

QUARTERLY DEVELOPERS' WORKSHOP

6:20 P.M. PRESENTATION BY WENDELL LONG REGARDING REZONING 11111 ARLINGTON CHURCH ROAD

6:40 P.M. PRESENTATION BY JOHN WILSON REGARDING REZONING 4300 MORRIS PARK DRIVE

MEETING OF THE BOARD OF COMMISSIONERS

TOWN OF MINT HILL, NORTH CAROLINA

MINT HILL TOWN HALL

4430 MINT HILL VILLAGE LANE

AUGUST 20, 2015

7:00 P.M.

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADDITION, DELETION OR ARRANGEMENT OF AGENDA ITEMS
4. APPROVE MINUTES OF JULY 16, 2015 REGULAR AND CALLED MEETING
5. CONSENT AGENDA: (A) ACCEPT TAX COLLECTOR'S SETTLEMENT FOR FISCAL YEAR 2015 AND ORDER OF COLLECTION; (B) ACCEPT JUNE TREASURER'S REPORT AND FINANCIALS; (C) APPROVE K-9 RETIREMENT RESOLUTION; (D) ACCEPT TAX REFUND AGREEMENT; (E) APPROVE CONSTRUCTION MANAGER AT RISK RESOLUTION RELATED TO MINT HILL ATHLETIC PARK; (F) AUTHORIZE MANAGER TO EXECUTE PRE-CONSTRUCTION AGREEMENT WITH CONSTRUCTION MANAGER AT RISK RELATED TO MINT HILL ATHLETIC PARK; (G) APPROVE PRE-QUALIFICATION POLICY FOR CONSTRUCTION MANAGER AT RISK RELATED TO MINT HILL ATHLETIC PARK; (H) APPROVE FINANCING OF THREE NEW VEHICLES; (I) ADOPT THE ALL HAZARDS MITIGATION PLAN RESOLUTION; (J) AMEND FEE SCHEDULE FOR CIVIL PENALTIES; AND, (K) ACCEPT JULY TAX COLLECTOR'S REPORT
6. PUBLIC HEARING ON #ZC15-2, FILED BY PAUL SLEIMAN OF S.T.O. PARTNERS, REQUESTING CONDITIONAL ZONING APPROVAL FOR A DRIVE THROUGH FACILITY IN DOWNTOWN
7. PUBLIC HEARING ON #ZC15-3, FILED BY NEW BEGINNINGS COMMUNITY CHURCH, REQUESTING CONDITIONAL ZONING APPROVAL FOR NEW COMMUNITY/COUNSELING CENTER
8. PUBLIC COMMENTS**
9. APPOINTMENTS TO THE MINT HILL MADNESS BOARD

10. DISCUSSION AND DECISION REGARDING CHOICE OF FIRM FOR ARCHITECTURAL SERVICES FOR THE MINT HILL ATHLETIC PARK
11. OTHER BUSINESS/COUNCIL MATTERS
12. ADJOURNMENT

** In accordance with North Carolina General Statutes and/or local Ordinances, a public hearing is required/scheduled on this agenda item. Public comments related to this item have been or will be heard during the scheduled public hearing. Time allotted each speaker may be limited due to length of agenda. **Up to one hour has been reserved for comments from the public on matters of general interest, or agenda items other than those for which a public hearing is required as noted above. **Individuals wishing to speak under “Public Comments” must sign up (on the sheet provided in the lobby) prior to the meeting being called to order. Speakers will be limited to two minutes per person, and recognized in the order in which they sign up.***

(PAGE 2 OF 2)

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
JULY 16, 2015**

The Board of Commissioners of the Town of Mint Hill met in regular session on Thursday, July 16, 2015 at 7:00 p.m. in the Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.
Commissioners: Lloyd Austin, Carl M. Ellington, Richard Newton and Katrina (Tina) W. Ross
Town Attorney: Kevin M. Bringewatt
Town Manager: Brian L. Welch
Deputy Town Manager: Lee Bailey
Planning Director: John Hoard
Police Chief: Tim Ledford
Fire Chief: David Leath
Town Clerk: Michelle Wells

CALL TO ORDER, INVOCATION AND PLEDGE

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. Following the invocation offered by Commissioner Ross, Mayor Biggers led the Pledge of Allegiance to the Flag of the United States of America.

ORDER OF BUSINESS

Addition, Deletion or Arrangement of Agenda Items: None.

Approval of June 11, 2015 Regular Meeting: Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously approved the minutes of June 11, 2015 Regular Meeting.

Consent Agenda: (a) Accept June Tax Collector's Report; (b) Accept March, April and May Treasurer's Report and Financials; (c) Accept Contract to Audit Accounts; (d) Approve Resolution Declaring Surplus Property; and (e) Approve Alliance of South Charlotte Communities Request for FY16 Member Contribution: Commissioner Ross asked to pull Item (e) Approve Alliance of South Charlotte Communities Request for FY16 Member Contribution for discussion.

Upon the motion of Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously approved the Consent Agenda. (Copy filed with minutes of record.)

Commissioner Ross asked for an update on the Alliance of South Charlotte Communities. Specifically, what would the Alliance do for Mint Hill? Was the membership contribution amount the same as last year? Deputy Manager Bailey stated in December of 2013 the Board

had voted to join ASCC, adopt bylaws and contribute \$4000 (the contribution was paid in June of 2014). ASCC had been implementing the action plan presented at the joint meeting held in November of 2014 at Central Piedmont Community College. The \$5,000 contribution would continue the Town's membership through June 2016. Had the other three Town's already voted to contribute the \$5,000? He said they had approved the contribution. What was the initial \$16,000 used for? He stated he could get a financial statement but a large portion had been spent on legal costs associated with starting the Alliance and some money was placed in a corporate bank account. What would the \$20,000 for FY16 would be used for? He stated the money would be used for branding and marketing. Would there be a separate website? Yes. Would the Mint Hill Board of Commissioners be involved when a final name for the Alliance was chosen? The Town would have three representatives that could vote on the name. The name had been a stumbling block that would hopefully be overcome soon. Mayor Biggers asked what Deputy Manager Bailey recommended based on his interactions with the Alliance. Deputy Manager Bailey stated he was frustrated at times. Each of the four Town's had staff that had other duties and responsibilities and they were using "spare time" to donate to the Alliance. He stated the Town needed to be proactive in economic development. Deputy Manager Bailey went on to say, whether the Town continued with the Alliance or replaced the Alliance with an alternative just for Mint Hill. Commissioner Ellington felt the Town should be promoting Mint Hill as we had an advantage with the railroad. Commissioner Newton stated he had vast experience with branding. He didn't think branding the Town was the way to go; Mint Hill had a lot to offer and shouldn't limit itself to one direction. He felt as though the Town would be better served to use the money for contacting industries directly. Commissioner Ross stated \$20,000 should have a larger impact than \$5,000 from individual towns. Deputy Manager Bailey stated the Alliance was branding the region; a successful example of a regional alliance would be the I-77 Alliance made up of Chester, Fairfield, Richland and York Counties. Commissioner Newton stated the Lake Norman and Cornelius area had an alliance but it had not done well at all. He asked if the Town would become an investor or developer, as a member of the Alliance. Deputy Manager Bailey said developments and investments would be discussed in 2017-2018. Commissioner Austin didn't think the Alliance would take it that far. Commissioner Ross thought the Town should participate jointly with the Alliance and individually. She stated there wasn't full-time staff currently at the Mint Hill Chamber of Commerce. The Town needed to focus on Mint Hill by providing brochures and promoting the Town. She said a strong region benefited the individual towns. She cited professional residents that located to Mint Hill when the Matthews Presbyterian was constructed. Commissioner Newton stated good development would help the economic development for the Town. Mayor Biggers stated the Town of Matthews was really advertising the Alliance and their participation in it. Commissioner Austin thought the Alliance was a good idea. Commissioner Ellington thought we needed to focus on the Town.

Upon the motion of Commissioner Austin, seconded by Commissioner Ross, the Board approved item (e) Approve Alliance of South Charlotte Communities Request for FY16 Member Contribution for discussion by a 4-1 vote. Commissioner Newton voted in opposition.

Public Hearing on #ZC15-2, Filed by Paul Sleiman of S.T.O. Partners, Requesting Conditional Zoning Approval for a Drive Through Facility in Downtown: Mr. Hoard said the applicant had asked for the Public Hearing to be continued until August.

Mayor Biggers recognized and presented a Town pin to Boy Scouts: Zach Workman, Ryan Pfaller, Dylan Smalley, Sawyer Ellis, Joshua Marte and Kensho Piley who were in attendance from Troop 144 of Blair Road United Methodist Church.

Public Comments: None.

Discussion and Decision on Modifications to the Noise Ordinance: Attorney Bringewatt stated he had reviewed Section 09 Chronic Noise Producers and had no issues with the way it was written because it wasn't the violation section but instead was more of a mitigation plan. He stated he would be happy to any answer questions the Board may have about the proposed ordinance listed below:

NOISE CONTROL

Section

- 01 Loud, Disturbing Noises Prohibited***
- 02 Definitions***
- 03 Certain Sounds Prohibited***
- 04 Amplified Sound***
- 05 Permits for Amplified Sound***
- 06 Outdoor Amplification & Music at Commercial Establishments***
- 07 Sound Measurement Procedures***
- 08 Permits for Large Outdoor Music Facilities***
- 09 Chronic Noise Producers***
- 10 Enforcement & Penalties***
- 11 Severability***

01 LOUD, DISTURBING NOISES PROHIBITED, GENERALLY

It shall be unlawful for any person to create, or assist in creating, any unreasonably loud and/or disturbing noise in the Town of Mint Hill.

02 DEFINITIONS

For the purpose of this ordinance, the following words and phrases are defines below unless it shall be apparent from the context that a different meaning is intended.

“A” Weighting Scale The sound pressure level, in decibels, as measured with the sound level meter using the “A” weighted network scale. (Denoted ‘dB(A)’)

Amplified Sound Any sound created by a sound-magnifying device, whose source is outside or whose source is inside and where the sound propagates to the outside or to other dwellings or interior locations under separate ownership or occupancy.

'ANSI' American National Standards Institute or its successor bodies.

Construction On-site erection, fabrication, installation, alteration, demolition or removal of any structure, facility, or addition thereto, including all related activities, including, but not limited to, the clearing, moving, blasting or landscaping of land (earth.)

Daytime Hours 7:00 am to 9:00 pm

dB(A) Sound level in decibels, as determined by the "A" weighting scale of a sound meter having characteristics defined by the American National Standards Institute and conforming to the requirements of ANSI/NCSL Z540-1 IOS.

Decibel (dB) A unit of measure, on a logarithmic scale, of the ration of the magnitude of a particular sound pressure to a standard reference pressure, which for the purposes of Section 07 shall be 0.0002 microbars.

Emergency Service Vehicles Publicly-owned or operated vehicles used for the purposes of responding to public emergencies, to include police, fire and medical rescue vehicles, or vehicles of public utility companies or contracted private companies conducting emergency repairs to the protection of public safety.

Exceptional Permit An amplified-sound permit authorized by the Town Manager upon a finding of 'legal entitlement' of an applicant's request for a permit which is denied by the Noise Control Officer.

Motor Vehicle or Vehicle As used herein, shall mean any vehicle propelled on land by a motor, such as, but not limited to, automobiles,, trucks, truck-trailers, semi-trailers, campers, go-carts, motorcycles, mopeds or buses. It shall exclude trains and Emergency Service Vehicles.

Nighttime Hours: 9:00 pm to 7:00 am

Noise As used herein, any unreasonably loud, disturbing sound levels taking into consideration the volume, duration, frequency, and other characteristics of the sound.

Noise Control Officer Any police officer or other person so designated by the town manager who is trained in the operation and calibration of the noise measurement equipment. The Noise Control Officer may only operate within his/her territorial jurisdiction and must be authorized to issue a civil summons as required in this ordinance.

Person Any individual, corporation, partnership, firm, association, trust, estate, public or private institution, group, agency, political subdivision of the state, any other state or political

subdivision or agency thereof or any legal successor, representative, agent or agency of the forgoing.

Plainly Audible Any sound that can be detected by a person using his or her unaided faculties.

Sound An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that cause compression and refraction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.

Sound Level In decibels, a weighted sound pressure level determined by the use of a sound meter whose characteristics and frequency weighting are specified in ANSI standards.

Sound Level Meter Any instrument certified to meet or exceed ANSI standards which include an Omni directional microphone, an amplifier, and output meter and frequency weighting network(s) for the measurement of sound level.

Violator As described herein, means any person that is in possession of or has control of any noise generating device.

03 CERTAIN SOUNDS PROHIBITED

The following acts and activities, among others, are hereby declared to be a source of “unreasonably loud and/or disturbing noise” in violation of Section 01.

A. Sounds Impacting Residential Areas: It shall be unlawful to carry on the following activities in any residentially-zoned area of the Town, or within three hundred (300) feet of any residentially-occupied structure in any zone of the Town:

(1) The sounding of any horn, car alarm, siren, or other signal device upon any automobile, except when used as a signal of warning or danger, so as to create any unreasonable noise;

(2) The playing of any sound-magnifying device, radio, television, or musical equipment, within or outside of any structure, in a manner or at a volume so as to annoy or disturb the quiet, comfort or repose of any person in any adjoining dwelling, apartment unit, or hotel/motel room;

(3) The operation a front-end loader for refuse collection during nighttime hours;

(4) The operation of construction machinery or performing any construction activities during nighttime hours;

(5) The operation of automotive repairs equipment or garage machinery out-of-doors during nighttime hours;

(6) The operation of lawn mowers or other domestic power tools, out-of-doors during nighttime hours;

(7) The creation of any mechanical noise which registers more than 60 dB(A) during nighttime hours at the property line of the source of the noise.

