - COMPUTER	40,000.00	2,911.00	26,516.80	13,483.20	66
10-7500-4351 REPAIRS & MAINT - BUILDINGS	20,000.00	210.00	5,825.68	14,174.32	29
10-7500-4352 REPAIRS & MAINT - EQUIPMENT	3,000.00	24.92	2,793.03	206.97	93
10-7500-4371 DONATION - CHAMBER	8,000.00	0.00	8,000.00	0.00	100
10-7500-4373 DONATION - MHAA	65,000.00	0.00	65,000.00	0.00	100
10-7500-4374 DONATION - LEVINE CENTER	5,000.00	0.00	5,000.00	0.00	100
10-7500-4391 ADVERTISING	2,000.00	477.85	1,111.57	888.43	56
10-7500-4393 MISC CONTRACTUAL SVCS	60,000.00	4,924.44	56,422.69	3,577.31	94
10-7500-4491 DUES & SUBSCRIPTIONS	32,000.00	0.00	32,095.00	-95.00	100
10-7500-4585 OFFICE EQUIPMENT	10,000.00	1,000.00	7,308.69	2,691.31	73
7500 NON-DEPARTMENTAL	<u>774,000.00</u>	<u>18,348.63</u>	<u>559,448.06</u>	<u>214,551.94</u>	<u>72</u>
TOTAL EXPENDITURE	11,235,238.00	669,398.97	7,417,364.17	3,817,873.83	66
DEFICIENCY OF REVENUE BEFORE TRANSFERS	<u>0.00</u>	<u>-121,031.54</u>	<u>2,210,643.56</u>		<u>0</u>
DEFICIENCY OF REVENUE AFTER TRANSFERS	<u>0.00</u>	<u>-121,031.54</u>	<u>2,210,643.56</u>		<u>0</u>

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 20 POWELL BILL FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
20 POWELL BILL FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
20-7500-3321 ALLOCATION	663,000.00	0.00	691,946.67	-28,946.67	104
20-7500-3831 EARNINGS ON INVESTMENTS	500.00	223.30	790.78	-290.78	158
20-7500-3850 UNDESIGNATED FUND BALANCE	41,000.00	0.00	0.00	41,000.00	0
7500 NON-DEPARTMENTAL	<u>704,500.00</u>	<u>223.30</u>	<u>692,737.45</u>	<u>11,762.55</u>	<u>98</u>
TOTAL REVENUE	<u>704,500.00</u>	<u>223.30</u>	<u>692,737.45</u>	<u>11,762.55</u>	<u>98</u>
EXPENDITURE:					
2000 PLANNING					
20-2000-4440 ST MAINT - CONTRACTUAL	450,000.00	0.00	0.00	450,000.00	0
2000 PLANNING	<u>450,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>450,000.00</u>	<u>0</u>
7500 NON-DEPARTMENTAL					
20-7500-4241 ST MAINT - GRAVEL	15,000.00	1,091.38	3,421.25	11,578.75	23
20-7500-4242 ST MAINT - ASPHALT	10,000.00	94.64	4,017.31	5,982.69	40
20-7500-4244 ST MAINT - TRAFFIC SIGNS	6,000.00	0.00	1,595.40	4,404.60	27
20-7500-4251 ST MAINT - FUEL	34,000.00	1,617.39	15,440.96	18,559.04	45
20-7500-4252 ST MAINT - TIRES & TUBES	5,000.00	1,017.15	2,242.05	2,757.95	45
20-7500-4253 ST MAINT - PARTS	5,000.00	204.20	1,049.80	3,950.20	21
20-7500-4260 SUPPLIES & MATERIALS	1,000.00	13.16	348.09	651.91	35
20-7500-4352 REPAIRS & MAINT - EQUIPMENT	23,000.00	2,400.91	14,477.69	8,522.31	63
20-7500-4353 REPAIRS & MAINT - AUTO	18,000.00	954.64	4,832.79	13,167.21	27
20-7500-4354 ST MAINT - RIGHT OF WAY	5,500.00	48.81	3,390.61	2,109.39	62
20-7500-4393 MISC CONTRACTUAL SVCS	2,000.00	0.00	975.00	1,025.00	49
20-7500-4442 SIDEWALKS	100,000.00	27,980.30	30,017.50	69,982.50	30
7500 NON-DEPARTMENTAL	<u>224,500.00</u>	<u>35,422.58</u>	<u>81,808.45</u>	<u>142,691.55</u>	<u>36</u>
8000 CAPITAL OUTLAY					
20-8000-4555 CAPITAL OUTLAY - 218 IMPROVE	30,000.00	0.00	0.00	30,000.00	0
8000 CAPITAL OUTLAY	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>0</u>
TOTAL EXPENDITURE	<u>704,500.00</u>	<u>35,422.58</u>	<u>81,808.45</u>	<u>622,691.55</u>	<u>12</u>
DEFICIENCY OF REVENUE					
BEFORE TRANSFERS	<u>0.00</u>	<u>-35,199.28</u>	<u>610,929.00</u>		<u>0</u>
DEFICIENCY OF REVENUE					
AFTER TRANSFERS	<u>0.00</u>	<u>-35,199.28</u>	<u>610,929.00</u>		<u>0</u>

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 25 STORM WATER FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
25 STORM WATER FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
25-7500-3831 EARNINGS ON INVESTMENTS	1,500.00	43.55	14,653.07	-13,153.07	977
25-7500-3839 OTHER MISCELLANEOUS REVENUE	0.00	0.00	1,665.00	-1,665.00	0
25-7500-3842 STORM WATER FEES COLLECTED	300,000.00	47,402.89	253,608.46	46,391.54	85
25-7500-3850 FUND BALANCE - UNRESERVED	157,090.00	0.00	0.00	157,090.00	0
7500 NON-DEPARTMENTAL	<u>458,590.00</u>	<u>47,446.44</u>	<u>269,926.53</u>	<u>188,663.47</u>	<u>59</u>
TOTAL REVENUE	458,590.00	47,446.44	269,926.53	188,663.47	59
EXPENDITURE:					
1000 ADMINISTRATIVE					
25-1000-4121 SALARIES - FT	194,400.00	12,097.91	118,136.93	76,263.07	61
25-1000-4181 FICA	14,872.00	898.12	8,770.36	6,101.64	59
25-1000-4182 NC RETIREMENT	13,745.00	813.00	7,941.85	5,803.15	58
25-1000-4183 HOSPITAL INSURANCE	28,320.00	2,128.87	18,934.20	9,385.80	67
25-1000-4189 401(K) CONTRIBUTION	9,720.00	489.89	5,824.54	3,895.46	60
25-1000-4830 TRANSFERS TO OTHER FUNDS	32,533.00	0.00	0.00	32,533.00	0
1000 ADMINISTRATIVE	<u>293,590.00</u>	<u>16,427.79</u>	<u>159,607.88</u>	<u>133,982.12</u>	<u>54</u>
7500 NON-DEPARTMENTAL					
25-7500-4730 STORM WATER REPAIRS	100,000.00	5,557.75	62,209.02	37,790.98	62
25-7500-4732 SW - PHASE II PROGRAM COSTS	65,000.00	11,354.07	40,565.93	24,434.07	62
7500 NON-DEPARTMENTAL	<u>165,000.00</u>	<u>16,911.82</u>	<u>102,774.95</u>	<u>62,225.05</u>	<u>62</u>
TOTAL EXPENDITURE	458,590.00	33,339.61	262,382.83	196,207.17	57
EXCESS OF REVENUE	<u>0.00</u>	<u>14,106.83</u>	<u>7,543.70</u>		<u>0</u>
BEFORE TRANSFERS					
EXCESS OF REVENUE	<u>0.00</u>	<u>14,106.83</u>	<u>7,543.70</u>		<u>0</u>
AFTER TRANSFERS					

