

**MINUTES OF THE MEETING OF  
THE BOARD OF COMMISSIONERS  
TOWN OF MINT HILL, NORTH CAROLINA  
NOVEMBER 12, 2015**

The Board of Commissioners of the Town of Mint Hill met in regular session on Thursday, November 12, 2015 at 7:00 p.m. in the Mint Hill Town Hall.

**ATTENDANCE**

Mayor: Ted H. Biggers, Jr.  
Commissioners: Lloyd Austin, Carl M. Ellington and Richard Newton  
Town Manager: Brian L. Welch  
Deputy Town Manager: Lee Bailey  
Planning Director: John Hoard  
Town Engineer: Steve Frey  
Police Chief: Tim Ledford  
Town Clerk: Michelle Wells  
Absent: Katrina (Tina) W. Ross

**CALL TO ORDER, INVOCATION AND PLEDGE**

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. Following the invocation offered by Commissioner Ellington, Mayor Biggers led the Pledge of Allegiance to the Flag of the United States of America.

**ORDER OF BUSINESS**

**Addition, Deletion or Arrangement of Agenda Items:** *A Holiday Schedule Modification* was added before Other Business/Council Matters.

**Approval of Minutes from the October 8, 2015 Regular Meeting:** Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously approved the minutes of October 8, 2015 Regular Meeting.

**Consent Agenda: (A) Accept Grove Hall Avenue (Grove Hall Subdivision) for Maintenance; (B) Accept September Treasurer's Report and Financials; (C) Accept September Tax Collector's Report; (D) Approve Architectural Contract for The Brief Road Athletic Facility, and Authorize Manager to Execute Contract; (E) Approve Design Contract for the Beaver Dam Culvert Project, and Authorize Manager to Execute Contract; and, (F) Accept October Tax Collector's Report:** Upon the motion of Commissioner Austin, seconded by Commissioner Newton, the Board unanimously accepted the Consent Agenda. (Copy filed with minutes of record.)

**Public Comments:** None.

**World Pancreatic Cancer Day Proclamation:** Upon the request of Mayor Biggers, Manager Welch read the following Proclamation:

*WHEREAS, in 2015, an estimated 48,960 people will be diagnosed with pancreatic cancer in the United States and 40,560 will die from the disease; and,*

*WHEREAS, pancreatic cancer is one of the deadliest cancers, it is currently the fourth leading cause of cancer death in the United States and is projected to become the second by 2020; and,*

*WHEREAS, pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits at just seven percent; and,*

*WHEREAS, when symptoms of pancreatic cancer present themselves, it is generally late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 93 percent of pancreatic cancer patients die within the first five years; and,*

*WHEREAS, approximately 1,200 deaths will occur in North Carolina in 2015; and,*

*WHEREAS, pancreatic cancer is the 7<sup>th</sup> most common cause of cancer-related death in men and women across the world; and,*

*WHEREAS, there will be an estimated 367,000 new pancreatic cancer cases diagnosed globally in 2015; and,*

*WHEREAS, the good health and well-being of the residents of Mint Hill are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments;*

*NOW, THEREFORE, BE IT RESOLVED that I, Ted H. Biggers, Jr. by virtue of the authority vested in me as Mayor of the Town of Mint Hill, do hereby proclaim November 13, 2015 as*

### **WORLD PANCREATIC CANCER DAY**

*in the Town of Mint Hill, North Carolina and commend its observance to all citizens.*

Mayor Biggers presented Ms. Baily and Ms. Townsend with the proclamation.

**Discussion and Decision on #ZC15-7, Filed by Keith Paris, Requesting Conditional Zoning Approval to Allow a Private Street with Entry Gate on Volte Drive in the Cheval Subdivision:** Planning Director Hoard stated the Planning Board had given a favorable recommendation and offered to answer any questions. The Board had no questions for Mr. Hoard.

Upon the motion of Commissioner Newton, seconded by Commissioner Austin, the Board unanimously approved #ZC15-7.

**Discussion and Decision on #ZC15-8, Filed By The Town Of Mint Hill, Requesting A Text Amendment To The Unified Development Ordinance To Comply With The S.L. 2015-86 Regarding Residential Design Standards:** Planning Director Hoard stated the Planning Board had given a favorable recommendation and then offered to answer any questions. The Board had no questions for Mr. Hoard.

Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously approved #ZC15-8.

**Appointment of Three Directors to the Alliance of South Charlotte Communities Board of Directors:** In the memo to the Board, Deputy Manager Bailey stated:

The Bylaws stated the following:

*3.03 Right to Appoint Directors. Each Member's governing body shall annually appoint three directors to the Board of Directors consisting of: one elected official from the Member's governing body, one at-large selection and the Member's chief administrative officer or his designee.*

*The current Mint Hill Directors were:*

Elected Official	Lloyd Austin
At-Large Business Member	Tony Long
Town Manager or designee	Lee Bailey

Mayor Biggers recommended having Commissioner-Elect Dale Dalton, Tony Long and Lee Bailey as the 2016 Directors.

Upon the motion of Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously agreed to appoint Commissioner-Elect Dalton, Tony Long and Lee Bailey to The Alliance of South Charlotte Communities Board of Directors.

**Holiday Schedule Modification:** Upon the motion of Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously agreed to cancel the second meeting in November and December.

**Other Business/Council Matters:** Commissioner Newton attended the Fantastic Sam's Ribbon Cutting and stated it was very nice.

Commissioner Ellington attended the Fantastic Sam's Ribbon Cutting and the Planning Board meeting.

Commissioner Austin attended the Fantastic Sam's Ribbon Cutting and reminded everyone of the upcoming Veteran's Breakfast on Saturday the 14<sup>th</sup> at Philadelphia Presbyterian Church at 8 a.m.

Deputy Manager Bailey stated Commissioner Austin had been a part of economic development before the Alliance had been created. He expressed his gratitude to Commissioner Austin for his involvement.

Chief Ledford stated the next Coffee with a Cop would be held December 1<sup>st</sup> at Showmars from 9-10 a.m.

Mayor Biggers stated Mint Hill had lost a wonderful resident, Betty Ross (wife of the late Ralph Ross). He stated he and the community would miss her.

**Adjournment:** Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously agreed that the meeting be adjourned. Mayor Biggers adjourned the meeting at 7:13 p.m.

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Michelle Wells, CMC, Town Clerk