B. Sounds Impacting All Areas: It shall be unlawful to carry on the following activities in any area of the Town:

(1) To operate or allow the operation of any sound amplification equipment so as to create sounds registering fifty-five (55) dB(A) during daytime hours or fifty (50) dB(A) during nighttime hours, as measured at the property line of the from where the sound is being amplified, except in accordance to a permit obtained from the Noise Control Officer;

(2) To amplify sound produced by a radio, compact disc, or any other electronic device, or sounds produced by any person or musical instrument from within a motor vehicle, so as to create an unreasonable noise such that the sound is plainly audible at a distance of more than fifty (50) feet away from the vehicle. This subsection shall not apply to vehicles used for business or political purposes which, in the normal course of operation, are not within five-hundred (500) feet of any school, child care center, house of worship, personal care facility, or hospital. This subsection does not apply to vehicles operating such equipment during public parades when a valid parade permit, with the sound conditions identified, has been issued;

(3) To discharge into the open air the exhaust of any internal combustion engine when the muffler system is missing or configured in such condition so as to result in the creation of unreasonable noise;

(4) The operation of any motor vehicle outside of any structure on private or public property in such a manner as to create unreasonable noises, by actions including, but not limited to racing engines, spinning tires, jackrabbit starts, and off-road operation.

C. This section shall not apply to:

(1) Emergency operations designed to protect the public health or safety;

(2) Work performed by State, County, Town or Government-Contracted crews in a right-of-way or utility easement when the department responsible for the work determines that it is necessary to perform the work during nighttime hours, under the following considerations:

(a) To avoid unreasonably impacting the flow of traffic; or

(b) To avoid unreasonably disrupting the provision of utility service.

04 AMPLIFIED SOUND

It shall be unlawful to operate or allow the operation of any sound amplification equipment so as to create sounds registering 55 db(A) or greater during daytime hours, or 50 db(A) during nighttime hours, unless otherwise authorized in this ordinance.

A. The following Tables shall serve as the sound emission limits of volume and measurement standards for the listed source of amplified sound except in accordance with a permit obtained from the Noise Control Officer:

Table 1 – Single Family Residential:

<i>Daytime Hours</i>	<i>Nighttime Hours</i>	<i>Measurement</i>
<i>55 dB(A)</i>	<i>50 dB(A)</i>	<i>Property Line of nearest occupied residential structure</i>

Table 2 – Multi-Family / Tenant Structures:

<i>Daytime Hours</i>	<i>Nighttime Hours</i>	<i>Measurement</i>
<i>55 dB(A)</i>	<i>50 dB(A)</i>	<i>From a point within the nearest adjoining unit to the source of the sound, or from the closest ‘common area’ to the source of the sound</i>

Table 3 – Residential / Institutional and Places of Public Gathering Having a Capacity of 1,000 or Greater (See also Section 08):

<i>9:00am–10:00pm</i>	<i>10:00pm–9:00am</i>	<i>Measurement</i>
<i>65 dB(A)</i>	<i>50 dB(A)</i>	<i>As measured anywhere at</i>

		<i>property line of nearest residential property</i>
--	--	--

Table 4 – Business, Commercial or Industrial, Utilizing Sound to Advertise and/or Attract Customers:

<i>Daytime Hours</i>	<i>Nighttime Hours</i>	<i>Measurement</i>
<i>60 dB(A)</i>	<i>Not Permitted</i>	<i>As measured at nearest public right-of-way</i>

Table 5 – Business, Commercial or Industrial, Other Amplified Sounds (see also Section 06):

<i>Daytime Hours</i>	<i>Nighttime Hours</i>	<i>Measurement</i>
<i>60 dB(A)</i>	<i>Not Permitted</i>	<i>As measured at nearest public right-of-way</i>

Table 6 – Street, Sidewalk, Public Right-of-Way, Public Parking Structure or Park:

<i>Daytime Hours</i>	<i>Nighttime Hours</i>	<i>Measurement</i>
<i>60 dB(A)</i>	<i>50 dB(A)</i>	<i>As measured fifty (50) feet from source of amplified sound</i>
<i>70 dB(A)</i>	<i>60 dB(A)</i>	<i>As measured ten (10) feet from source of amplified sound</i>

Table 7 – Street, Sidewalk, Public Right-of-Way, Public Parking Structure or Park – Portable Amplification Device (i.e. ‘PA System’):

<i>Daytime Hours</i>	<i>Nighttime Hours</i>	<i>Measurement</i>
<i>60 dB(A)</i>	<i>Not Allowed</i>	<i>As measured fifty (50) feet from source of amplified sound</i>
<i>70 dB(A)</i>	<i>Not Allowed</i>	<i>As measured ten (10) feet from source of amplified sound</i>

05 PERMITS FOR ADDITIONAL AMPLIFICATION

A. Application - An application for a permit pursuant to this section must be submitted to the Mint Hill Police Department at least fifteen (15) business days before the permit time requested. It shall specify the responsible person(s) for the sound amplification equipment.

B. Notice of Tentative Approval – Upon initial review of the applicant and requested use, if found within the conditions of this section, a Notice of Tentative Approval shall be issued. For the permit to be considered ‘valid’ and in effect, the applicant must cause for a notice to be delivered / disseminated to all occupied properties located within 1,000 feet of the proposed location of sound amplification. This must be completed within seventy-two (72) hours of the proposed event. The confirmation of that delivery of notice shall be returned to the Noise Control Officer prior to the event / use of amplified sound.

C. Limits on hours - With the exception of permits issued pursuant to section 08, no permit shall be issued which will have the effect of allowing more than twenty (20) of excess amplification per year at any place of public entertainment having a capacity of one thousand (1,000) or more persons or twelve (12) hours of excess amplification at any other location.

D. Limit on Permits - Permits shall be tentatively approved and subsequently granted by the Mint Hill Police Department in the order of receipt. Subsequent permits shall not be issued for a location within a one thousand (1,000) foot radius of the location of an issued permit.

E. Not Permitted in Residentially-Zoned Areas– Pursuant to the issuance of a permit, the creation of sounds registering more than seventy (70) dB(A) anywhere within the boundary line of the nearest residentially-occupied property shall be prohibited.

F. Sound Check(s) – The applicant shall notify the Mint Hill Police Department when the amplification equipment is ready for a sound check by the Noise Control Officer. Using a sound-level meter, the Noise Control Officer may take readings to confirm that the levels have been set at the permitted level.

G. Permit Revocation – If sound checks taken by the Noise Control Officer during the event of amplified sound determines the levels to be in excess of the permit, or should it be determined that any other conditions of this section have not been completed as required or other conditions of the permit not met, the Noise Control Officer may Revoke the issued permit and require an immediate cessation of the amplified sound.

H. Permit Denial – If the applicant has been denied the issuance of a permit by the Noise Control Officer, and believes the denial to be illegal under applicable local, state or federal law, the applicant may appeal the denial to the Town Manager. The appeal shall be delivered in writing, and shall include a copy of the permit and a statement as to the applicant’s belief as to the legal basis for the appeal. The Town Manager shall have the discretion to grant an Exceptional Permit, waiving the exceptions for location, time of day, and/or decibel restrictions, upon his/her determination that the applicant has made a substantial showing of legal entitlement. Any such Exceptional Permits shall be promptly reported to the Board of Commissioners.

06 OUTDOOR AMPLIFICATION & MUSIC at COMMERCIAL ESTABLISHMENTS

A. Except in accordance to a permit issued pursuant to Section 05, it shall be unlawful for any commercial establishment, including, but not limited to restaurants, bars or nightclubs, to operate or allow the operation of sound amplification equipment out of doors or directed out of doors or to allow live acoustic music out of doors or directed out of doors other than during the times listed below or so as to create sounds registering in excess of:

Table 1 – Sunday through Thursday

<i>8:00am – 9:00pm</i>	<i>9:00pm – 2:00am</i>
<i>85 dB(A)</i>	<i>60 dB(A)</i>

Table 2 – Friday through Saturday

<i>8:00am – 11:00pm</i>	<i>11:00pm – 2:00am</i>
<i>85 dB(A)</i>	<i>60 dB(A)</i>

B. The decibel limits prescribed in this section shall be measured at the property line of the commercial property from where the sound is being generated

C. The amplified sound may only be produced during the operational hours of the commercial establishment.

D. An establishment that has been determined to be ‘Non-Cooperative’ pursuant to Section 09 (C) shall be subject to enhanced civil penalties and, after two violations of this section within one year of having been deemed ‘Non-Cooperative’, shall not operate or allow the operation of sound amplification or live acoustic music out of doors or directed out of doors for a period of eighteen (18) months after the second violation. The prohibition shall apply to the establishment and the property on which the establishment is located.

07 SOUND MEASUREMENT PROCEDURES & TECHNIQUES

A. For the purpose of determining decibels [dB(A)] as referenced in this ordinance, the noise shall be measured on the “A-weighting scale slow response” on a sound level meter of standard design and quality having characteristics established by the American National Standards Institute.

B. When the Noise Control Officer determines that insufficient prima facie evidence exists for establishing a noise violation case, the investigating officer will use a sound-level meter to measure the sound level. Sound measurements shall be conducted at that time, day or night, when the suspect noise source is emitting sound.

C. The following procedures shall be utilized in the sound measurement process:

(1) The sound measurement equipment shall have been calibrated within one hour before use and one hour after use to measure sound level;

(2) Prior to obtaining the sound sample, the sound level meter shall be set to the “A” weighted network at ‘slow response’;

(3) The Omni directional microphone shall be set in an approximate 70 degree position, approximately four feet from the ground or floor, facing the noise source while recording the meter’s instantaneous response (reading) observed at consecutive ten-second intervals, taking 10 to 15 sample readings.

(4) No individual other than the operator of the sound meter shall be within ten feet of the sound level meter during the measurement process.

08 PERMITS FOR LARGE OUTDOOR MUSIC FACILITIES

The purpose of this section is to establish a process by which permits may be issued to manage the musical and/or amplified sound emissions at large outdoor facilities which are designed to accommodate such events.

A. For the purposes of this section, a “Large Outdoor Music Facility” means a facility with a capacity of 1,000 or more persons and that offers musical and/or other amplified sound entertainment events at least five times a year.

B. A Large Outdoor Music Facility may, but is not required to, submit an application for a Large Outdoor Music Facility permit. When issued, the permit authorizes the sound emissions, under the conditions described within the permit, for the calendar year. All permits issued pursuant to this section expire December 31.

C. After consulting with the applicant and investigating the design and layout of the property, its proximity to residentially-zoned property, and the nature of any intervening property, a permit may be issued that contains the restrictions and/or requirements designed to strike an appropriate balance between legitimate use and operation of the facility and the noise impacts on residential life.

D. The restrictions and/or requirements may include, but are not limited to, restrictions on days of week or hours of operation, total number of events, operational requirements, design and/or structural requirements, and self-monitoring and reporting requirements.

E. A facility issued a permit pursuant to this section shall not be subject to the provisions of Section 06.

F. It shall be unlawful for a Large Outdoor Music Facility to violate the terms of a permit issued pursuant to this section.

09 CHRONIC NOISE PRODUCER

The purpose of this section is to establish a collaborative process through which the Town and the owner / manager / occupant of a property that has been identified as a chronic source of objectionable noise will develop and implement a noise mitigation plan intended to bring the noise to acceptable levels. A 'Chronic Noise Producer' is a location that, because of the sound generated by or at the location, is an annoyance to adjacent or nearby residences, lodgings, schools, businesses, or other places where people may congregate with a reasonable expectation of undisturbed activity. An establishment may be a Chronic Noise Producer without having violated other provisions of this Ordinance.

A. The Chief of Police (or designee) may designate the owner / manager / occupant of the location as a 'Chronic Noise Producer.' In making such a determination, among other factors, the following shall be taken into consideration:

- (1) The number and frequency of valid noise complaints;*
- (2) The proximity and physical relationship between the location and the complaining location(s);*
- (3) The severity of the sound events, both observed or measured;*
- (4) The times and days of the week of sound events;*
- (5) The location's history of cooperation and efforts to alleviate the problem; and*
- (6) The history and context of the location, including whether the sound producing activity predates the occupation of the complaining locations and/or whether the*

sound producing location is located in what is generally recognized as an entertainment area.

B. Upon designation as a Chronic Noise Producer, the Chief of Police shall inform the location owner / manager / occupant of the location and that it has been referred to the Town Manager.

(1) The Town Manager may request and consider the input of town staff and/or external experts with expertise in the type of location and/or noise under review.

(2) The Town Manager shall schedule a meeting with representatives of the location to review the information that formed the basis for the designation and any additional information concerning the noise produced at the location.

(3) Following the meeting, the Town Manager shall determine whether a Mitigation Plan is warranted. If determined warranted, the Town Manager and the representatives of the location shall together develop and endorse a noise Mitigation Plan. The plan may include, among other things:

- (a) Restrictions on days of week or hours of noise producing activities;*
- (b) Placement, orientation, and/or operation of sound-producing activity and/or equipment;*
- (c) Structural changes including, but not limited to, sound attenuation and baffling;*
- (d) Self-monitoring and reporting requirements;*
- (e) A schedule of plan implementation; and*
- (f) A schedule for review for possible revisions and or termination of the plan.*

C. In the event that a location designated a ‘Chronic Noise Producer’: (i) fails or refuses to participate in good faith in the development of a noise mitigation plan, (ii) refuses to agree to the developed noise mitigation plan, or (iii) fails to implement or comply with an endorsed noise mitigation plan, the business or entity shall be deemed as ‘Non-Cooperative’ and shall not be entitled to the benefits of this section until that designation has been removed. The designation shall only be removed when the reason for such designation has been resolved to the acceptance of the Town Manager.

D. In the event that noise enforcement action is taken against a location previously designated as a Chronic Noise producer, evidence of the location owner / manager / occupant’s participation in the development and implementation of and compliance with the noise mitigation plan shall be relevant to any prosecution or administrative or judicial review or appeal of the enforcement action. A location owner/manager/occupant who fails to comply with this subsection shall not be entitled to the benefits of this subsection unless the failure is remedied to the town’s satisfaction.

E. Appeals. The owner / manager / occupant of a location that has been designated as a Chronic Noise Producer or Non-Cooperative may appeal such designation within ten (10)

calendar days after receiving notice of such designation. A ruling on appeal is subject to review in superior court of Mecklenburg County by proceedings in the nature of certiorari. Any petition for writ of certiorari for review shall be filed with the clerk of superior court within thirty (30) days after notice of the decision has been sent to the appellant.