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 50 INFRASTRUCTURE FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
50 INFRASTRUCTURE FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
50-7500-3831 EARNINGS ON INVESTMENTS	50.00	0.00	0.00	50.00	0
7500 NON-DEPARTMENTAL	50.00	0.00	0.00	50.00	0
TOTAL REVENUE	50.00	0.00	0.00	50.00	0
EXPENDITURE:					
9000 CONTINGENCY					
50-9000-9999 CONTINGENCY	50.00	0.00	0.00	50.00	0
9000 CONTINGENCY	50.00	0.00	0.00	50.00	0
TOTAL EXPENDITURE	50.00	0.00	0.00	50.00	0
DEFICIENCY OF REVENUE BEFORE TRANSFERS	0.00	0.00	0.00		0
DEFICIENCY OF REVENUE AFTER TRANSFERS	0.00	0.00	0.00		0

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
60 TOURISM FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
60-7500-3270 TOURISM TAX REVENUE	175,350.00	0.00	90,926.91	84,423.09	52
60-7500-3831 EARNINGS ON INVESTMENTS	150.00	0.00	0.00	150.00	0
60-7500-3840 REVENUE - GRANTS	5,000.00	0.00	5,000.00	0.00	100
7500 NON-DEPARTMENTAL	<u>180,500.00</u>	<u>0.00</u>	<u>95,926.91</u>	<u>84,573.09</u>	<u>53</u>
TOTAL REVENUE	<u>180,500.00</u>	<u>0.00</u>	<u>95,926.91</u>	<u>84,573.09</u>	<u>53</u>
EXPENDITURE:					
7500 NON-DEPARTMENTAL					
60-7500-4220 CULTURAL EVENTS	15,000.00	0.00	3,910.99	11,089.01	26
60-7500-4225 ARTS & SCIENCE COORDINATOR	10,000.00	0.00	10,000.00	0.00	100
60-7500-4373 MINT HILL MADNESS	15,000.00	0.00	5,000.00	10,000.00	33
60-7500-4376 DONATIONS	85,500.00	0.00	85,710.00	-210.00	100
60-7500-8510 CAPITAL OUTLAY	50,000.00	12,986.20	26,495.85	23,504.15	53
7500 NON-DEPARTMENTAL	<u>175,500.00</u>	<u>12,986.20</u>	<u>131,116.84</u>	<u>44,383.16</u>	<u>75</u>
9000 CONTINGENCY					
60-9000-9999 CONTINGENCY	5,000.00	0.00	2,000.00	3,000.00	40
9000 CONTINGENCY	<u>5,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>3,000.00</u>	<u>40</u>
TOTAL EXPENDITURE	<u>180,500.00</u>	<u>12,986.20</u>	<u>133,116.84</u>	<u>47,383.16</u>	<u>74</u>
DEFICIENCY OF REVENUE BEFORE TRANSFERS	<u>0.00</u>	<u>-12,986.20</u>	<u>-37,189.93</u>		<u>0</u>
DEFICIENCY OF REVENUE AFTER TRANSFERS	<u>0.00</u>	<u>-12,986.20</u>	<u>-37,189.93</u>		<u>0</u>

TOWN OF MINT HILL
 REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

FY 2015-2016

03/01/2016 TO 03/31/2016

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
GRAND TOTAL	0.00	-155,110.19	2,791,926.33	-2,791,926.33	0



MEMO

TO: Mayor and Board of Commissioners
FROM: Staff
RE: Fee schedule amendment
DATE: 5/12/2016

As of May 2, 2016, Mint Hill assumed responsibility for issuing zoning use permits.

Permit examples: sheds (no more than 12' dimension), signs, ABC permits and customary home occupation.

The suggested amendment to the fee schedule:

Zoning Permit fee: \$115
Residential Plan review: \$15

PLANNING DEPARTMENT FEE SCHEDULE

Sketch Plan	\$250
Rezoning Request	
5 acres or less	\$500
> 5 acres up to 25 acres	\$600
>25 acres up to 50 acres	\$800
>50 acres	\$1000
Site Plan Review (major subdivisions, non residential and mixed use)	
0 to 10 acres	\$500 + \$150 for each acre or portion thereof
10 + acres	\$1000 + \$150 for each acre or portion thereof
Final Plat	\$5 per lot (Minimum \$100)
Final Plat Revision	\$50
Exempt Plat Processing	\$25
Preliminary Subdivision Revision (Requiring Planning Board approval)	\$200
Other Charges:	
Surcharge: Planned Unit Developments (PUD), Conservation Subdivisions and *Downtown Code Exception	\$500
Zoning Verification Letter	\$25
Copies per 8 ½ x 11 page	\$0.50
Re-notification of adjacent property owners	\$2.50 per property owner
Administrative Amendment	\$100
Text Amendment	\$250
Variance	\$250
Appeal	\$250
Appeal – Nuisance Code	\$250
Temporary Permits	\$25
Zoning Permits (including sign permits)	\$115
Residential Plan Review	\$15
Manufactured Home Replacement Permits	\$25
Zoning Civil Penalty	\$50
Maps and GIS Service	
Map 8.5" x 11"	\$2.50
Map B Size (11" x 17") – Plotter	\$5
Map C Size (17" x 22") – Plotter	\$10
Map D Size (22" x 34") – Plotter	\$15
Map E Size (34" x 44") – Plotter	\$20
Custom Sizes	\$3 per square foot
Large Format Copy – C Size	\$3
Large Format Copy – D size	\$3.50
Large Format Copy – E Size	\$4

* If a Downtown Code Exception request is the sole purpose for an application, a single fee of \$500.00 is required. When the Exception request is combined to a larger plan application, requiring review and approval, the \$500.00 Exception fee is a surcharge to the applicable Rezoning fee (i.e. Conditional Zoning) and Site Plan Review fees

TAX COLLECTOR'S REPORT FOR APRIL 2016

Please see attached reports from County regarding taxes collected on behalf of the Town of Mint Hill. The following is a summary of the collections during the month of April 2016:

Current/Prior Year Real Estate/Personal Property**:	\$30,062.31
Interest Collected on All Taxes:	\$ 1,681.81
Registered Motor Vehicle Tax (less 1.5%***):	\$ 352.34
Registered Motor Vehicle Fee (less 1.5%***):	\$ 147.45
 Total Collected During April 2016	 \$32,243.91

** Personal Property other than registered motor vehicles.

***In accordance with State Statutes, County receives 1.5% for billing/collecting vehicle tax/fee.

Report Parameters:

Date Sent to Finance Start: **4/1/2016**

Date Sent to Finance End: **4/30/2016**

Abstract Type: **BUS,IND,PUB,REI**

Tax District: **MINT HILL**

Tax Year: **ALL**

Year For: **2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991**

Collapse Districts: **N**

Default Sort-By: **Tax Year**

Grouping: **Tax District,Levy Type**

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)	Unpaid Balance (\$)		

TAX DISTRICT: MINT HILL LEVY TYPE: LATE LIST PENALTY

2015	1,728.34	1,017.49	0.00	2,987.13	2,727.29	0.00	4,716.47	-11.83	-463.57	83.81 %	16.19 %
			504.69	1.00		0.00	0.00	41.12	441.47		
2014	2,112.76	0.00	0.00	618.04	2,229.57	0.00	2,742.95	0.00	0.00	81.31 %	18.69 %
			0.00	12.15		0.00	0.00	0.00	416.61		
2013	1,746.82	0.00	0.00	737.20	2,423.25	0.00	2,487.29	0.00	0.00	81.84 %	18.16 %
			0.00	3.27		0.00	0.00	0.00	440.10		
2012	1,697.77	0.00	0.00	768.08	2,393.09	0.00	2,469.01	0.00	0.00	86.87 %	13.13 %
			0.00	3.16		0.00	0.00	0.00	314.33		
2011	2,129.19	0.00	0.00	3,171.44	3,895.98	0.00	5,301.44	0.00	0.00	91.87 %	8.13 %
			0.00	0.81		0.00	0.00	0.00	316.64		
2010	3,083.01	0.00	0.00	4,286.80	7,889.36	0.00	9,144.88	0.00	0.00	59.64 %	40.36 %
			0.00	1,775.07		0.00	0.00	0.00	3,183.91		
2009	2,072.67	0.00	0.00	209.41	1,753.13	0.00	2,291.43	0.00	0.00	84.81 %	15.19 %
			0.00	9.35		0.00	0.00	0.00	266.25		
2008	1,537.94	0.00	0.00	2,217.57	3,553.85	0.00	3,755.51	0.00	0.00	91.72 %	8.28 %