10 ENFORCEMENT & PENALTIES

A. Enforcement - When there is a violation of any section of this Chapter, the Town, at its discretion, may take one or more of the following enforcement remedies:

(1) Civil Penalty – The Noise Control Officer or any police officer may issue a notice of violation as provided subjecting the violator to a civil penalty of \$100, which penalty may provide for a delinquency charge of \$10 per day upon non-payment, in which penalty and delinquency charge may be recovered by the Town in a civil action. The civil penalty must be paid within 72 hours of the date and hour of issuance, with the delinquency penalty beginning at the 72nd hour.

(2) Repeated Offenses - In the event of more than one violation within any 30-day period, the civil penalty shall be increased for each additional violation as follows:

- (a) \$250 Second Offense*
- (b) \$500 Third Offense*
- (c) \$750 Fourth Offense*
- (d) \$1,000 Fifth & Subsequent Offense*

(3) The Town may seek an injunction and order of abatement directed toward any person or entity creating or allowing the creation of any unlawful noise, including the owner or person otherwise having legal or actual control of the premises from which it emanates.

B. Enforcement - When there are repeated violations of section 06 or 08, the Town, at its discretion, may take following enforcement:

(1) An establishment which has been found in violation of this section more than two times within any twelve-month period may be classified a ‘Chronic Noise Producer’ and have its privileges under this section suspended for a period of up to twelve months. This may be relieved only if a Mitigation Plan is developed, enacted and confirmed that it brings the establishment within compliance of this section.

(2) An establishment having had its privileges under either section 06 or 08 suspended pursuant to such designation shall only legally produce or allow to be produced amplified or live sound pursuant to the restrictions described in section 04, Table 5.

(3) The Town may seek an injunction and order of abatement directed toward any person or entity creating or allowing the creation of any unlawful noise, including the owner or person otherwise having legal or actual control of the premises from which it emanates.

(4) An establishment which has had its privileges under sections 06 or 08 suspended continues to produce or allow to be produced amplified or acoustic sounds in excess of those allowed under 04, Table 5, shall be subject to a civil fine of \$1,000 per violation.

C. Criminal Penalty - Violators may be charged with a misdemeanor and be subject to a fine of up to \$500 and/or ordered to thirty (30) days in jail, pursuant to NC GS 14-4.

11 SEVERABILITY

If any provisions of this subchapter or the application thereof to any person or circumstance is for any reason held invalid, such invalidity shall not affect other provisions or applications of the subchapter which can be given effect without the invalid provision or application, and to this end the provisions and subchapter are declared to be severable.

The Board discussed the proposed Noise Ordinance in depth. Commissioner Ross asked that mechanical noise be defined. The consensus agreed it was noise coming from a machine. Commissioner Ross raised questions about the different standards for separate sections. Attorney Bringewatt stated if the Board wasn't comfortable with the proposed amendment that he could work with Chief Ledford. He stated he was not concerned about the overlap in the sections. Commissioner Ross stated the discrepancies in decibels worried her and not the overlap. Attorney Bringewatt said he was comfortable with the possible overlap to one or more section of the ordinance. Mayor Biggers asked if the Board preferred Attorney Bringewatt and Chief Ledford to revisit the ordinance and bring it back to the Board at a later date. Commissioner Austin stated he was ok with adopting the ordinance as written. Commissioner Newton agreed. Mayor Biggers asked Chief Ledford about his recommendation. Chief Ledford said he was comfortable with the ordinance as it was written. The City of Charlotte and the Town of Matthews both have the ordinance (Charlotte has slightly different numbers) and have been quite pleased with the results. Commissioner Austin stated if the ordinance needed to be adjusted they could do it at a later date. Commissioner Ross stated she still couldn't understand why the decibel levels didn't correspond and suggested they adopt an ordinance that didn't need to be modified in the future.

Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board adopted the proposed Noise Ordinance by a 4-1 vote. Commissioner Ross voted in opposition.

Other Business/Council Matters: Commissioner Newton stated it had been a long time since he had received any resident complaints and things were going well.

Commissioner Ellington stated the June Planning Board meeting had been cancelled due to lack of business. He had attended the Sycamore Animal Clinic opening and had been very impressed with the Mint Hill Police Dog training showcased at the opening.

Commissioner Ross attended the Queen City Brass band concert at Town Hall on July 3rd. She had been one of four people to attend a meeting held at New Beginnings Community Church;

the church would file a rezoning request with the Town very soon. The neighbors in attendance spoke very highly of the church and were in favor of the rezoning. She had attended the open meeting of Alliance of South Charlotte Communities and it was interesting. She had attended the Mint Hill Volunteer Fire Department (MHVFD) meeting; they had responded to 229 EMS calls and 102 Fire calls in June for a total of 331. The year-to-date total was 2,018. She had seen the Town Seal used on a non-Town document and asked about our trademark. Manager Welch said he would ask Attorney Bringewatt to draft a “cease and desist” letter. She encouraged everyone to attend the Homearama at the Chevel Community running from July 18th – August 2nd.

Commissioner Austin attended the Mint Hill Volunteer Fire Department meeting, the Chamber of Commerce meeting and the Alliance of South Charlotte Communities meeting.

Chief Ledford stated Coffee with a Cop would be held August 4th at Bojangles on Lawyers Road from 9-10 a.m. National Night Out would be held on Tuesday, August 4th from 5:30-7:30 p.m. at Veterans Memorial Park.

Mayor Biggers enjoyed the Queen City Brass Band concert at Town Hall on July 3rd. He attended the Matthews Chamber of Commerce meeting with Commissioner Ellington.

Adjournment: Mayor Biggers adjourned the meeting at 7:55 p.m.

Michelle Wells, CMC, Town Clerk

**MINUTES OF THE CALLED MEETING OF
THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
July 16, 2015**

The Board of Commissioners of the Town of Mint Hill met in called session on Thursday, July 16, 2015 at 5:30 p.m. in the Flex Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.

Commissioners: Lloyd Austin, Carl M. Ellington, Richard Newton and Katrina (Tina) W. Ross

Town Manager: Brian L. Welch

Deputy Town Manager: Lee Bailey

Town Engineer: Steve Frey

Parks / Grounds Supervisor: Garret Trussell

Town Clerk: Michelle Wells

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. The purpose of the meeting is to hear scheduled presentations related to submittals for a proposed park to be located at 9801 Brief Road, Mint Hill, North Carolina 28227. The Requests for Qualifications (RFQ) had received several responses from contractors. The RFQs were reviewed and narrowed to three. The three contractors were invited to make presentations.

Mayor Biggers recognized Andrew Pack, Senior Associate for Woolpert North Carolina, PLLC. Mr. Pack stated Woolpert offered an integrated team of park planners, landscape architects, and engineers with extensive regional, County, and national park planning and design experience. He highlighted their projects such as: the Matthews Sportsplex, Crooked Creek Athletic Complex and many others.

Mayor Biggers recognized Gary Wirth, Principal for Wirth & Associates. Mr. Wirth detailed the company background, the design team and highlighted the proposed approach. He cited recent examples which included Mazeppa Road Park, Clanton Park and Cornelius Road Park, He concluded with individual qualifications, costs estimation experience and why Wirth & Associates was the right choice.

Mayor Biggers recognized Jon Wood, Associate VP of Stewart. Mr. Wood stated he had extensive master planning experience. He highlighted projects such as: Squirrel Lake Park, Highway 51 Park, Rescue Squad Park. They depend on an integrated network of services including park planning, landscape architecture, civil engineering, surveying, geotechnical engineering and community outreach.

The Board was asked to take the information presented and review it so that a firm could be selected in the near future to provide service to the Town.

There being no further business to come before the Board, Mayor Biggers adjourned the Called Meeting at 6:55 p.m.

Michelle Wells, CMC, Town Clerk



MECKLENBURG COUNTY
Office of the Tax Collector

July 21, 2015

Brian Welch
Mint Hill Town Manager
4430 Mint Hill Village Lane
Mint Hill, NC 28227

RE: TAX COLLECTOR'S SETTLEMENT FOR FISCAL YEAR 2015
ORDER OF COLLECTION FOR TAX YEAR 2015

Dear Mr. Welch:

Please find the enclosed FY 2015 Tax Collector's Settlement. I am pleased to inform you that we achieved our collections objectives. We will continue to collect taxes for FY 2015 and other prior years as we move forward with the FY 2016 billing cycle (tax year 2015).

According to NCGS 105-373(3), the Tax Collector's Settlement must be entered into the official record of the governing board. Please have this document entered into the record to comply with statute.

I have also included an Order of Collection for tax year 2015 (FY 2016). The order must also be approved by your board after the settlement is received into the record. Your attention to both of these documents is greatly appreciated. Please approve the Order of Collection before September 1st and return a signed copy to my office.

It was my pleasure to serve you, your board, and your residents again this year. Please do not hesitate to contact me with any feedback about our service to Mint Hill during this past year.

Sincerely,

Neal E. Dixon
Director/Tax Collector

c: Naida Sergel
Michelle Farrar

ORDER OF COLLECTION

NORTH CAROLINA, MINT HILL

TO THE TAX COLLECTOR OF MECKLENBURG COUNTY

GENERAL STATUTE 105-321(b)

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records, filed in the office of the Tax Assessor and the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be first lien upon all real property of the respective taxpayers in Mint Hill and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real and personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand official seal, this _____ day of _____, 2015.

Mayor of Mint Hill (SEAL)

Attest:

Clerk of Board



MECKLENBURG COUNTY

Office of the Tax Collector

To: Brian Welch, Mint Hill Town Manager
From: Neal L. Dixon, Tax Collector
Date: July 17, 2015
Subject: Tax Collector's Settlement for Fiscal Year 2015

Pursuant to the provisions of N.C.G.S. 105-373, this memorandum is the Tax Collector's report of settlement to the Mint Hill Town Commission for fiscal year 2015 (tax year 2014).

Total FY 2015 Tax charged to the Tax Collector for Collection: \$5,632,498.43

Real Estate & Personal Property Tax

<u>Net Levy</u>	<u>Collected</u>	<u>Uncollected</u>	<u>Pct. Collected</u>
\$5,628,870.35	\$5,593,376.05	\$ 45,439.58	99.37%

Registered Motor Vehicle Tax

<u>Net Levy</u>	<u>Collected</u>	<u>Uncollected</u>	<u>Pct. Collected</u>
\$ 3,628.08	\$ 3,544.13	\$ 155.38	97.69%

Combined Total

<u>Net Levy</u>	<u>Collected</u>	<u>Uncollected</u>	<u>Pct. Collected</u>
\$5,632,498.43	\$5,596,920.18	\$45,594.96	99.37%

At the end of FY 2015, there were eight parcels with tax bills totaling \$4,952.61 under formal appeal with the Board of Equalization and Review or the Property Tax Commission; consequently, the Tax Collector was barred from pursuing this tax bill. In addition, the Tax Collector was barred by the U.S. Bankruptcy Court from collecting 11 real estate and personal property tax bills totaling \$3,191.09. When the above totals are adjusted to remove this amount from the net levy calculation for both real estate and registered motor vehicle taxes, the combined collection percentage increased to 99.51%.

PEOPLE • PRIDE • PROGRESS • PARTNERSHIPS

700 East Stonewall Street (28202) • P.O. Box 31457 • Charlotte, North Carolina 28231 • 980-314-4488

Reference is hereby made to reports in the Office of the Tax Collector that list the persons owning real property and personal property whose taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person.

These reports are available for inspection and review upon request. The Tax Collector has made diligent efforts to collect the taxes due from the persons listed by utilizing the remedies available to him for collection.

Prior Year Collections

Real Estate/Personal Property Tax:

<u>Tax Year</u>	<u>Net Levy</u>	<u>Collected in FY2015</u>	<u>Uncollected</u>	<u>Pct. Collected</u>
2009	\$5,007,735.36	\$ 2,558.82	\$ 12,856.18	99.74%
2010	\$5,135,838.19	\$ 1,975.17	\$ 29,420.05	99.43%
2011	\$5,424,898.31	\$ 8,157.45	\$ 20,561.20	99.62%
2012	\$5,496,517.01	\$ 6,843.11	\$ 25,683.90	99.53%
2013	\$5,530,047.69	\$38,275.30	\$ 28,748.82	99.48%

Registered Motor Vehicle Tax:

<u>Tax Year</u>	<u>Net Levy</u>	<u>Collected in FY2015</u>	<u>Uncollected</u>	<u>Pct. Collected</u>
2011	\$698,691.99	\$ 487.45	\$10,094.41	98.56%
2012	\$738,223.44	\$ 2,331.98	\$13,960.84	98.11%
2013	\$427,913.13	\$18,157.87	\$11,370.89	97.34%

Please contact me at Neal.Dixon@MecklenburgCountyNC.gov or 980-314-4488 if you have any questions or comments regarding this settlement report.

North Carolina General Statute 105-373(3) requires that this settlement be submitted to the governing board. The settlement shall be entered into the minutes of the governing body. Please ensure that this settlement is entered into the minutes of the governing body as required by statute.



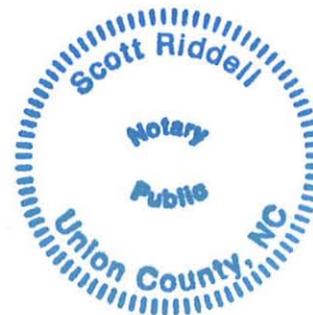
Tax Collector

July 17, 2015
Date

Sworn to and subscribed before me this 17 day of July, 2015



Notary Public



My Commission expires on 2-5-18
Date

- CC: Naida Sergel, Finance Director
- Michelle Farrar, Town Clerk
- Julie Berger, Deputy Director, Office of the Tax Collector
- Kimberly Deal, Deputy Director, Office of the Tax Collector

TOWN OF MINT HILL - TREASURER'S REPORT

GENERAL FUND (10):

	April-15	May-15	June-15
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$809,981.00	\$706,238.50	\$548,341.44
Receipts	\$530,504.51	\$502,807.82	\$500,000.00
Disbursements	\$634,247.01	\$660,704.88	\$657,897.06
Balance - Month End	\$706,238.50	\$548,341.44	\$390,444.38
<i>CHECKING ACCOUNT- PNC</i>			
Balance - Month Beginning	\$280,745.76	\$0.00	\$0.00
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$280,745.76	\$0.00	\$0.00
Balance - Month End	\$0.00	\$0.00	\$0.00
<i>SAVINGS ACCOUNT - BB&T</i>			
Balance - Month Beginning	\$45,618.13	\$39,732.98	\$36,453.35
Receipts	\$0.37	\$0.33	\$0.29
Disbursements	\$5,885.52	\$3,279.96	\$5,173.03
Balance - Month End	\$39,732.98	\$36,453.35	\$31,280.61
<i>CHECKING ACCOUNT - FIRST CITIZENS (Alarm Tracking)</i>			
Balance - Month Beginning	\$43,989.27	\$44,039.27	\$44,039.27
Receipts	\$50.00	\$0.00	\$200.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$44,039.27	\$44,039.27	\$44,239.27
<i>SAVINGS ACCOUNT - NCCMT</i>			
Balance - Month Beginning	\$980,438.97	\$244,040.89	\$544,297.43
Receipts	\$301,618.50	\$339,748.08	\$541,763.45
Disbursements	\$1,038,016.58	\$39,491.54	\$809,468.43
Balance - Month End	\$244,040.89	\$544,297.43	\$276,592.45
<i>SAVINGS ACCOUNT - YADKIN</i>			
Balance - Month Beginning	\$1,609,752.48	\$1,359,877.26	\$859,959.88
Receipts	\$124.78	\$82.62	\$35.07
Disbursements	\$250,000.00	\$500,000.00	\$500,000.00
Balance - Month End	\$1,359,877.26	\$859,959.88	\$359,994.95
<i>CHECKING ACCOUNT- Bank of America (Police Fundraiser)</i>			
Balance - Month Beginning	\$11,504.71	\$11,828.64	\$12,213.74
Receipts	\$400.10	\$400.10	\$0.10
Disbursements	\$76.17	\$15.00	\$792.89
Balance - Month End	\$11,828.64	\$12,213.74	\$11,420.95
<i>CHECKING ACCOUNT - FIRST CITIZENS (FSA)</i>			
Balance - Month Beginning	\$39,569.50	\$38,948.33	\$35,860.46
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$621.17	\$3,087.87	\$1,418.57
Balance - Month End	\$38,948.33	\$35,860.46	\$34,441.89

GENERAL FUND (10), Continued:

	April-15	May-15	June-15
<i>SAVINGS ACCOUNT- FIRST CITIZENS (Money Market)</i>			
Balance - Month Beginning	\$531,937.70	\$1,480,359.66	\$1,371,739.33
Receipts	\$1,035,524.25	\$461,614.22	\$610,800.31
Disbursements	\$87,102.29	\$570,234.55	\$83,477.59
Balance - Month End	\$1,480,359.66	\$1,371,739.33	\$1,899,062.05
<i>SAVINGS ACCOUNT-PNC (Money Market)</i>			
Balance - Month Beginning	\$331.85	\$0.00	\$0.00
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$331.85	\$0.00	\$0.00
Balance - Month End	\$0.00	\$0.00	\$0.00
<i>CHECKING ACCOUNT- FIRST CITIZENS (Police Seized Funds)</i>			
Balance - Month Beginning	\$21,107.00	\$19,326.00	\$15,350.00
Receipts	\$7,257.00	\$0.00	\$3,465.85
Disbursements	\$9,038.00	\$3,976.00	\$4,236.87
Balance - Month End	\$19,326.00	\$15,350.00	\$14,578.98
<i>CHECKING ACCOUNT - FIRST CITIZENS (Federal Asset Forfeiture)</i>			
Balance - Month Beginning	\$27,110.78	\$27,110.78	\$27,110.78
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$27,110.78	\$27,110.78	\$27,110.78
<i>CHECKING ACCOUNT - FIRST CITIZENS (NC Asset Forfeiture)</i>			
Balance - Month Beginning	\$4,034.24	\$4,034.24	\$4,034.24
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$4,034.24	\$4,034.24	\$4,034.24
<i>PETTY CASH - Balance (on Hand) @ Month-End</i>	\$100.00	\$100.00	\$100.00
TOTAL GENERAL FUND	\$3,975,636.55	\$3,499,499.92	\$3,093,300.55

POWELL, BILL FUND (20):

	April-15	May-15	June-15
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$25,249.63	\$18,180.70	\$7,810.38
Receipts	\$1,895.32	\$0.00	\$50,000.00
Disbursements	\$8,964.25	\$10,370.32	\$64,043.01
Balance - Month End	\$18,180.70	\$7,810.38	-\$6,232.63
SAVING ACCOUNT - NCCMT			
Balance - Month Beginning	\$178,822.72	\$178,827.39	\$178,832.98
Receipts	\$4.67	\$5.59	\$5.82
Disbursements	\$0.00	\$0.00	\$50,000.00
Balance - Month End	\$178,827.39	\$178,832.98	\$128,838.80
SAVING ACCOUNT - YADKIN			
Balance - Month Beginning	\$80,748.31	\$80,754.94	\$80,761.80
Receipts	\$6.63	\$6.86	\$6.64
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$80,754.94	\$80,761.80	\$80,768.44
PETTY CASH - Balance (on Hand) @ Month-End	\$30.00	\$30.00	\$30.00
TOTAL POWELL BILL FUND	\$277,793.03	\$267,435.16	\$203,404.61

STORM WATER FUND (25):

	April-15	May-15	June-15
CHECKING ACCOUNT - FIRST CITIZENS			
Balance - Month Beginning	\$744.43	\$4,347.67	\$5,479.64
Receipts	\$5,000.00	\$41,500.00	\$0.00
Disbursements	\$1,396.76	\$40,368.03	\$7,866.64
Balance - Month End	\$4,347.67	\$5,479.64	-\$2,387.00
SAVINGS ACCOUNT - NCCMT			
Balance - Month Beginning	\$220,649.06	\$246,815.95	\$266,226.63
Receipts	\$26,166.89	\$19,410.68	\$22,726.74
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$246,815.95	\$266,226.63	\$288,953.37
SAVINGS ACCOUNT - YADKIN			
Balance - Month Beginning	\$94,851.96	\$89,859.36	\$48,366.08
Receipts	\$7.40	\$6.72	\$3.97
Disbursements	\$5,000.00	\$41,500.00	\$0.00
Balance - Month End	\$89,859.36	\$48,366.08	\$48,370.05
TOTAL STORM WATER FUND	\$341,022.98	\$320,072.35	\$334,936.42

INFRASTRUCTURE FUND (50):

	April-15	May-15	June-15
<i>SAVINGS ACCOUNT- FIRST CITIZENS</i>			
Balance - Month Beginning	\$21,491.90	\$21,491.90	\$21,491.90
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$0.00	\$0.00	\$0.00
Balance - Month End	\$21,491.90	\$21,491.90	\$21,491.90
TOTAL INFRASTRUCURE FUND	\$21,491.90	\$21,491.90	\$21,491.90

TOURISM FUND (60):

	April-15	May-15	June-15
<i>CHECKING ACCOUNT - FIRST CITIZENS</i>			
Balance - Month Beginning	\$275,680.38	\$277,884.00	\$274,802.04
Receipts	\$2,503.62	\$0.00	\$0.00
Disbursements	\$300.00	\$3,081.96	\$6,342.95
Balance - Month End	\$277,884.00	\$274,802.04	\$268,459.09
<i>CHECKING ACCOUNT- PNC (Interest Bearing) Checking</i>			
Balance - Month Beginning	\$2,503.62	\$0.00	\$0.00
Receipts	\$0.00	\$0.00	\$0.00
Disbursements	\$2,503.62	\$0.00	\$0.00
Balance - Month End	\$0.00	\$0.00	\$0.00
TOTAL TOURISM FUND	\$277,884.00	\$274,802.04	\$268,459.09

CERTIFICATES OF DEPOSIT (Earning 1.85%):

	April-15	May-15	June-15
<i>CD - GENERAL FUND</i>	\$502,331.51	\$502,331.51	\$506,950.44
<i>CD - STORMWATER FUND</i>	\$502,331.51	\$502,331.51	\$506,950.44
<i>CD - STORMWATER FUND</i>	\$502,331.51	\$502,331.51	\$506,950.44
Balance - Month End	\$1,506,994.53	\$1,506,994.53	\$1,520,851.32

SUMMARY CASH - ALL FUNDS:

	April-15	May-15	June-15
TOTAL GENERAL FUND (w/ Petty Cash)	\$4,477,968.06	\$4,001,831.43	\$3,600,250.99
TOTAL POWELL BILL FUND (w/ Petty Cash)	\$277,793.03	\$267,435.16	\$203,404.61
TOTAL STORM WATER FUND	\$1,345,686.00	\$1,324,735.37	\$1,348,837.30
TOTAL INFRASTRUCTURE FUND	\$21,491.90	\$21,491.90	\$21,491.90
TOTAL TOURISM FUND	\$277,884.00	\$274,802.04	\$268,459.09
TOTAL CASH (ALL FUNDS)	\$6,400,822.99	\$5,890,295.90	\$5,442,443.89

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10 GENERAL FUND					
REVENUE:					
1000 ADMINISTRATIVE					
10-1000-3100 AD VALOREM TAXES - LEVY	5,600,000.00	5,703,091.01	5,703,091.01	-103,091.01	102
10-1000-3101 AD VALOREM TAXES - PRIOR YEAR	40,000.00	-438,017.52	-438,017.52	478,017.52	-1,095
10-1000-3102 AUTO FEE	180,000.00	207,694.98	207,694.98	-27,694.98	115
10-1000-3103 AD VALOREM TAXES - INTEREST	25,000.00	35,538.43	35,538.43	-10,538.43	142
10-1000-3110 MOTOR VEHICLE TAX	505,000.00	587,457.17	587,457.17	-82,457.17	116
10-1000-3220 TAXES - SOLID WASTE DISPOSAL	14,000.00	15,678.68	15,678.68	-1,678.68	112
10-1000-3225 VEHICLE RENTAL	4,000.00	5,610.69	5,610.69	-1,610.69	140
10-1000-3250 OTHER TAXES - ABC	60,000.00	77,948.00	77,948.00	-17,948.00	130
10-1000-3322 BEER & WINE TAX	94,000.00	117,965.64	117,965.64	-23,965.64	125
10-1000-3324 UTILITY FRANCHISE TAX	900,000.00	1,116,285.33	1,116,285.33	-216,285.33	124
10-1000-3325 SALES & USE TAX REFUND	1,412,500.00	1,533,400.77	1,533,400.77	-120,900.77	109
10-1000-3800 OTHER FINANCING SOURCES	100,000.00	100,000.00	100,000.00	0.00	100
10-1000-3830 TRANSFERS FROM OTHER FUNDS	103,631.00	0.00	0.00	103,631.00	0
10-1000-3831 EARNINGS ON INVESTMENTS	5,000.00	8,794.65	8,794.65	-3,794.65	176
10-1000-3834 ASSEMBLY ROOM DEPOSITS	0.00	259.84	259.84	-259.84	0
10-1000-3838 PARK USER FEES	0.00	15,070.15	15,070.15	-15,070.15	0
10-1000-3839 OTHER MISCELLANEOUS REVENUE	45,000.00	52,678.86	52,678.86	-7,678.86	117
10-1000-3840 REVENUE - GRANTS	335,000.00	335,000.00	335,000.00	0.00	100
10-1000-3841 ZONING APPLICATION FEES	15,000.00	11,055.00	11,055.00	3,945.00	74
10-1000-3844 SEWER BONDS (CMUD)	392,136.00	392,136.00	392,136.00	0.00	100
10-1000-3845 WATER BONDS (CMUD)	157,439.00	157,439.00	157,439.00	0.00	100
10-1000-3850 APPROPRIATED FUND BALANCE	999,846.00	0.00	0.00	999,846.00	0
1000 ADMINISTRATIVE	<u>10,987,552.00</u>	<u>10,035,086.68</u>	<u>10,035,086.68</u>	<u>952,465.32</u>	<u>91</u>
3000 FIRE					
10-3000-3839 OTHER MISCELLANEOUS REVENUE	614,846.00	501,663.90	501,663.90	113,182.10	82
3000 FIRE	<u>614,846.00</u>	<u>501,663.90</u>	<u>501,663.90</u>	<u>113,182.10</u>	<u>82</u>
5000 POLICE					
10-5000-3825 POLICE SEIZED FUNDS	0.00	-1,984.53	-1,984.53	1,984.53	0
10-5000-3833 FEES, CONTRIBUTIONS & GENERAL	0.00	30,280.00	30,280.00	-30,280.00	0
10-5000-3840 PUBLIC SAFETY - GRANTS	0.00	48,016.35	48,016.35	-48,016.35	0
10-5000-3843 CMS / SRO REVENUE	100,000.00	105,000.00	105,000.00	-5,000.00	105
10-5000-3846 STATE FORFEITURE REVENUE	0.00	961.66	961.66	-961.66	0
10-5000-3847 FEDERAL FORFEITURE REVENUE	50,000.00	51,971.82	51,971.82	-1,971.82	104
10-5000-3848 FUNDRAISER REVENUE	0.00	-9,318.67	-9,318.67	9,318.67	0
10-5000-3849 POLICE ALARM REVENUE	0.00	1,200.00	1,200.00	-1,200.00	0
5000 POLICE	<u>150,000.00</u>	<u>226,126.63</u>	<u>226,126.63</u>	<u>-76,126.63</u>	<u>151</u>
TOTAL REVENUE	<u>11,752,398.00</u>	<u>10,762,877.21</u>	<u>10,762,877.21</u>	<u>989,520.79</u>	<u>92</u>
EXPENDITURE:					
0100 GOVERNING BODY					
10-0100-4121 SALARIES - FT	30,000.00	30,000.36	30,000.36	-0.36	100
10-0100-4181 FICA	2,295.00	2,295.02	2,295.02	-0.02	100