			0.00	0.00		0.00	0.00	0.00	294.26		
2007	1,562.60	0.00	0.00	554.83	1,883.60	0.00	2,117.43	0.00	0.00	91.59 %	8.41 %
			0.00	0.00		0.00	0.00	0.00	158.47		
2006	1,859.22	0.00	0.00	7,511.65	9,045.91	0.00	9,370.87	0.00	0.00	97.61 %	2.39 %
			0.00	0.00		0.00	0.00	0.00	215.85		
2005	1,220.48	0.00	0.00	395.41	1,583.99	0.00	1,615.89	0.00	0.00	89.57 %	10.43 %
			0.00	0.00		0.00	0.00	0.00	165.22		
2004	1,167.95	0.00	0.00	132.15	1,293.46	0.00	1,300.10	0.00	0.00	91.68 %	8.32 %
			0.00	0.00		0.00	0.00	0.00	107.65		
2003	909.62	0.00	0.00	509.91	1,334.00	0.00	1,419.53	0.00	0.00	91.27 %	8.73 %
			0.00	0.00		0.00	0.00	0.00	116.47		
2002	135.80	0.00	0.00	137.86	244.85	0.00	273.66	0.00	0.00	69.90 %	30.10 %
			0.00	0.00		0.00	0.00	0.00	73.69		
2001	131.41	0.00	0.00	4.13	114.50	0.00	135.54	0.00	0.00	5.87 %	94.13 %
			0.00	0.00		0.00	0.00	0.00	107.78		
2000	119.41	0.00	0.00	5.72	106.84	0.00	125.13	0.00	0.00	17.18 %	82.82 %
			0.00	0.00		0.00	0.00	0.00	88.48		
Subtot.	23,214.99	1,017.49	0.00	24,247.33	42,472.67	0.00	49,267.13	-11.83	-463.57	84.21 %	15.79 %
			504.69	1,804.81		0.00	0.00	41.12	6,707.18		

TAX DISTRICT: MINT HILL LEVY TYPE: TAX

2016	0.00	0.00	0.00	5,926.85	5,920.21	5,926.85	0.00	0.00	138.78	8.44 %	91.56 %
			0.00	0.00		0.00	0.00	138.78	5,420.25		
2015	6,220,503.06	2,869.19	1.05	70,279.54	5,859,337.40	6,479,033.12	0.00	1,167.92	28,336.23	98.73 %	1.27 %
			1,649.90	188,250.52		0.00	0.00	29,986.13	74,431.83		
2014	5,791,215.02	0.00	0.00	12,837.46	5,606,529.24	5,813,431.12	0.00	118.59	880.98	99.48 %	0.52 %
			0.00	9,378.64		0.00	0.00	880.98	29,327.93		
2013	5,718,131.77	0.00	0.00	5,867.71	5,500,577.31	5,726,989.71	0.00	4.43	12.38	99.57 %	0.43 %
			0.00	2,990.23		0.00	0.00	12.38	23,731.98		
2012	5,662,797.95	0.00	0.00	16,553.46	5,457,925.59	5,765,352.88	0.00	12.58	12.58	99.58 %	0.42 %
			0.00	86,001.47		0.00	0.00	12.58	22,683.58		

2011	5,673,909.72	0.00	0.00	9,241.61	5,374,011.20	5,700,954.57	0.00	0.00	0.00	99.67 %	0.33 %
			0.00	17,803.24		0.00	0.00	0.00	17,525.44		
2010	5,118,690.81	380.87	0.00	17,717.18	5,128,219.89	5,166,330.67	0.00	136.59	417.65	99.51 %	0.49 %
			0.00	29,922.68		0.00	0.00	417.65	25,089.17		
2009	5,012,669.43	0.00	0.00	1,119.79	5,005,982.23	5,021,015.15	0.00	0.00	0.00	99.76 %	0.24 %
			0.00	7,225.93		0.00	0.00	0.00	11,978.85		
2008	4,804,965.61	0.00	0.00	17,907.96	4,816,204.02	4,824,762.21	0.00	15.55	15.55	99.78 %	0.22 %
			0.00	1,888.64		0.00	0.00	15.55	10,791.11		
2007	4,503,833.29	0.00	0.00	4,529.97	4,462,509.20	4,508,363.26	0.00	0.00	0.00	99.81 %	0.19 %
			0.00	0.00		0.00	0.00	0.00	8,389.66		
2006	4,144,511.82	0.00	0.00	34,034.25	4,161,985.14	4,178,546.07	0.00	0.77	1.73	99.81 %	0.19 %
			0.00	0.00		0.00	0.00	1.73	8,054.36		
2005	3,895,131.33	0.00	0.00	15,803.93	3,903,099.02	3,910,935.26	0.00	0.00	0.00	99.81 %	0.19 %
			0.00	0.00		0.00	0.00	0.00	7,498.58		
2004	3,631,356.78	0.00	0.00	28,923.83	3,651,252.24	3,660,280.61	0.00	0.00	0.00	99.84 %	0.16 %
			0.00	0.00		0.00	0.00	0.00	5,943.96		
2003	3,533,766.80	0.00	0.00	12,524.77	3,531,443.74	3,546,291.57	0.00	0.00	0.00	99.84 %	0.16 %
			0.00	0.00		0.00	0.00	0.00	5,787.76		
2002	77,647.79	0.00	0.00	516.10	77,620.98	78,163.89	0.00	0.00	0.00	96.23 %	3.77 %
			0.00	0.00		0.00	0.00	0.00	2,929.98		
2001	23,357.80	0.00	0.00	16.11	23,073.62	23,373.91	0.00	0.00	0.00	89.54 %	10.46 %
			0.00	0.00		0.00	0.00	0.00	2,412.70		
2000	29,281.21	0.00	0.00	70.94	29,169.23	29,352.15	0.00	0.00	0.00	89.24 %	10.76 %
			0.00	0.00		0.00	0.00	0.00	3,138.08		
Subtot.	63,841,770.19	3,250.06	1.05	253,871.46	62,594,860.26	64,439,103.00	0.00	1,456.43	29,815.88	99.58 %	0.42 %
			1649.9	343,461.35		0.00	0.00	31,465.78	265,135.22		

TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE

2015	90.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		90.00	0.00	0.00	0.00		
2014	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100 %	0 %

			0.00	0.00		100.00	0.00	0.00	0.00		
2013	70.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		70.00	0.00	0.00	0.00		
2011	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		10.00	0.00	0.00	0.00		
2010	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		10.00	0.00	0.00	0.00		
2006	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		10.00	0.00	0.00	0.00		
2005	60.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		60.00	0.00	0.00	0.00		
Subtot.	350.00	0.00	0.00	0.00	350.00	0.00	0.00	0.00	0.00	100 %	0 %
			0	0.00		350.00	0.00	0.00	0.00		
Total	63,865,335.18	4,267.55	1.05	278,118.79	62,637,682.93	64,439,103.00	49,267.13	1,444.60	29,352.31	99.57 %	0.43 %
			2,154.59	345,266.16		350.00	0.00	31,506.90	271,842.40		

Signature (Tax Collector) _____

Report Parameters:

Date Sent to Finance Start: 4/1/2016

Date Sent to Finance End: 4/30/2016

Abstract Type: RMV

Tax District: MINT HILL

Tax Year: ALL

Year For: 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991

Collapse

Districts: N

Default Sort-By: Tax Year

Grouping: Tax District, Levy Type

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	1.5% Admin	Net Amt Due	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)			Unpaid Balance (\$)		