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND
07/01/2014 TO 06/30/2015

FY 2014-2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-0100-4313 ALLOWANCES - TECHNOLOGY	6,000.00	6,000.00	6,000.00	0.00	100
0100 GOVERNING BODY	38,295.00	38,295.38	38,295.38	-0.38	100
1000 ADMINISTRATIVE					
10-1000-4121 SALARIES - FT	428,000.00	414,955.44	414,955.44	13,044.56	97
10-1000-4126 SALARIES - PT	10,000.00	5,797.25	5,797.25	4,202.75	58
10-1000-4181 FICA	33,507.00	30,691.22	30,691.22	2,815.78	92
10-1000-4182 NC RETIREMENT	30,260.00	29,337.13	29,337.13	922.87	97
10-1000-4183 HOSPITAL INSURANCE	55,000.00	46,911.89	46,911.89	8,088.11	85
10-1000-4189 401(K) CONTRIBUTION	21,400.00	19,839.48	19,839.48	1,560.52	93
10-1000-4265 BANK SVC CHARGE	5,000.00	9,529.14	9,529.14	-4,529.14	191
10-1000-4391 ADVERTISING	500.00	0.00	0.00	500.00	0
10-1000-8550 OFFICE FURNITURE	3,000.00	2,000.00	2,000.00	1,000.00	67
1000 ADMINISTRATIVE	586,667.00	559,061.55	559,061.55	27,605.45	95
1500 ELECTIONS					
10-1500-4170 ELECTIONS	2,500.00	2,500.00	2,500.00	0.00	100
1500 ELECTIONS	2,500.00	2,500.00	2,500.00	0.00	100
2000 PLANNING					
10-2000-4121 SALARIES - FT	256,000.00	204,377.81	204,377.81	51,622.19	80
10-2000-4181 FICA	19,584.00	14,825.87	14,825.87	4,758.13	76
10-2000-4182 NC RETIREMENT	18,100.00	14,449.58	14,449.58	3,650.42	80
10-2000-4183 HOSPITAL INSURANCE	27,120.00	22,448.04	22,448.04	4,671.96	83
10-2000-4189 401(K) CONTRIBUTION	12,800.00	9,397.70	9,397.70	3,402.30	73
10-2000-4260 SUPPLIES & MATERIALS	7,000.00	3,604.29	3,604.29	3,395.71	51
10-2000-4311 TRAINING & MILEAGE	8,500.00	600.75	600.75	7,899.25	7
10-2000-4391 ADVERTISING	2,000.00	1,300.98	1,300.98	699.02	65
10-2000-4399 OTHER SVCS	40,000.00	0.00	0.00	40,000.00	0
10-2000-4585 OFFICE EQUIPMENT	4,000.00	3,000.00	3,000.00	1,000.00	75
2000 PLANNING	395,104.00	274,005.02	274,005.02	121,098.98	69
3000 FIRE					
10-3000-4121 SALARIES - FT	1,270,000.00	1,207,782.26	1,207,782.26	62,217.74	95
10-3000-4126 SALARIES - PT	10,000.00	0.00	0.00	10,000.00	0
10-3000-4181 FICA	97,920.00	85,905.88	85,905.88	12,014.12	88
10-3000-4182 NC RETIREMENT	89,789.00	85,121.41	85,121.41	4,667.59	95
10-3000-4183 HOSPITAL INSURANCE	196,620.00	187,565.85	187,565.85	9,054.15	95
10-3000-4189 401(K) CONTRIBUTION	63,500.00	54,849.24	54,849.24	8,650.76	86
10-3000-4212 UNIFORMS	30,000.00	13,236.55	13,236.55	16,763.45	44
10-3000-4300 PUBLIC SAFETY	8,000.00	5,008.88	5,008.88	2,991.12	63
10-3000-4311 TRAINING & MILEAGE	3,000.00	1,181.11	1,181.11	1,818.89	39
10-3000-4375 DONATION - VPD	476,000.00	409,987.39	409,987.39	66,012.61	86
10-3000-4520 COMPUTERS / TECHNOLOGY	1,000.00	0.00	0.00	1,000.00	0
3000 FIRE	2,245,829.00	2,050,638.57	2,050,638.57	195,190.43	91
3500 STREETS & HIGHWAYS					
10-3500-4121 SALARIES - FT	291,600.00	243,887.33	243,887.33	47,712.67	84
10-3500-4181 FICA	22,308.00	18,031.82	18,031.82	4,276.18	81
10-3500-4182 NC RETIREMENT	20,617.00	17,242.66	17,242.66	3,374.34	84

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-3500-4183 HOSPITAL INSURANCE	40,680.00	37,944.41	37,944.41	2,735.59	93
10-3500-4189 401(K) CONTRIBUTION	14,580.00	11,286.50	11,286.50	3,293.50	77
10-3500-4212 UNIFORMS	6,000.00	5,022.31	5,022.31	977.69	84
10-3500-4311 TRAINING & MILEAGE	1,000.00	649.00	649.00	351.00	65
10-3500-4332 STREET LIGHTING	105,000.00	92,597.70	92,597.70	12,402.30	88
10-3500-4370 STORMWATER UTILITIES	71,000.00	71,669.10	71,669.10	-669.10	101
10-3500-4513 STREET NAME SIGNS	15,000.00	9,782.35	9,782.35	5,217.65	65
10-3500-8580 GROUNDS MAINTENANCE	17,000.00	10,375.58	10,375.58	6,624.42	61
10-3500-8598 CAPITAL EXPENDITURES	222,500.00	221,934.68	221,934.68	565.32	100
10-3500-8599 CAP OUTLAY - SIDEWALKS	60,000.00	2,318.26	2,318.26	57,681.74	4
3500 STREETS & HIGHWAYS	<u>887,285.00</u>	<u>742,741.70</u>	<u>742,741.70</u>	<u>144,543.30</u>	<u>84</u>
4000 SOLID WASTE					
10-4000-4394 GARBAGE/RUBBISH - CONT SVC	1,732,000.00	1,713,600.20	1,713,600.20	18,399.80	99
10-4000-4441 LANDFILL FEES	260,000.00	249,943.64	249,943.64	10,056.36	96
4000 SOLID WASTE	<u>1,992,000.00</u>	<u>1,963,543.84</u>	<u>1,963,543.84</u>	<u>28,456.16</u>	<u>99</u>
5000 POLICE					
10-5000-4121 SALARIES - FT	1,750,000.00	1,566,297.55	1,566,297.55	183,702.45	90
10-5000-4126 SALARIES - PT	0.00	2,798.50	2,798.50	-2,798.50	0
10-5000-4131 EMERGENCY SEPARATION/VAC	10,000.00	0.00	0.00	10,000.00	0
10-5000-4181 FICA	133,875.00	116,452.34	116,452.34	17,422.66	87
10-5000-4182 NC RETIREMENT	129,675.00	114,827.23	114,827.23	14,847.77	89
10-5000-4183 HOSPITAL INSURANCE	257,640.00	221,679.32	221,679.32	35,960.68	86
10-5000-4185 ESC - UNEMPLOYMENT	15,000.00	0.00	0.00	15,000.00	0
10-5000-4186 WORKER'S COMPENSATION	50,000.00	42,495.03	42,495.03	7,504.97	85
10-5000-4189 401(K) CONTRIBUTION	87,500.00	70,817.60	70,817.60	16,682.40	81
10-5000-4192 PROF SVCS - LEGAL	7,500.00	7,500.00	7,500.00	0.00	100
10-5000-4196 PROF SVCS - MISCELLANEOUS	3,500.00	691.93	691.93	2,808.07	20
10-5000-4197 PROF SVCS - PHYSICALS/DRUG	3,500.00	2,110.00	2,110.00	1,390.00	60
10-5000-4198 PROF SVCS - PSYCTEST	3,500.00	3,133.50	3,133.50	366.50	90
10-5000-4199 PROF SVCS - DCI	6,000.00	5,208.00	5,208.00	792.00	87
10-5000-4200 COMM/RADIO	35,000.00	34,996.86	34,996.86	3.14	100
10-5000-4212 UNIFORMS	25,000.00	24,855.75	24,855.75	144.25	99
10-5000-4213 DUTY SUPPLIES & EQUIPMENT	35,000.00	22,931.87	22,931.87	12,068.13	66
10-5000-4250 INSURANCE & BONDS	25,000.00	30,702.51	30,702.51	-5,702.51	123
10-5000-4251 FUEL	125,000.00	73,022.61	73,022.61	51,977.39	58
10-5000-4252 TIRES	9,000.00	6,050.71	6,050.71	2,949.29	67
10-5000-4253 AUTO SUPPLIES	3,500.00	3,040.90	3,040.90	459.10	87
10-5000-4260 SUPPLIES & MATERIALS	25,000.00	24,936.21	24,936.21	63.79	100
10-5000-4270 GRANT MATCHING FUNDS	5,000.00	16,376.00	16,376.00	-11,376.00	328
10-5000-4311 TRAINING & MILEAGE	15,000.00	13,420.28	13,420.28	1,579.72	89
10-5000-4321 TELEPHONE	23,000.00	18,414.61	18,414.61	4,585.39	80
10-5000-4325 POSTAGE	5,000.00	2,227.28	2,227.28	2,772.72	45
10-5000-4330 UTILITIES	18,000.00	19,887.03	19,887.03	-1,887.03	110
10-5000-4341 PRINTING	5,000.00	4,099.06	4,099.06	900.94	82
10-5000-4344 CLEANING/HOUSEKEEPING	5,000.00	5,349.00	5,349.00	-349.00	107
10-5000-4350 REPAIRS& MAINT - CONTRACTUAL	110,000.00	91,301.22	91,301.22	18,698.78	83

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-5000-4352 REPAIRS & MAINT - EQUIPMENT	15,000.00	13,208.73	13,208.73	1,791.27	88
10-5000-4353 REPAIRS & MAINT- AUTO	60,000.00	70,270.08	70,270.08	-10,270.08	117
10-5000-4391 ADVERTISING	1,000.00	0.00	0.00	1,000.00	0
10-5000-4398 DISPATCHING	111,000.00	111,000.00	111,000.00	0.00	100
10-5000-4452 AUTO INSURANCE	25,000.00	31,711.21	31,711.21	-6,711.21	127
10-5000-4491 DUES & SUBSCRIPTIONS	2,000.00	1,333.00	1,333.00	667.00	67
10-5000-4520 COMPUTERS / TECHNOLOGY	10,000.00	8,187.94	8,187.94	1,812.06	82
10-5000-4540 VEHICLES	100,000.00	91,102.30	91,102.30	8,897.70	91
10-5000-4550 K-9 PROGRAM	5,000.00	5,125.97	5,125.97	-125.97	103
10-5000-5030 INVESTIGATIONS	15,000.00	15,016.31	15,016.31	-16.31	100
10-5000-5070 MHPD - TASER	2,000.00	2,038.10	2,038.10	-38.10	102
10-5000-9830 DEBT RETIREMENT (POLICE)	36,000.00	33,860.52	33,860.52	2,139.48	94
5000 POLICE	3,308,190.00	2,928,477.06	2,928,477.06	379,712.94	89
6100 PARKS/WILGROVE					
10-6100-4126 SALARIES - PT (WILGROVE)	25,000.00	23,587.25	23,587.25	1,412.75	94
10-6100-4181 FICA (WILGROVE)	1,913.00	1,804.29	1,804.29	108.71	94
10-6100-4223 STORMWATER UTILITIES	1,600.00	1,377.18	1,377.18	222.82	86
10-6100-4240 REPAIRS & MAINT - SUPPLIES	750.00	328.44	328.44	421.56	44
10-6100-4260 SUPPLIES & MATERIALS	2,500.00	2,416.78	2,416.78	83.22	97
10-6100-4330 UTILITIES	9,000.00	8,689.70	8,689.70	310.30	97
10-6100-4351 REPAIRS & MAINT - BUILDINGS	3,000.00	3,005.72	3,005.72	-5.72	100
10-6100-4352 REPAIRS & MAINT - EQUIPMENT	3,000.00	616.11	616.11	2,383.89	21
10-6100-4355 REPAIRS & MAINT - GROUNDS	8,000.00	7,108.12	7,108.12	891.88	89
10-6100-4359 REPAIRS & MAINT - OTHER	500.00	128.66	128.66	371.34	26
10-6100-4393 MISC CONTRACTUAL SVCS	5,000.00	274.26	274.26	4,725.74	5
10-6100-8520 CAPITAL OUTLAY PARK	15,000.00	12,821.80	12,821.80	2,178.20	85
6100 PARKS/WILGROVE	75,263.00	62,158.31	62,158.31	13,104.69	83
6200 PARKS/FAIRVIEW					
10-6200-4126 SALARIES - PT (FAIRVIEW)	31,000.00	32,534.75	32,534.75	-1,534.75	105
10-6200-4181 FICA (FAIRVIEW)	2,372.00	2,488.89	2,488.89	-116.89	105
10-6200-4223 STORMWATER UTILITIES	5,500.00	4,168.36	4,168.36	1,331.64	76
10-6200-4240 REPAIRS & MAINT - SUPPLIES	800.00	303.59	303.59	496.41	38
10-6200-4260 SUPPLIES & MATERIALS	5,000.00	3,737.84	3,737.84	1,262.16	75
10-6200-4330 UTILITIES	13,000.00	12,141.96	12,141.96	858.04	93
10-6200-4351 REPAIRS & MAINT - BUILDINGS	4,000.00	343.50	343.50	3,656.50	9
10-6200-4352 REPAIRS & MAINT - EQUIPMENT	8,000.00	783.65	783.65	7,216.35	10
10-6200-4355 REPAIRS & MAINT - GROUNDS	16,000.00	11,960.34	11,960.34	4,039.66	75
10-6200-4393 MISC CONTRACTUAL SVCS	20,000.00	-530.62	-530.62	20,530.62	-3
10-6200-8520 CAPITAL OUTLAY - FAIRVIEW	40,000.00	24,000.00	24,000.00	16,000.00	60
6200 PARKS/FAIRVIEW	145,672.00	91,932.26	91,932.26	53,739.74	63
7000 DEBT SERVICE					
10-7000-4511 DEBT SVC - PRINCIPAL (BACKHOE)	31,088.00	31,088.00	31,088.00	0.00	100
10-7000-4515 DEBT SERVICE - PRINCIPAL (FLEET)	33,044.00	33,043.55	33,043.55	0.45	100
10-7000-4517 DEBT SVC - PRINCIPAL - (SWEEPER)	69,995.00	69,994.20	69,994.20	0.80	100
10-7000-4518 DEBT SVC - PRINCIPAL (WATER)	133,000.00	133,000.00	133,000.00	0.00	100
10-7000-4519 DEBT SVC - PRINCIPAL (SEWER)	292,000.00	292,000.00	292,000.00	0.00	100

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 10 GENERAL FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10-7000-4521 DEBT SVC - INTEREST (BACKHOE)	1,435.00	1,934.68	1,934.68	-499.68	135
10-7000-4525 DEBT SERVICE - INTEREST (FLEET)	843.00	842.91	842.91	0.09	100
10-7000-4527 DEBT SVC INTEREST - (SWEEPER)	1,113.00	1,112.89	1,112.89	0.11	100
10-7000-4528 DEBT SVC - INTEREST (WATER)	24,439.00	24,439.00	24,439.00	0.00	100
10-7000-4529 DEBT SVC - INTEREST (SEWER)	100,136.00	100,136.00	100,136.00	0.00	100
7000 DEBT SERVICE	687,093.00	687,591.23	687,591.23	-498.23	100
7500 NON-DEPARTMENTAL					
10-7500-4190 CONTRACTED TAX BILLING SVC	23,000.00	22,328.00	22,328.00	672.00	97
10-7500-4191 PROFESSIONAL SVCS - ACCOUNTING	22,000.00	21,115.00	21,115.00	885.00	96
10-7500-4192 PROFESSIONAL SVCS - LEGAL	70,000.00	28,637.40	28,637.40	41,362.60	41
10-7500-4193 PROFESSIONAL SVCS - CODE	6,000.00	0.00	0.00	6,000.00	0
10-7500-4195 PROF SVCS - ANIMAL CONTROL	70,000.00	108,380.07	108,380.07	-38,380.07	155
10-7500-4223 STORMWATER UTILITIES	5,000.00	3,177.49	3,177.49	1,822.51	64
10-7500-4250 INSURANCE & BONDS	140,000.00	105,021.76	105,021.76	34,978.24	75
10-7500-4260 SUPPLIES & MATERIALS	30,000.00	37,289.76	37,289.76	-7,289.76	124
10-7500-4311 TRAINING & MILEAGE	25,000.00	10,951.98	10,951.98	14,048.02	44
10-7500-4312 ALLOWANCES - AUTO	6,000.00	4,800.00	4,800.00	1,200.00	80
10-7500-4321 TELEPHONE	27,000.00	20,232.10	20,232.10	6,767.90	75
10-7500-4325 POSTAGE	13,500.00	6,441.82	6,441.82	7,058.18	48
10-7500-4330 UTILITIES	30,000.00	35,932.26	35,932.26	-5,932.26	120
10-7500-4342 NEWSLETTER PUBLICATION	12,000.00	6,803.34	6,803.34	5,196.66	57
10-7500-4350 REPAIRS & MAINT - COMPUTER	40,000.00	34,483.46	34,483.46	5,516.54	86
10-7500-4351 REPAIRS & MAINT - BUILDINGS	20,000.00	10,872.86	10,872.86	9,127.14	54
10-7500-4352 REPAIRS & MAINT - EQUIPMENT	3,000.00	30.00	30.00	2,970.00	1
10-7500-4371 DONATION - CHAMBER	8,000.00	8,000.00	8,000.00	0.00	100
10-7500-4373 DONATION - MHAA	65,000.00	65,000.00	65,000.00	0.00	100
10-7500-4374 DONATION - LEVINE CENTER	5,000.00	5,000.00	5,000.00	0.00	100
10-7500-4391 ADVERTISING	2,000.00	1,090.45	1,090.45	909.55	55
10-7500-4393 MISC CONTRACTUAL SVCS	60,000.00	66,760.85	66,760.85	-6,760.85	111
10-7500-4491 DUES & SUBSCRIPTIONS	30,000.00	31,254.25	31,254.25	-1,254.25	104
10-7500-4585 OFFICE EQUIPMENT	6,000.00	4,970.45	4,970.45	1,029.55	83
10-7500-8550 LAND AQUISITION	670,000.00	672,941.40	672,941.40	-2,941.40	100
7500 NON-DEPARTMENTAL	1,388,500.00	1,311,514.70	1,311,514.70	76,985.30	94
TOTAL EXPENDITURE	11,752,398.00	10,712,459.62	10,712,459.62	1,039,938.38	91
EXCESS OF REVENUE BEFORE TRANSFERS	0.00	50,417.59	50,417.59		0
EXCESS OF REVENUE AFTER TRANSFERS	0.00	50,417.59	50,417.59		0

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 20 POWELL BILL FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
20 POWELL BILL FUND					
REVENUE:					
1000 ADMINISTRATIVE					
20-1000-3850 APPROPRIATED FUND BALANCE	37,500.00	0.00	0.00	37,500.00	0
1000 ADMINISTRATIVE	<u>37,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,500.00</u>	<u>0</u>
7500 NON-DEPARTMENTAL					
20-7500-3321 ALLOCATION	654,000.00	678,650.14	678,650.14	-24,650.14	104
20-7500-3831 EARNINGS ON INVESTMENTS	500.00	167.22	167.22	332.78	33
7500 NON-DEPARTMENTAL	<u>654,500.00</u>	<u>678,817.36</u>	<u>678,817.36</u>	<u>-24,317.36</u>	<u>104</u>
TOTAL REVENUE	<u>692,000.00</u>	<u>678,817.36</u>	<u>678,817.36</u>	<u>13,182.64</u>	<u>98</u>
EXPENDITURE:					
2000 PLANNING					
20-2000-4440 ST MAINT - CONTRACTUAL	487,500.00	484,308.61	484,308.61	3,191.39	99
2000 PLANNING	<u>487,500.00</u>	<u>484,308.61</u>	<u>484,308.61</u>	<u>3,191.39</u>	<u>99</u>
7500 NON-DEPARTMENTAL					
20-7500-4241 ST MAINT - GRAVEL	15,000.00	4,703.18	4,703.18	10,296.82	31
20-7500-4242 ST MAINT - ASPHALT	10,000.00	4,944.24	4,944.24	5,055.76	49
20-7500-4244 ST MAINT - TRAFFIC SIGNS	6,000.00	7,052.65	7,052.65	-1,052.65	118
20-7500-4251 ST MAINT - FUEL	34,000.00	30,397.56	30,397.56	3,602.44	89
20-7500-4252 ST MAINT - TIRES & TUBES	5,000.00	4,063.55	4,063.55	936.45	81
20-7500-4253 ST MAINT - PARTS	5,000.00	2,802.96	2,802.96	2,197.04	56
20-7500-4260 SUPPLIES & MATERIALS	1,000.00	507.75	507.75	492.25	51
20-7500-4352 REPAIRS & MAINT - EQUIPMENT	23,000.00	22,146.14	22,146.14	853.86	96
20-7500-4353 REPAIRS & MAINT - AUTO	18,000.00	19,479.96	19,479.96	-1,479.96	108
20-7500-4354 ST MAINT - RIGHT OF WAY	5,500.00	5,019.03	5,019.03	480.97	91
20-7500-4393 MISC CONTRACTUAL SVCS	2,000.00	1,575.00	1,575.00	425.00	79
20-7500-4442 SIDEWALKS	50,000.00	0.00	0.00	50,000.00	0
7500 NON-DEPARTMENTAL	<u>174,500.00</u>	<u>102,692.02</u>	<u>102,692.02</u>	<u>71,807.98</u>	<u>59</u>
8000 CAPITAL OUTLAY					
20-8000-4555 CAPITAL OUTLAY - 218 IMPROVE	30,000.00	0.00	0.00	30,000.00	0
8000 CAPITAL OUTLAY	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>0</u>
TOTAL EXPENDITURE	<u>692,000.00</u>	<u>587,000.63</u>	<u>587,000.63</u>	<u>104,999.37</u>	<u>85</u>
EXCESS OF REVENUE					
BEFORE TRANSFERS	<u>0.00</u>	<u>91,816.73</u>	<u>91,816.73</u>		<u>0</u>
EXCESS OF REVENUE					
AFTER TRANSFERS	<u>0.00</u>	<u>91,816.73</u>	<u>91,816.73</u>		<u>0</u>

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 25 STORM WATER FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
25 STORM WATER FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
25-7500-3831 EARNINGS ON INVESTMENTS	1,500.00	14,183.45	14,183.45	-12,683.45	946
25-7500-3842 STORM WATER FEES COLLECTED	300,000.00	310,829.20	310,829.20	-10,829.20	104
25-7500-3850 FUND BALANCE - UNRESERVED	226,988.00	0.00	0.00	226,988.00	0
7500 NON-DEPARTMENTAL	<u>528,488.00</u>	<u>325,012.65</u>	<u>325,012.65</u>	<u>203,475.35</u>	<u>61</u>
TOTAL REVENUE	<u>528,488.00</u>	<u>325,012.65</u>	<u>325,012.65</u>	<u>203,475.35</u>	<u>61</u>
EXPENDITURE:					
1000 ADMINISTRATIVE					
25-1000-4121 SALARIES - FT	194,400.00	150,466.85	150,466.85	43,933.15	77
25-1000-4181 FICA	14,872.00	11,212.95	11,212.95	3,659.05	75
25-1000-4182 NC RETIREMENT	13,745.00	10,638.41	10,638.41	3,106.59	77
25-1000-4183 HOSPITAL INSURANCE	27,120.00	23,804.42	23,804.42	3,315.58	88
25-1000-4189 401(K) CONTRIBUTION	9,720.00	7,052.85	7,052.85	2,667.15	73
25-1000-4830 TRANSFERS TO OTHER FUNDS	103,631.00	0.00	0.00	103,631.00	0
1000 ADMINISTRATIVE	<u>363,488.00</u>	<u>203,175.48</u>	<u>203,175.48</u>	<u>160,312.52</u>	<u>56</u>
7500 NON-DEPARTMENTAL					
25-7500-4730 STORM WATER REPAIRS	100,000.00	28,272.84	28,272.84	71,727.16	28
25-7500-4732 SW - PHASE II PROGRAM COSTS	65,000.00	49,576.92	49,576.92	15,423.08	76
7500 NON-DEPARTMENTAL	<u>165,000.00</u>	<u>77,849.76</u>	<u>77,849.76</u>	<u>87,150.24</u>	<u>47</u>
TOTAL EXPENDITURE	<u>528,488.00</u>	<u>281,025.24</u>	<u>281,025.24</u>	<u>247,462.76</u>	<u>53</u>
EXCESS OF REVENUE					
BEFORE TRANSFERS	<u>0.00</u>	<u>43,987.41</u>	<u>43,987.41</u>		<u>0</u>
EXCESS OF REVENUE					
AFTER TRANSFERS	<u>0.00</u>	<u>43,987.41</u>	<u>43,987.41</u>		<u>0</u>

TOWN OF MINT HILL

REVENUE & EXPENDITURE STATEMENT FOR 50 INFRASTRUCTURE FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
50 INFRASTRUCTURE FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
50-7500-3831 EARNINGS ON INVESTMENTS	50.00	5.82	5.82	44.18	12
7500 NON-DEPARTMENTAL	<u>50.00</u>	<u>5.82</u>	<u>5.82</u>	<u>44.18</u>	<u>12</u>
TOTAL REVENUE	<u>50.00</u>	<u>5.82</u>	<u>5.82</u>	<u>44.18</u>	<u>12</u>
EXPENDITURE:					
9000 CONTINGENCY					
50-9000-9999 CONTINGENCY	50.00	0.00	0.00	50.00	0
9000 CONTINGENCY	<u>50.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0</u>
TOTAL EXPENDITURE	<u>50.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0</u>
EXCESS OF REVENUE BEFORE TRANSFERS	<u>0.00</u>	<u>5.82</u>	<u>5.82</u>		<u>0</u>
EXCESS OF REVENUE AFTER TRANSFERS	<u>0.00</u>	<u>5.82</u>	<u>5.82</u>		<u>0</u>

TOWN OF MINT HILL
REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND

FY 2014-2015

07/01/2014 TO 06/30/2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
60 TOURISM FUND					
REVENUE:					
7500 NON-DEPARTMENTAL					
60-7500-3270 TOURISM TAX REVENUE	123,350.00	181,853.82	181,853.82	-58,503.82	147
60-7500-3831 EARNINGS ON INVESTMENTS	150.00	0.00	0.00	150.00	0
60-7500-3833 TOURISM - DONATIONS	0.00	185.00	185.00	-185.00	0
60-7500-3840 REVENUE - GRANTS	5,000.00	5,000.00	5,000.00	0.00	100
7500 NON-DEPARTMENTAL	<u>128,500.00</u>	<u>187,038.82</u>	<u>187,038.82</u>	<u>-58,538.82</u>	<u>146</u>
TOTAL REVENUE	<u>128,500.00</u>	<u>187,038.82</u>	<u>187,038.82</u>	<u>-58,538.82</u>	<u>146</u>
EXPENDITURE:					
7500 NON-DEPARTMENTAL					
60-7500-4220 CULTURAL EVENTS	15,000.00	10,642.68	10,642.68	4,357.32	71
60-7500-4225 ARTS & SCIENCE COORDINATOR	10,000.00	10,000.00	10,000.00	0.00	100
60-7500-4373 MINT HILL MADNESS	20,000.00	5,650.00	5,650.00	14,350.00	28
60-7500-4376 DONATIONS	78,500.00	78,500.00	78,500.00	0.00	100
7500 NON-DEPARTMENTAL	<u>123,500.00</u>	<u>104,792.68</u>	<u>104,792.68</u>	<u>18,707.32</u>	<u>85</u>
9000 CONTINGENCY	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>100</u>
9000 CONTINGENCY	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>100</u>
TOTAL EXPENDITURE	<u>128,500.00</u>	<u>109,792.68</u>	<u>109,792.68</u>	<u>18,707.32</u>	<u>85</u>
EXCESS OF REVENUE BEFORE TRANSFERS	<u>0.00</u>	<u>77,246.14</u>	<u>77,246.14</u>		<u>0</u>
EXCESS OF REVENUE AFTER TRANSFERS	<u>0.00</u>	<u>77,246.14</u>	<u>77,246.14</u>		<u>0</u>

TOWN OF MINT HILL
 REVENUE & EXPENDITURE STATEMENT FOR 60 TOURISM FUND
 07/01/2014 TO 06/30/2015

FY 2014-2015

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
GRAND TOTAL	0.00	263,473.69	263,473.69	-263,473.69	0



**TOWN OF MINT HILL
K-9 RETIREMENT RESOLUTION**

WHEREAS, K-9 Ivy is owned by the Town of Mint Hill; and

WHEREAS, K-9 Ivy has faithfully served the Town; and

WHEREAS, K-9 Ivy will retire from his position as Police Canine effective August 20, 2015; and

WHEREAS, the Mayor and Board of Commissioners, by this resolution, wish to express its great appreciation to K-9 Ivy for service, loyalty, and dedication to the Town of Mint Hill;

NOW THEREFORE, BE IT RESOVED that the Town of Mint Hill in accord with North Carolina General Statute 160A-266 declares K-9 Ivy to be surplus property upon retirement from service and authorizes his assigned handler, Billy Gilman, to take ownership of K-9 Ivy upon his execution of a hold harmless agreement to provide proper care for the dog for the remainder of the life of the animal and a \$1 adoption fee. By executing that agreement, Billy Gilman will assume all liability and responsibility for the dog.