TAX DISTRICT: MINT HILL LEVY TYPE: TAX

2014	3,294.04	0.00	0.00	0.00	2,938.96	3,320.91	0.00	0.00			0.00	97.10 %	2.90 %
			0.00	26.87		0.00	0.00	0.00			85.21		
2013	322,077.93	0.00	0.00	0.00	317,114.93	322,077.93	0.00	68.18			302.92	97.95 %	2.05 %
			0.00	0.00		0.00	0.00	302.92			6,491.41		
2012	550,264.19	0.00	0.00	0.00	542,323.54	550,419.11	0.00	21.86			82.04	98.49 %	1.51 %
			0.00	154.92		0.00	0.00	82.04			8,200.02		
2011	513,213.51	0.00	0.00	0.00	506,501.35	513,307.88	0.00	0.00			0.00	98.85 %	1.15 %
			0.00	94.37		0.00	0.00	0.00			5,848.91		
2010	488,951.08	0.00	0.00	0.00	481,869.52	489,518.80	0.00	20.85			47.94	98.49 %	1.51 %
			0.00	567.72		0.00	0.00	47.94			7,298.80		
2009	501,368.74	0.00	0.00	0.00	494,162.07	502,170.92	0.00	56.58			92.28	98.60 %	1.40 %
			0.00	802.18		0.00	0.00	92.28			6,907.09		
2008	542,235.83	0.00	0.00	0.00	534,007.05	542,859.70	0.00	0.00			0.00	98.74 %	1.26 %
			0.00	623.87		0.00	0.00	0.00			6,752.47		
2007	570,743.61	0.00	0.00	0.00	555,961.15	573,148.45	0.00	0.00			0.00	97.92 %	2.08 %
			0.00	2,404.84		0.00	0.00	0.00			11,585.04		
2006	545,204.67	0.00	0.00	0.00	538,006.19	549,611.45	0.00	0.00			0.00	98.18 %	1.82 %
			0.00	4,406.78		0.00	0.00	0.00			9,782.54		

2005	228,095.33	0.00	0.00	0.00	223,747.26	229,740.47	0.00	0.00			0.00	97.77 %	2.23 %
			0.00	1,645.14		0.00	0.00	0.00			4,988.84		
Subtot.	4,265,448.93	0.00	0.00	0.00	4,196,632.02	4,276,175.62	0.00	167.47	2.51	164.96	525.18	98.38 %	1.62 %
			0	10,726.69		0.00	0.00	525.18	7.88	517.30	67,940.33		
TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE													
2014	690.00	0.00	0.00	0.00	689.12	0.00	0.00	0.00			0.00	94.20 %	5.80 %
			0.00	10.00		700.00	0.00	0.00			40.00		
2013	111,822.63	0.00	0.30	0.00	110,797.90	0.00	0.00	26.49			106.19	96.86 %	3.14 %
			0.00	0.00		111,822.63	0.00	106.19			3,484.32		
2012	197,645.01	0.00	0.00	0.00	195,899.90	0.00	0.00	10.77			40.77	97.32 %	2.68 %
			0.00	30.00		197,675.01	0.00	40.77			5,251.61		
2011	193,644.99	0.00	0.00	0.00	192,190.64	0.00	0.00	0.00			0.00	97.87 %	2.13 %
			0.00	10.00		193,654.99	0.00	0.00			4,102.82		
2010	189,020.83	0.00	0.00	0.00	187,610.80	0.00	0.00	14.14			34.14	97.36 %	2.64 %
			0.00	80.00		189,100.83	0.00	34.14			4,956.13		
2009	189,032.51	0.00	0.00	0.00	187,555.64	0.00	0.00	21.95			41.95	97.50 %	2.50 %
			0.00	180.00		189,212.51	0.00	41.95			4,685.06		
2008	192,005.00	0.00	0.00	0.00	190,299.40	0.00	0.00	0.00			0.00	97.78 %	2.22 %
			0.00	170.00		192,175.00	0.00	0.00			4,221.20		
2007	192,756.67	0.00	0.00	0.00	190,799.54	0.00	0.00	0.00			0.00	96.78 %	3.22 %
			0.00	810.00		193,566.67	0.00	0.00			6,152.50		
2006	186,370.85	0.00	0.00	0.00	184,544.72	0.00	0.00	0.00			0.00	96.79 %	3.21 %
			0.00	708.33		187,079.18	0.00	0.00			5,923.20		
2005	74,844.73	0.00	0.00	0.00	73,872.50	0.00	0.00	0.00			0.00	96.26 %	3.74 %
			0.00	277.52		75,122.25	0.00	0.00			2,761.69		
Subtot.	1,527,833.22	0.00	0.30	0.00	1,514,260.16	0.00	0.00	73.35	1.10	72.25	223.05	97.25 %	2.75 %
			0	2,275.85		1,530,109.07	0.00	223.05	3.35	219.70	41,578.53		
Total	5,793,282.15	0.00	0.30	0.00	5,710,892.18	4,276,175.62	0.00	240.82	3.61	237.21	748.23	98.08 %	1.92 %
			0.00	13,002.54		1,530,109.07	0.00	748.23	11.22	737.01	109,518.86		