Witness my hand and seal of the Town of Mint Hill this 20th day of August, 2015.

Ted H. Biggers, Jr., Mayor

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

PROPERTY TAX REFUND
PAYMENT AGREEMENT

THIS AGREEMENT is made as of September 1, 2015 , by and between the **TOWN OF MINT HILL**, a municipal corporation organized under the laws of the State of North Carolina ("Town"), and **MECKLENBURG COUNTY**, a political subdivision of the State of North Carolina ("County").

WITNESSETH:

WHEREAS, the Town and the County have entered into an Interlocal Tax Collection Agreement pursuant to which the County lists, assesses, bills and collects ad valorem taxes as well as fees and assessments for the Town; and

WHEREAS, the Town desires for the County to also send out refund checks for all ad valorem tax refunds owed by the Town when the County also owes a refund for the same property resulting from a change in value pursuant to SL 2013-362 ("**Covered Refunds**"), since in every such instance a refund will also be owed by the County, and this way the taxpayers will receive only one check resulting from the change in value.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants of the parties as set forth herein, the Town and the County agree as follows:

1. **TIME FOR APPROVAL OF REFUNDS:** The Town agrees to place refund requests for Covered Refunds on an agenda for action by its Board of Commissioners within forty five (45) days after the Town receives information from the County Assessor indicating that such refunds need to be considered and approved for payment in order to facilitate timely processing.

2. **COUNTY PAYMENT OF REFUNDS:** The County agrees to combine payment of Covered Refunds and applicable interest, if any, to be paid by check to taxpayers into one check per parcel such that the taxpayers will not receive checks from both the County and the Town for such Covered Refunds. The County agrees that the check detail that is attached to Covered Refund checks will contain information showing the tax years for which the Covered Refunds are being issued, and the amount of the refund being made by the Town, and the amount of the refund being made by the County.

3. **TOWN REIMBURSEMENT OF COVERED REFUNDS PAID BY COUNTY:** The County will provide the Town with a check register detailing the refund payments. This check register will serve as the invoice for those refunds including interest disbursed at that time. The Town will remit payment for that invoice within 5 business days.

4. **FEEES TO BE PAID BY THE TOWN TO THE COUNTY:** The Town will compensate the County for Services pursuant to this Agreement in the amount of fifty percent

(50%) of the full administrative and postage cost incurred by the County for sending out the Combined Refunds. That amount, which may be adjusted based on actual costs, is currently 58.5 cents. The County shall bill the Town for fees at the end of each calendar quarter, and the Town agrees to pay such unpaid fees within thirty (30) days after receipt of invoices from the County for such amounts.

5. **TERMINATION:** The Town or the County shall have the right to terminate this Agreement at any time by giving thirty (30) days written notice to the Manager of the other party to this Agreement. After that date the County would no longer send out refund checks for Combined Refunds for the Town, but the Town would remain obligated to pay the County for the Services rendered and reimburse the County for refund checks and fees for refund checks sent out by the County.

6. **MISCELLANEOUS:**

(a) The County agrees to use its best efforts in accurately paying the Town's portion of Combined Refunds. The County will not be held to a higher standard for paying the Town's portion of Combined Refunds that it has for paying County refunds.

(b) This Agreement may be amended in writing at any time by mutual agreement of the parties.

This Agreement is executed in duplicate originals as of the day and year first above stated.

[Signatures are on the following pages]

Mecklenburg County

By: _____
County Manager

This instrument has been pre-audited in the manner required by the local government Budget and Fiscal Control Act.

Director of Finance, Mecklenburg County

Town of Mint Hill

By: _____
Town Manager

This instrument has been pre-audited
in the manner required by the local government
Budget and Fiscal Control Act.

Director of Finance, Town of Mint Hill

MEMORANDUM

DATE: July 21, 2015
SUBJECT: Proposed Athletic Park Construction Manager at Risk Services Decision
Summary
FROM: Steve Frey, PE, Town Engineer
TO: Athletic Park Project File
CC: N/A

The purpose of this memo is to document the Town's decision to utilize a Construction Manager at Risk (CMR) delivery method of the its proposed Athletic Park. Pursuant to NCGS § 143-128.1.e, the Town must compare the advantages and disadvantages of using the construction management at risk method for a given project in lieu of the delivery methods identified in G.S. 143-128(a1)(1) through G.S. 143-128(a1)(3) (separate-prime bidding, single-prime bidding, or dual-bidding).

Known Advantages of CMR Project Delivery:

- Qualification based selection process
- Inclusion of qualified and experienced construction professionals during the pre-construction (planning and design) phases of the project to provide cost analysis, alternative suggestions, and "value engineering" services – thus providing an opportunity for involvement of the contractor during the design process for the purpose of providing the architect with feedback on constructability and other design issues
- Allows for prequalification of subcontractors
- Allows for transparency of the overall bidding and construction process, including the costs incurred by the Construction Manager
- Ability to control project costs more tightly by means of guaranteed maximum price delivery, intimate knowledge of the project and the Town's intent (by involvement in pre-construction process), and change order control.
- Significantly reduce construction management and administration by Town staff.
- Eliminate the need for the Town to temporarily hire or contract separately for construction administration staff to manage such a complex project.
- Construction Management at Risk method has resulted in the consistent completion of projects on schedule – note previous Town success in using CMR delivery for Town Hall and Police Department projects.

Known Disadvantages of CMR Project Delivery:

- Potential for slightly higher project construction cost in exchange for the Construction Manager accepting a greater risk (i.e. cost overruns).

DRAFT RESOLUTION FOR CONSIDERATION BY BOARD OF COMMISSIONERS

Whereas, the Board desires to proceed with a capital project at Mint Hill Athletic Park as generally described on Exhibit A attached to this Resolution; and

Whereas, the Board has compared the advantages and disadvantages of using the Construction Management at Risk method for the below projects in lieu of the delivery methods identified in G.S. 143-128(a1) (1) through G. S. 143-128(a1) (3); and

Whereas, the Board finds the Construction Management at Risk method allows for selection of the most qualified contractor for the project; and

Whereas, Construction Management at Risk method provides an opportunity for involvement of the contractor during the design process for the purpose of providing the architect with feedback on constructability and other design issues; and

Whereas, Construction Management at Risk method requires the Construction Manager to use prequalified subcontractors; and

Whereas, Construction Management at Risk method allows for transparency of the overall bidding and construction process, including the costs incurred by the Construction Manager; and

Whereas, Construction Management at Risk method provides increased ability to control project costs, including a guaranteed maximum price; and

Whereas, Construction Management at Risk method reduces construction management and administration by Town staff and eliminates the need to temporarily hire construction administrative staff; and

Construction Management at Risk method has resulted in the consistent completion of projects on schedule; and

Whereas, the Board has concluded the Construction Management at Risk method is in the overall best interest of the below projects compared to the use of one of the delivery methods in G.A. 143-128(a1) (1) through G.S. 143-128(a1) (3): **Mint Hill Athletic Park**

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Mint Hill Board of Commissioners selects the above project for the Construction Management at Risk construction delivery method in accordance with G.S. 143-128.1.

CONSTRUCTION MANAGER AT RISK PRE-CONSTRUCTION SERVICES AGREEMENT

THIS PRE-CONSTRUCTION SERVICES AGREEMENT (the "Agreement"), made this 1st day of ~~July~~~~April~~ in the year of 201~~5~~~~2~~ for Town of Mint Hill ~~Athletic Park~~~~Police Department~~ Project (the "Project") by and between Edifice, Inc. (the "Construction Manager at Risk" or "CM"), a North Carolina corporation with its principal office and place of business in Charlotte, North Carolina, and the Town of Mint Hill, North Carolina ("the Owner"), a North Carolina municipality.

WITNESSETH:

Whereas the Owner has hired Edifice, Inc. to act as a Construction Manager at Risk to furnish professional construction management services during the design and construction of the Town of Mint Hill ~~Athletic Park~~~~Police Department~~ Project (the "Project"); and,

Formatted: Font: 12 pt

Whereas, the Owner, through its awarding authority, has made an award for the Pre-Construction Services related to the Project work to the undersigned Construction Manager at Risk, and the parties desire to memorialize their contractual relationship with respect to such Pre-Construction Services;

Now therefore, the Construction Manager at Risk and the Owner agree as follows:

1. The Construction Manager at Risk shall provide pre-construction services in accordance with Exhibit A attached hereto and incorporated herein by reference (the "Pre-Construction Services").
2. The Owner will compensate the Construction Manager at Risk for pre-construction services in the amount of ~~Twenty Five~~~~Fifteen~~ Thousand and 00/100 Dollars (\$~~25~~~~15~~,000.00) payable as ~~follows: three~~ ~~installments of \$5,000~~ incurred throughout the preconstruction process. Construction Manager at Risk shall invoice on or about ~~August~~~~April~~ 25, 201~~5~~~~2~~, ~~November~~~~May~~ 25, 201~~5~~~~2~~ and ~~January~~~~une~~ 25, 201~~6~~~~2~~.
3. The Owner may terminate this Agreement for any reason upon ten (10) calendar days written notice (delivered by overnight mail or by certified mail, return receipt requested). This Agreement may be terminated by either party upon seven (7) calendar days written notice (delivered by overnight mail or by certified mail, return receipt requested) should the other party fail to perform in accordance with its terms through no fault of the party terminating this Agreement. In the event of termination, the Construction Manager at Risk shall receive payment for services rendered prior to receipt of the written termination notice. Any work done by the Construction Manager at Risk prior to termination shall become the property of the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and date first above written in two (2) counterparts, each of which shall without proof or accounting for other counterparts, be deemed an original contract.

Construction Manager at Risk:

EDIFICE, INC
(Trade or Corporate Name)

By: _____
Title: _____
(Owner, Partner, or Corp. Pres. or Vice Pres. only)

Attest: (Corporation)

By: _____

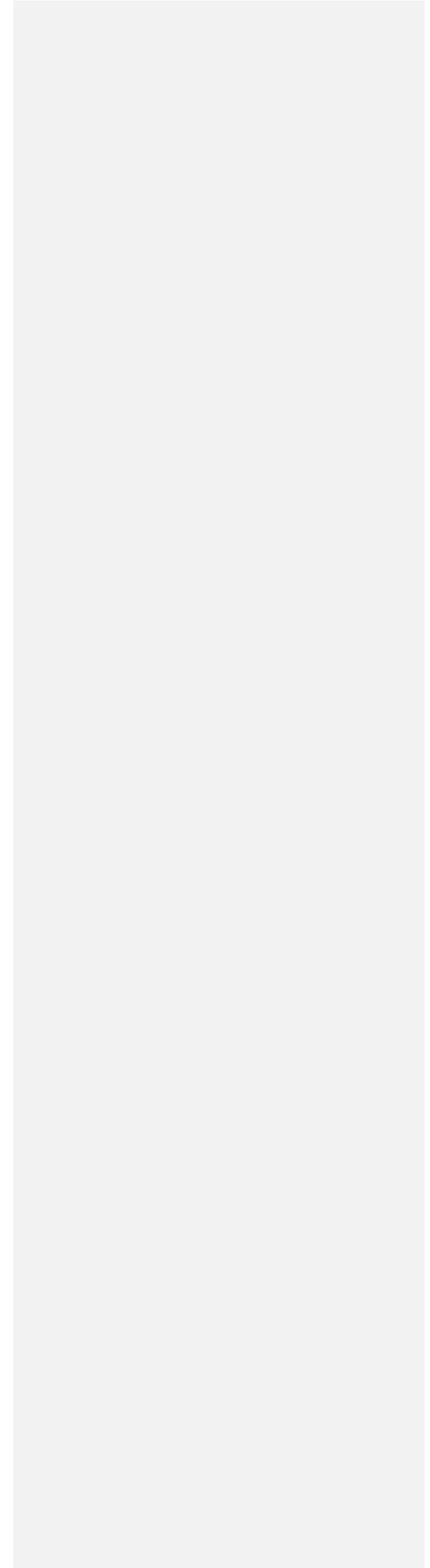
Title: _____
(Corporate Sec. or Asst. Sec. only)

(CORPORATE SEAL)

TOWN OF MINT HILL

By: _____

Title: _____



Prequalification Policy

A. Governing Law (Session Law 2014-42).

This policy is in effect for all prequalifications on State of NC work, including single prime project delivery and construction manager at risk first-tier subcontractors. G.S. 143-135.8(b) (2) requires the governmental entity to “adopt an objective prequalification policy applicable to all construction or repair work prior to the advertisement of the contract for which the governmental entity intends to prequalify bidders.” This policy satisfies this requirement for the Town.

B. Requirements for Prequalification Criteria Form and Assessment.

1. Uniform, consistent, and transparent in its application to all bidders.
2. All bidders who meet the prequalification criteria to be prequalified are allowed to bid on the construction or repair work project.
3. Criteria must be rationally related to construction or repair work.
4. The bidder is not required to have been previously awarded a construction or repair project by the governmental entity.
5. Bidders are permitted to submit history or experience with projects of similar size, scope, or complexity
6. Assessment process of prequalification is stated in this policy.
7. A process for a denied bidder to protest is stated below in this policy.
8. A process for notifying a denied prequalified bidder is stated below in this policy.