Signature (Tax Collector) _____

Memo

To: Mayor and Board of Commissioners

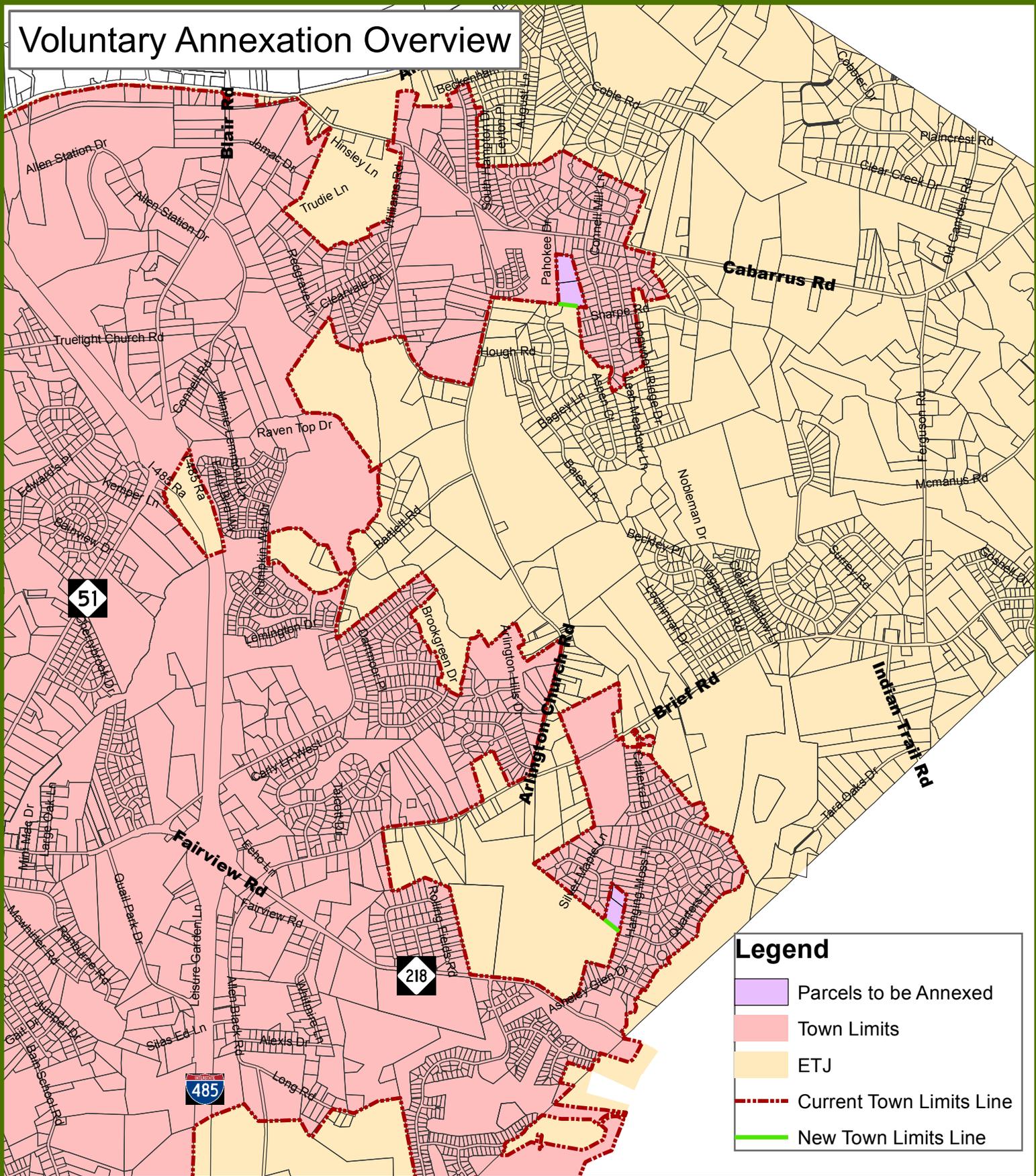
From: Brian L. Welch

Date: 5/6/2016

Re: Voluntary Annexation Petition

The Town received voluntary annexation petitions from the property owners of 15206 Cabarrus Road (139-313-18), 15210 Cabarrus Road (139-313-19), 7918 Silver Maple Lane (197-171-15) and 7922 Silver Maple Lane (197-171-14). All four parcels are contiguous with the Town limits.

Voluntary Annexation Overview

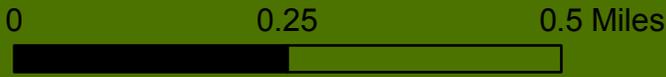
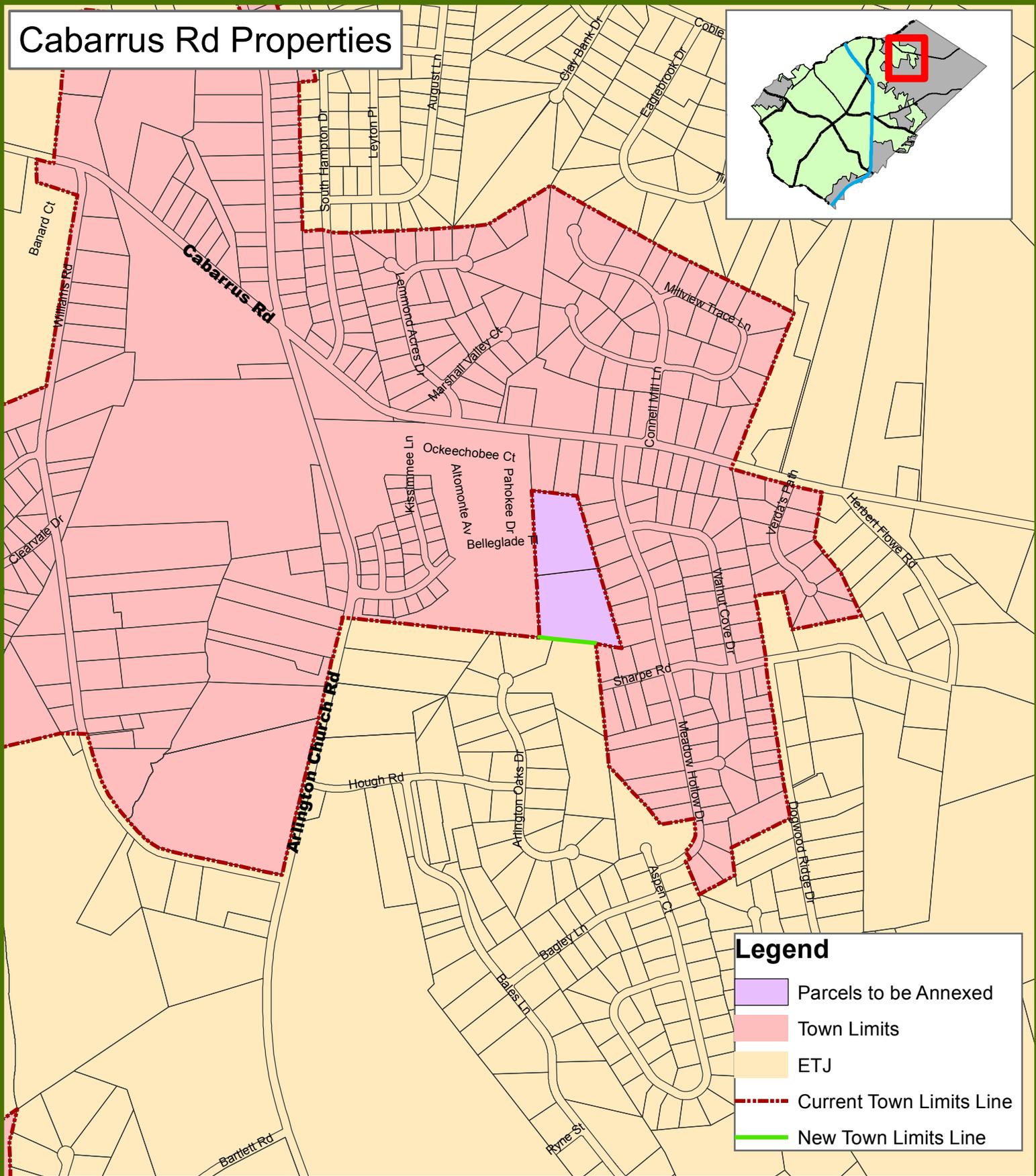
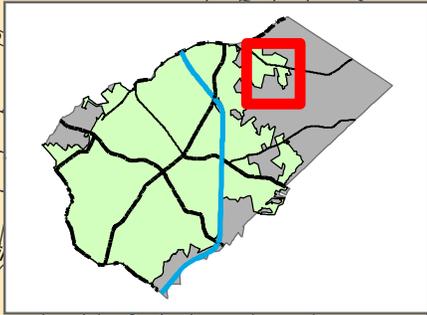


Legend

- Parcels to be Annexed
- Town Limits
- ETJ
- Current Town Limits Line
- New Town Limits Line

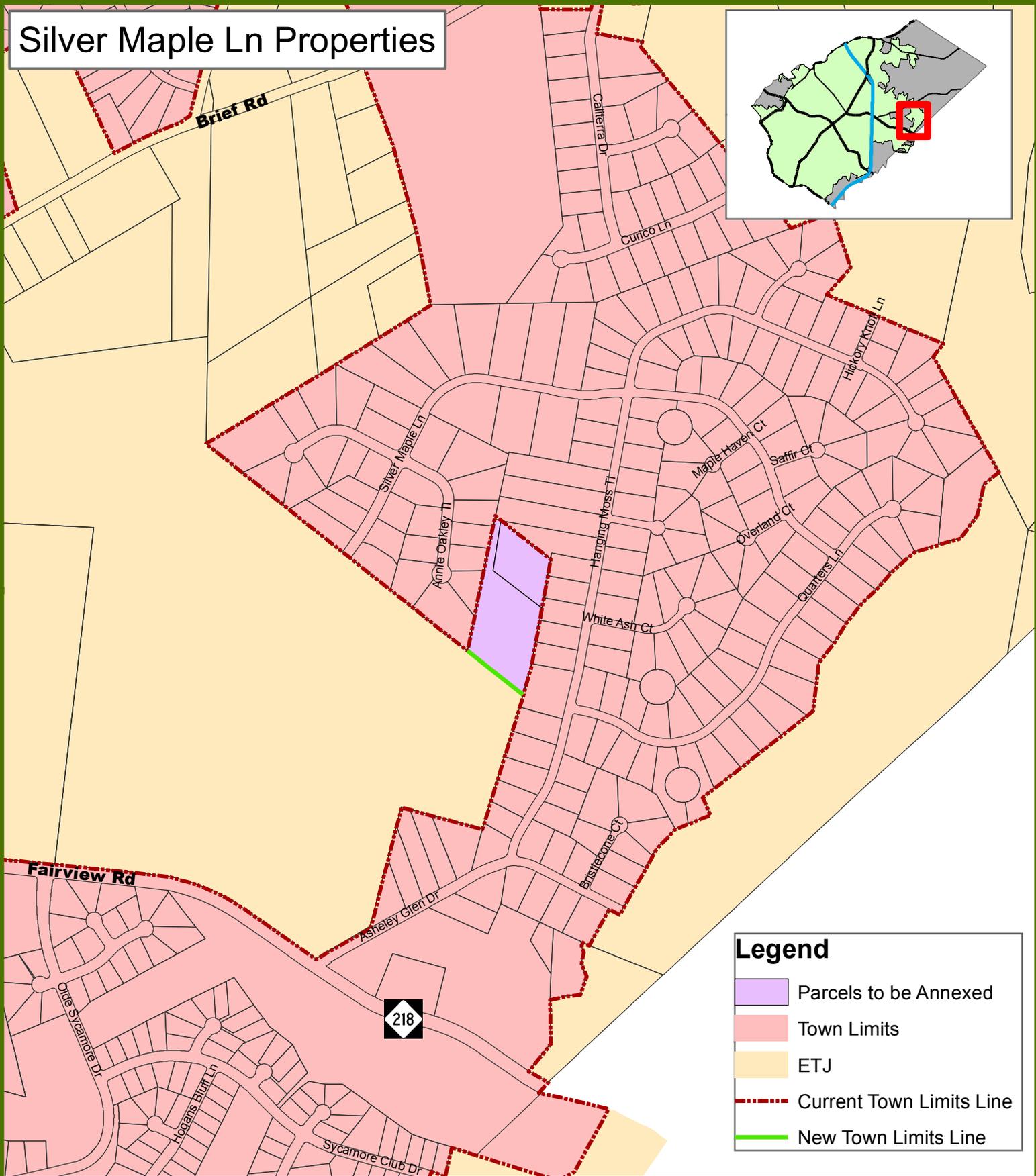
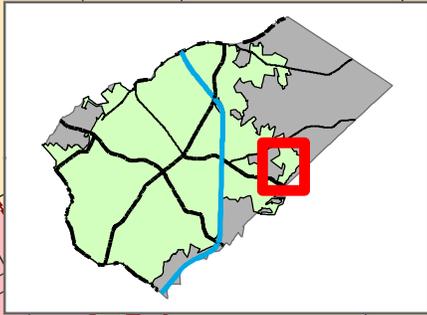


Cabarrus Rd Properties



TOWN OF
MINT HILL

Silver Maple Ln Properties



Legend

- Parcels to be Annexed
- Town Limits
- ETJ
- Current Town Limits Line
- New Town Limits Line





Planning Board Transmittal

CASE:	ZC16-4
MEETING DATE:	APRIL 18, 2016
MEMBERS PRESENT:	TONY LONG ROY FIELDING TOM GATZ SCOTT FANDEL
RECOMMENDATION:	FAVORABLE

Mr. Gatz made a favorable recommendation on #ZC16-4, Filed by Ryan and Rachel Elliotte, Requesting a Conditional Zoning approval to allow a Family Care Home Subdivision, Located at 10131, 10201 and 10215 Connell Road, Tax Parcel Numbers 139-081-06, 19 and 15. Mr. Fielding seconded the motion and the Board unanimously agreed.



STAFF REPORT

CASE:	ZC16-4
EXISTING ZONING	R
PROPOSED ZONING	R (CD)
PROPERTY OWNER:	JOHN AND CHARLOTTE ELLIOTTE
APPLICANT	RYAN AND RACHEL ELLIOTTE
LOCATION	10131, 10201 AND 10215 CONNELL ROAD
TAX PARCEL NUMBER	139-081-06, 19 AND 15
REQUEST:	FAMILY CARE HOME SUBDIVISION
RECOMMENDATION	FAVORABLE

APPLICATION SUMMARY:

The applicants are requesting conditional zoning approval to allow a Family Care Home Subdivision. A Family Care Home Subdivision is a subdivision development consisting of four or more residential lots, created for the purpose of permitting family care homes in close proximity with one another.

The property owners currently own two existing facilities (at 10215 and 10201 Connell Road) and are requesting to build a third unit on 10131 Connell Road using the Family Care Home Subdivision provision, otherwise the additional family care home would not meet the minimum 2,640 foot separation requirement now required by Mint Hill.

The Board of Commissioners adopted a text amendment June 11, 2015 (ZC14-14) to create a minimum distance between Family Care Homes. The text amendment included an option for a Family Care Home Subdivision by way of conditional zoning.

7.1.13 Special Requirements for Family Care Homes.

- A. All Family Care Homes must comply with all applicable Federal, State, local licensing requirements and health regulations.*
- B. New Family Care Homes (also referred to as Group Homes) shall be separated from existing Family Care Homes in single-family residential district by a distance of two thousand six hundred forty (2,640) feet measured from the closest point of each lot property line in a straight line.*

7.2.32 Supplementary Use Regulations for Family Care Home Subdivision.

- A. Family Care Home Subdivision is a subdivision development consisting of four (4) or more residential lots, subdivided in accordance with the Mint Hill Subdivision regulations, created for the purpose of permitting Family Care Homes in close proximity with one another. The development shall be owned and operated by a single entity.*

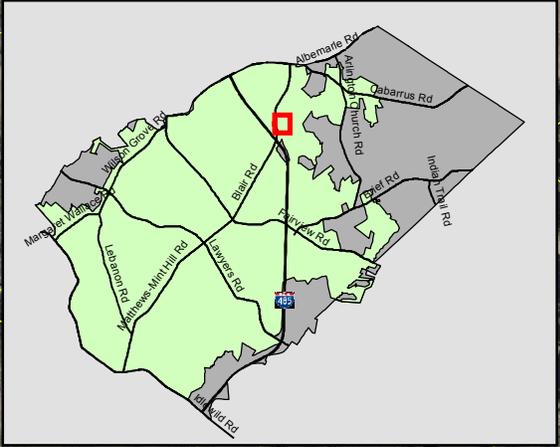
Conditional District decisions shall be made in consideration of identified relevant adopted land use plan. Conditional District rezoning is a legislative procedure under which the Board of Commissioners has the authority to increase, tighten, add, vary, modify or waive specific conditions or standards. In approving a petition for the rezoning of property to a Conditional District the Board of Commissioners may request reasonable and appropriate conditions.

STAFF RECOMMENDATION:

Staff recommends approval

ZC16-4

Existing zoning: R
Proposed zoning: R (CD)
Site acreage: 4.25 acres



NC OneMap, NC Center for Geographic Information and Analysis, NC 911 Board



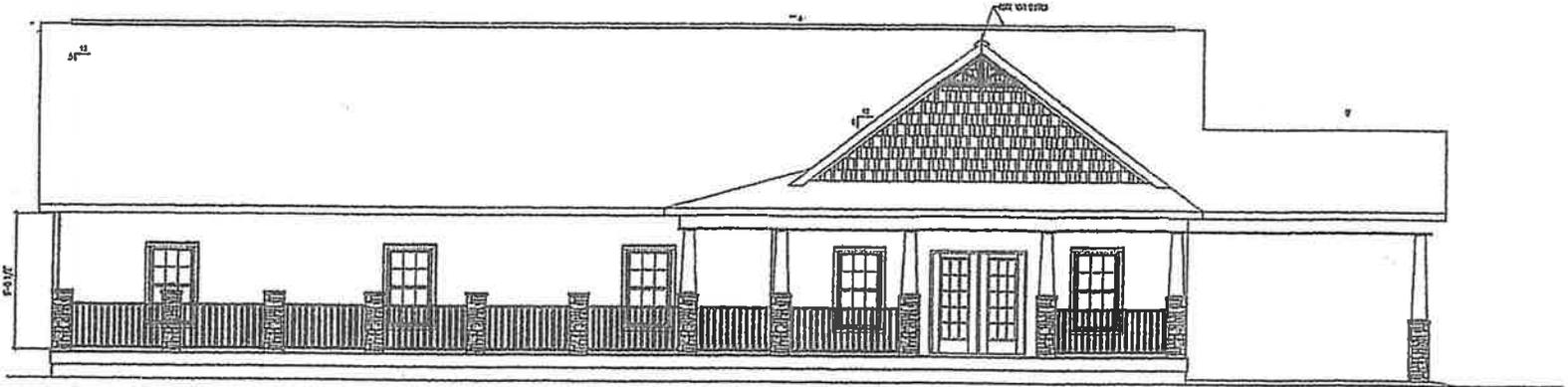
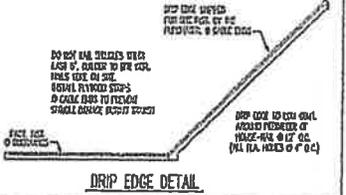
0 250 500 Feet

Produced by the Mint Hill Planning Department
3/11/2016



**TOWN OF
MINT HILL**

VENTILATED CLOAKROOMS
 ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES.
 ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES.



FRONT ELEVATION
 10/11/19

Polaris 3G Map – Mecklenburg County, North Carolina

Date Printed: 3/8/2016 9:01:24 AM



This map or report is prepared for the inventory of real property within Mecklenburg County and is compiled from recorded deeds, plats, tax maps, surveys, planimetric maps, and other public records and data. Users of this map or report are hereby notified that the aforementioned public primary information sources should be consulted for verification. Mecklenburg County and its mapping contractors assume no legal responsibility for the information contained herein.

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF MINT HILL, NORTH CAROLINA

WHEREAS, the Mint Hill Board of Commissioners has been petitioned under G.S. 160A-31 to annex the areas described below; and,

WHEREAS, a public hearing on the question of this annexation was held at Mint Hill Town Hall at 7:00 p.m. on May 12, 2016, after due notice; and,

WHEREAS, the Mint Hill Board of Commissioners finds that the proposed annexation meets the requirements of the G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Mint Hill, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described contiguous properties are hereby annexed and made part of the Town of Mint Hill as of May 12, 2016.

See Exhibit A attached hereto for a metes and bounds description of the subject tracts

Section 2. Upon the effective date, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Mint Hill and shall be entitled to the same privileges and benefits as other parts of the Town of Mint Hill. Said territory shall be subject to municipal taxes according to G.S. 160A-31(e).

Section 3. The Mayor of the Town of Mint Hill shall cause to be recorded in the office of the Register of Deeds of Mecklenburg County, and in the Office of the Secretary of the State in Raleigh, North Carolina, an accurate map of the annexed property, along with a certified copy of this ordinance. Such a map shall be delivered to the Mecklenburg County Board of Elections, as required by G.S. 163-288-1.

Adopted this 12th, May 2016.

Ted H. Biggers, Jr.
Mayor

ATTEST:

APPROVED AS TO FORM:

Town Clerk

Attorney for the Town of Mint Hill

Parcel ID	GIS ID
13931318	13931318

Address located on Property

15206 CABARRUS RD CHARLOTTE NC 28227

Owner Name	Mailing Address
SEAN A KING	15206 CABARRUS RD CHARLOTTE NC 28227
CATHERINE B KING	15206 CABARRUS RD CHARLOTTE NC 28227

BEING all of Lot 3, containing 5.078 acres, of the MABEL S. MULLIS MATTHEWS AND LORENE D. MULLIS HARGETT PROPERTY as the same is shown on a map thereof recorded in Map Book 26, at Page 178 of the Mecklenburg County Public Registry, reference to said map being hereby made for a more particular description.

TOGETHER WITH that certain 30 foot access easement as same is shown on the aforesaid subdivision map, and SUBJECT TO that certain 30 foot access easement for the use of Lot 4 as same is shown on the aforesaid subdivision map.

Parcel ID	GIS ID
13931319	13931319

Address located on Property

15210 CABARRUS RD CHARLOTTE NC 28227

Owner Name	Mailing Address
PATRICIA ELIZABETH MCCRARY	PO BOX 23253 CHARLOTTE NC 28227

BEING all of Lot 4, containing 6.003 acres, of the MABEL S. MULLIS MATTHEWS AND LORENE D. MULLIS HARGETT PROPERTY as the same is shown on a map thereof recorded in Map Book 26, at Page 178 of the Mecklenburg County Public Registry, reference to said map being hereby made for a more particular description.

TOGETHER with that certain 30 foot access easement as same is shown on the aforesaid subdivision map.

Parcel ID	GIS ID
19717114	19717114

Address located on Property

7922 SILVER MAPLE LN CHARLOTTE NC 28227

Owner Name	Mailing Address
BOBBY L HOXIT	7922 SILVER MAPLE LN MINT HILL NC 28227
MARY H HOXIT	7922 SILVER MAPLE LN MINT HILL NC 28227

BEGINNING at an iron pin by a large white oak and runs thence North 54-00-45 West 347.52 feet to an iron pin; thence North 8-17-30 East 280.61 feet to an iron pin; thence South 54-05-25 East 352.69 feet to an iron pin; thence South 9-16-45 West 278.67 feet to an iron pin, the point of beginning, and containing 2.00 acres.

Description for the above described tract is taken from a map entitled "Property Survey for Bobby Hoxit", dated October 28, 1983 and prepared by Ben M. Flowe, Registered Land Surveyor. A copy of said map is attached hereto.

For reference see deed from Paul C. Corbett and wife Stella M. Corbett to George Henry Wilson and wife Pearlie W. Wilson, dated May 1, 1964 and recorded in Mecklenburg Registry Book 2529, page 340.

4804 0181

Parcel ID	GIS ID
19717115	19717115

Address located on Property

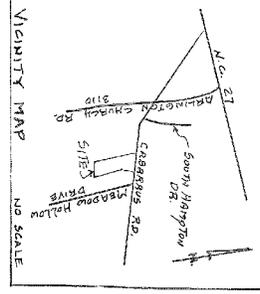
7918 SILVER MAPLE LN CHARLOTTE NC 28227

Owner Name	Mailing Address
BOBBY L HOXIT	7922 SILVER MAPLE LN MINT HILL NC 28227
MARY J HOXIT	7922 SILVER MAPLE LN MINT HILL NC 28227

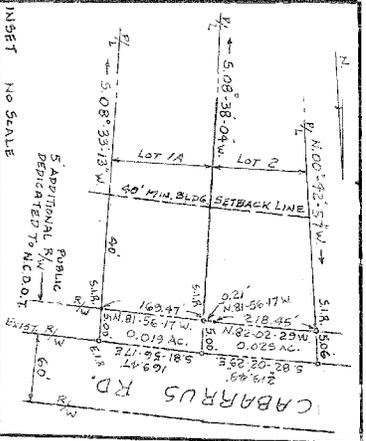
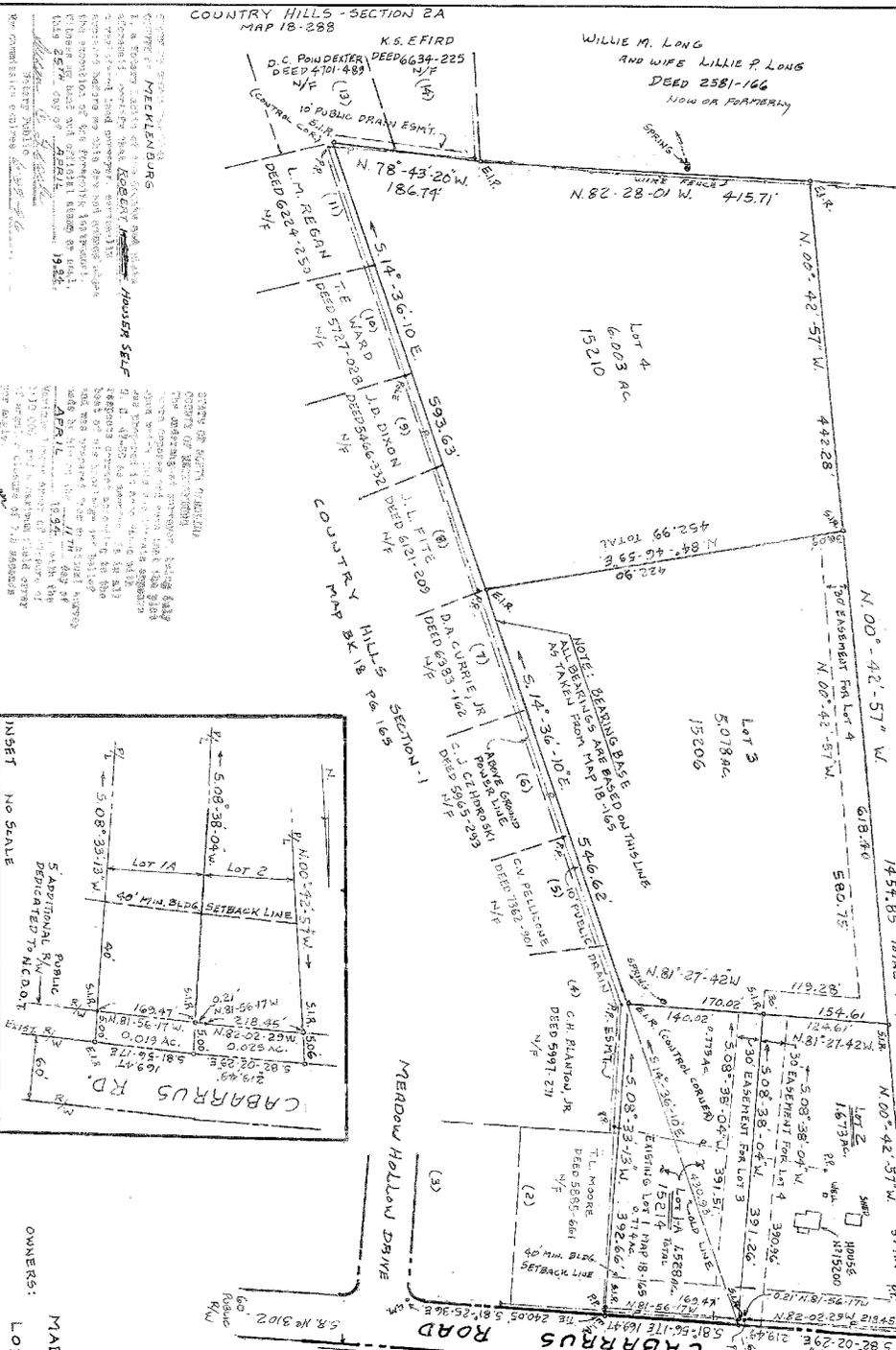
Lying and being in Clear Creek Township, Mecklenburg County, North Carolina and beginning at an iron located in the rear line of Lot 11 in the subdivision known as Ashe Plantation, Phase I, as shown on the map recorded in Map Book 21 at Page 758 in the Mecklenburg County Registry, said iron also marking the southeasterly corner of the property, now or formerly, of Bobby Hoxit as described in the deed recorded in Book 4804 at page 181 in the Mecklenburg County Registry, and running thence with the rear lines of Lots 11, 10, 9, 8 and 7 in the subdivision known as Ashe Plantation, Phase I, as shown on the map recorded in Map Book 21 at page 758 in the Mecklenburg County Registry, South 13 degrees 20 minutes 51 seconds West 511.94 feet to an iron pipe located in the rear line of said Lot 7, a corner of the property, now or formerly, of the David Frank Haigler heirs as described in the deed recorded in Book 957 at page 134 in the Mecklenburg County Registry; thence with the line of said property, now or formerly, of the David Frank Haigler heirs North 49 degrees 32 minutes 27 seconds West 398.16 feet to an iron, said iron marking a common corner of said property, now or formerly, of the David Frank Haigler heirs and the property, now or formerly, of Pearlie W. Wilson as described in the deeds recorded in Book 1568 at page 457 and Book 2529 at page 340 in the Mecklenburg County Registry; thence with the line of said property, now or formerly, of Pearlie W. Wilson North 13 degrees 48 minutes 50 seconds East 766.09 feet to an iron; thence North 77 degrees 59 minutes 34 seconds West 32.32 feet to an iron, said iron marking the northwesterly corner of said property, now or formerly, of Bobby Hoxit; thence with the lines of the property, now or formerly, of Bobby Hoxit (1) South 12 degrees 19 minutes 19 seconds West 280.61 feet to an iron and (2) South 50 degrees 2 minutes 11 seconds East 347.69 feet to the point and place of beginning. Said property contains 4.3478 acres and is shown on the plat of survey prepared by Joseph W. Hendrick, North Carolina Registered Land Surveyor, of E.S.P. Associates, P.A., dated December 5, 1988.

9408474D

map Book 36 Page 178



COUNTRY HILLS - SECTION 2A
MAP 18-288



FILED FOR
RECORDATION
31 APR 23 PM 3:15
REGISTERED IN DEEDS
BOOK 36 PAGE 178

LEGEND
E.L.P. Existing Iron Pipe
E.L.R. Existing Iron Tap
S.L.R. Set Iron Tap (see 4 REGRS)
A.P. Above Ground Power Line
P.P. Power Pole
N.O.F. Now or Formerly
P.L. Property Line
R.W. Right of Way
C.M. Constitute Monument

5' ADDITIONAL PUBLIC R/W
DEDICATED TO N.C.D.O.T.
MURDER
SETBACK
LINE

NOTES
418
1 THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN MECKLENBURG CO WHICH HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
2 THIS PROPERTY IS NOT IN A DESIGNATED FLOOD PLAIN AREA AS PER FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO 31058 - 305 DATED Feb 3/03 LINES NOT SURVEYED ARE DASHED LINES AND WERE PLOTTED FROM REFERENCED MAPS OR DEEDS.
3 TAX PARCEL NO 139-281-02
4 ZONING R-3
5 TAX PARCEL NO 139-313-03
6 LOT 1A IS CREATED FROM A PORTION OF PARCEL NO 139-281-02 AND ALL OF PARCEL NO 139-313-03
7 TAX PARCEL NO 139-313-03
8 TAX PARCEL NO 139-313-03
9 TAX PARCEL NO 139-313-03
10 TAX PARCEL NO 139-313-03
11 TAX PARCEL NO 139-313-03
12 TAX PARCEL NO 139-313-03
13 TAX PARCEL NO 139-313-03
14 TAX PARCEL NO 139-313-03
15 TAX PARCEL NO 139-313-03
16 TAX PARCEL NO 139-313-03
17 TAX PARCEL NO 139-313-03
18 TAX PARCEL NO 139-313-03
19 TAX PARCEL NO 139-313-03
20 TAX PARCEL NO 139-313-03

AREAS COMPUTED BY
COORDINATE COMPUTATIONS

TAX PARCEL NO 139-281-02	1.8356 AC.
TAX PARCEL NO 139-313-03	0.774 AC.
TOTAL AREA	14.510 AC.
AREA INSIDE EXIST. R/W	0.276 AC.
AREA NORTH OF EXIST. R/W	0.008 AC.
AREA SOUTH OF EXIST. R/W	0.044 AC.
NET SUBDIVIDED AREA	14.282 AC.

OWNERS:
LORENE D. MULLIS HARGETT
MABEL S. MULLIS MATHEWS
AND
SUBDIVISION FOR

REFERENCE DEEDS:
DEED BK 3423 PG 62
DEED BK 4016 PG 165
CLEAR CREEK TOWNSHIP
MECKLENBURG COUNTY, N.C.

PREPARED BY
ROBERT H. SELF, N.C. REG. LAND SURVEYOR
1204 D. MATTHEWS HUNT HILL RD. MOUNT HILLIN, NC 28227
704/545-8615

REVISIONS
11 APRIL, 1994
28 APRIL, 1994
SCALE IN FEET
1" = 100'

APPROVED BY
REGISTERED PROFESSIONAL SURVEYOR
ROBERT H. SELF
DATE 4/24/94