C. Review of Application.

1. Prequalification Committee – The owner and/or construction manager shall agree upon the members of the prequalification committee. The Town Manager shall not be on the prequalification committee. The prequalification committee will review prequalification applications submitted by the firms and will determine each firm’s prequalification eligibility for the project.
2. Review of Application – The prequalification committee shall use the objective assessment process form developed by the Town or the construction manager. The prequalification committee shall approve or deny the applications in accordance with the prequalification criteria and scoring system based upon the applicants’ initial response to the Town’s solicitation for qualified bidders. With the possible protests and appeals on prequalification and the times associated with responses, the owner should have the advertisement for prequalification out to potential applicants at least two (2) months prior to actual bid date.
3. Notice of Decision – All firms that submitted applications for prequalification shall be promptly notified of the prequalification committee’s decision, including the reason for denial, via e-mail. Notice shall be provided prior to the opening of bids for the project and with sufficient time for the firm to appeal the denial of prequalification.

4. Informal Meeting - Upon denial, the applicant may request an informal meeting with the owner's representative and/or construction manager to receive feedback and suggestions for improvement. The Town's representative and/or construction manager shall hold a feedback session for the applicants who do not appeal the decision within 2 weeks of the request.

5. Firms wishing to appeal the decision shall follow the appeals process described below.

D. Appeals Procedure. The firm may appeal the denial of Prequalification as noted below.

1. Initial Protest – A firm denied prequalification may protest the prequalification committee's decision by filing a written appeal via hand-delivery or e-mail to the applicable prequalification committee within three (3) business days of emailed notice that the firm has been denied prequalification. The written appeal shall clearly articulate the reasons why the firm is contesting the denial (i.e., explains how the firm satisfied all required criteria for prequalification in the government's solicitation in their initial response) and attach all documents supporting the firm's position. The prequalification committee may contact the firm regarding the information provided prior to ruling on the protest. The Prequalification Committee should review the written protest within five (5) business days. If the prequalification committee is satisfied that the firm should be prequalified, the firm shall be notified that it is prequalified to bid on the project and allowed to participate in the bid process. If the prequalification committee upholds its denial, the firm shall be notified in writing via e-mail.

2. Appeal – Within three (3) business days of the owner's emailed notice of the Prequalification Committee's written protest decision, the denied prequalified firm may appeal the prequalification committee's decision, in writing, via hand-delivery or e-mail, to the Town Manager who is referred to herein as the Prequalification Official. The Prequalification Official should review the appeal within five (5) business days. In the event the Prequalification Official is unable to review in a timely manner, he/she may designate a representative that is not a member of the prequalification committee to handle the appeal.

3. Decision on Appeal – The decision of the Prequalification Official on the appeal shall be final, and the firm shall be promptly notified of the decision.

4. General Rules for Protests and Appeals – Firms submitting prequalification applications shall be provided an e-mail address for the communication with the owner and/or construction manager during the protest and appeal process. The firm shall provide at least two e-mail addresses for use by the owner and/or construction manager in communicating with the firm. In the event the Prequalification Official or Representative is unable to render a decision on either the initial protest or the appeal prior to the bid date, the firm shall be allowed to submit a bid on the project subject to a final decision on the protest or appeal. If the firm's bid is opened prior to a final decision on the protest or appeal and the bid is not the lowest monetary bid for the project, the appeal shall be terminated and rendered moot. Bids received from firms who have been ruled disqualified to bid shall not be opened. A firm's failure to comply with any requirements of the protest and appeals procedures of this section shall result in the firm's protest or appeal being terminated and rendered moot.

MEMORANDUM

To: Brian Welch
From: Naida Sergel
Date: August 6, 2015
Re: Loan Rates

I solicited rate quotes from five (5) banks for the purpose of financing the purchase of new vehicles for the Mint Hill Police Department.

The total to be borrowed is \$150,000. I sought a term not to exceed 36 months, with our first payment falling within FY 2015-16.

The following quotes were obtained:

	<u>Rate</u>
BB&T	Pending
Fifth Third	Unable to finance < \$1,000,000
First Citizens Bank	Unable to finance < \$250,000
Peoples Bank	3.75%
Yadkin Bank	2.25%

Based upon these quotes I recommend the Town of Mint Hill secure the loan with Yadkin Bank. I will update this recommendation if BB&T responds with a lower rate before the meeting next week.



RESOLUTION OF ADOPTION MECKLENBURG COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Mecklenburg County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to Hooding, winter storms, hurricanes and tropical storms, severe thunderstorms and tornadoes, droughts, wildfires and earthquakes; and,

WHEREAS, Mecklenburg County and the Town of Mint Hill desire to seek ways to mitigate the impact of identified hazard risks; and,

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and,

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and,

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act to require local governments to develop an All-Hazards Mitigation Plan in compliance with 44 CFR Part 201 in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding, and that said Plan must be updated and re-adopted within a five year cycle; and,

WHEREAS, the Town of Mint Hill, Mecklenburg County and its other participating municipal jurisdictions have performed a comprehensive review and evaluation of each section of the previously approved 2010 Multi-jurisdictional Hazard Mitigation Plan and has updated the said Plan as required under regulations at 44 CFR Part 201 and according

to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and,

WHEREAS, it is the intent of the Board of Commissioners of the Town of Mint Hill, North Carolina to fulfill this obligation in order that the Town will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the Town of Mint Hill and Mecklenburg County;

NOW, therefore, be it resolved that the Mint Hill Board of Commissioners hereby:

1. Adopts the 2015 Mecklenburg County Multi-Jurisdictional Hazard Mitigation Plan; and,
2. Vests the Charlotte-Mecklenburg County Emergency Management Office with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Charlotte-Mecklenburg County Emergency Management Office to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any substantial revisions or amendments to the Plan (those that result in fundamental changes to the Plan) are developed and presented to the Mecklenburg County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted August 20, 2015.

Ted H. Biggers, Jr.
Mayor

Attest:

Michelle Wells, Town Clerk
Town of Mint Hill



MEMO

TO: Mayor and Board of Commissioners
FROM: Staff
RE: Fee Schedule Amendment
DATE: 8/20/15

In accordance with the Mint Hill Unified Development Ordinance Section 10.6 *Enforcement Methods and Remedies, Subsection (I) Civil Penalties*, it is recommended we adopt a civil penalty of **\$50.00** for continuing and repeat violations.

Civil Penalties. If, following the issue of a notice of violation, the Administrator determines that the alleged violation has not been cured or corrected during the stated Warning Period, the Administrator shall have the authority to issue a penalty as outlined herein.

- 1. First Offense. Any violation occurring once within a twelve (12) month period shall be considered a first offense. A notice of violation shall be issued by the Administrator and shall provide for a Warning Period as provided for in Section 10.5(C) to correct the violation. Upon the expiration of the Warning Period, the violator shall be subject to a civil penalty in an amount set forth on the then-current officially adopted Town Fee Schedule per day for each day that the violation continues. At any time the Town may seek to recover the penalty together with all costs by filing a civil action to collect a debt. The collection of a penalty pursuant hereto (or filing to collect) shall not foreclose further penalty accrual for continuing violations or additional proceedings for penalties coming due subsequent to the date of the filing of a prior proceeding. The provisions of this Section may also be enforced through any other appropriate remedies as prescribed herein.*

Repeat Offense. Any violation of reoccurring on the same property more than once within a twelve (12) month period shall be considered a repeat offense provided the reoccurrence is a violation of the same Section of this Ordinance. A notice of violation shall be issued by the Administrator and shall have an immediate civil penalty in an amount set forth on the then-current officially adopted Town Fee Schedule. No Warning Period shall be granted since this provision applies only to violations that occur more than once in a twelve (12) month period and proper notice was given for the initial violation as prescribed under Section 10.5. For each day the repeat violation remains, the violator shall be subject to the civil penalty amount set forth on the then-current officially adopted Town Fee Schedule per day. At any time the Town may seek to recover the penalty together with all costs by filing a civil action to collect a debt. The collection of a penalty pursuant hereto (or filing to collect) shall not foreclose further penalty accrual for continuing violations or additional proceedings for penalties coming due subsequent to the date of the filing of a prior proceeding. The provisions of this section may also be enforced through any other appropriate remedies as prescribed herein.

PLANNING DEPARTMENT FEE SCHEDULE

Sketch Plan	\$250
Rezoning Request (e.g. Conditional Zoning)	
5 acres or less	\$500
> 5 acres up to 25 acres	\$600
>25 acres up to 50 acres	\$800
>50 acres	\$1000
Site Plan Review (major subdivisions, non residential and mixed use)	
0 to 10 acres	\$500 + \$150 for each acre or portion thereof
10 + acres	\$1000 +\$150 for each acre or portion thereof
Final Plat	\$5 per lot (Minimum \$100)
Final Plat Revision	\$50
Exempt Plat Processing	\$25
Preliminary Subdivision Revision (Requiring Planning Board approval)	\$200
Other Charges:	
Surcharge: Planned Unit Developments (PUD), Conservation Subdivisions and *Downtown Code Exception	\$500
Zoning Verification Letter	\$25
Copies per 8 ½ x 11 page	\$0.50
Re-notification of adjacent property owners	\$2.50 per property owner
Administrative Amendment	\$100
Text Amendment	\$250
Variance	\$250
Appeal	\$250
Appeal –Nuisance Code	\$250
Temporary Permits	\$25
Manufactured Home Replacement Permits	\$25
Civil Penalty	\$50
Maps and GIS Service	
Map 8.5" x 11"	\$2.50
Map B Size (11"x 17") – Plotter	\$5
Map C Size (17"x 22") – Plotter	\$10
Map D Size (22"x 34") – Plotter	\$15
Map E Size (34"x 44") – Plotter	\$20
Custom Sizes	\$3 per square foot
Large Format Copy – C Size	\$3
Large Format Copy – D size	\$3.50
Large Format Copy – E Size	\$4

*If a Downtown Code Exception request is the sole purpose for an application, a single fee of \$500.00 is required. When the Exception request is combined to a larger plan application, requiring review and approval, the \$500.00 Exception fee is a surcharge to the applicable Rezoning fee (i.e. Conditional Zoning) and Site Plan Review fees

TAX COLLECTOR'S REPORT FOR JULY 2015

Please see attached reports from County regarding taxes collected on behalf of the Town of Mint Hill. The following is a summary of the collections during the month of July 2015:

Current/Prior Year Real Estate/Personal Property**:	\$7,295.60
Interest Collected on All Taxes:	\$605.74
Registered Motor Vehicle Tax (less 1.5%***):	\$146.01
Registered Motor Vehicle Fee (less 1.5%***):	\$68.95
Total Collected During July 2015	\$8,116.30

** Personal Property other than registered motor vehicles.

***In accordance with State Statutes, County receives 1.5% for billing/collecting vehicle tax/fee.

Report Parameters:

Date Sent to Finance Start: 7/1/2015

Date Sent to Finance End: 7/31/2015

Abstract Type: BUS,IND,PUB,REI

Tax District: MINT HILL

Tax Year: ALL

Year For: 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991

Collapse Districts: N

Default Sort-By: Tax Year

Grouping: Tax District, Levy Type

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)	Unpaid Balance (\$)		

TAX DISTRICT: MINT HILL LEVY TYPE: LATE LIST PENALTY

2015	1,551.56	32.27	2.33	1,461.51	2,978.47	0.00	3,013.07	0.00	0.00	7.49 %	92.51 %
			0.00	0.00		0.00	0.00	0.00	2,755.46		
2014	2,112.76	1.44	0.00	618.04	2,230.30	0.00	2,742.95	6.02	100.03	80.60 %	19.40 %
			0.00	12.15		0.00	0.00	100.03	432.64		
2013	1,746.82	1.70	0.00	737.20	2,423.98	0.00	2,487.29	2.35	17.53	81.75 %	18.25 %
			0.00	3.27		0.00	0.00	17.53	442.28		
2012	1,697.77	2.06	0.00	768.08	2,393.09	0.00	2,469.01	0.00	0.00	86.59 %	13.41 %
			0.00	3.16		0.00	0.00	0.00	320.90		
2011	2,129.19	2.35	0.00	3,171.44	3,895.98	0.00	5,301.44	0.00	0.00	91.85 %	8.15 %
			0.00	0.81		0.00	0.00	0.00	317.52		
2010	3,083.01	0.00	0.00	4,286.80	7,889.36	0.00	9,144.88	0.00	0.00	59.64 %	40.36 %
			0.00	1,775.07		0.00	0.00	0.00	3,183.91		
2009	2,072.67	0.00	0.00	209.41	1,753.13	0.00	2,291.43	0.00	0.00	84.81 %	15.19 %
			0.00	9.35		0.00	0.00	0.00	266.25		
2008	1,537.94	0.00	0.00	2,217.57	3,553.85	0.00	3,755.51	0.00	0.00	91.62 %	8.38 %
			0.00	0.00		0.00	0.00	0.00	297.95		

2007	1,562.60	0.00	0.00	554.83	1,883.60	0.00	2,117.43	0.00	0.00	91.59 %	8.41 %
			0.00	0.00		0.00	0.00	0.00	158.47		
2006	1,859.22	0.00	0.00	7,511.65	9,045.91	0.00	9,370.87	0.00	0.00	97.61 %	2.39 %
			0.00	0.00		0.00	0.00	0.00	215.85		
2005	1,220.48	0.00	0.00	395.41	1,583.99	0.00	1,615.89	0.00	0.00	89.57 %	10.43 %
			0.00	0.00		0.00	0.00	0.00	165.22		
2004	1,167.95	0.00	0.00	132.15	1,293.46	0.00	1,300.10	0.00	0.00	91.68 %	8.32 %
			0.00	0.00		0.00	0.00	0.00	107.65		
2003	909.62	0.00	0.00	509.91	1,334.00	0.00	1,419.53	0.00	0.00	91.27 %	8.73 %
			0.00	0.00		0.00	0.00	0.00	116.47		
2002	135.80	0.00	0.00	137.86	244.85	0.00	273.66	0.00	0.00	69.90 %	30.10 %
			0.00	0.00		0.00	0.00	0.00	73.69		
2001	131.41	0.00	0.00	4.13	114.50	0.00	135.54	0.00	0.00	5.87 %	94.13 %
			0.00	0.00		0.00	0.00	0.00	107.78		
2000	119.41	0.00	0.00	5.72	106.84	0.00	125.13	0.00	0.00	17.18 %	82.82 %
			0.00	0.00		0.00	0.00	0.00	88.48		
Subtot.	23,038.21	39.82	2.33	22,721.71	42,725.31	0.00	47,563.73	8.37	117.56	78.82 %	21.18 %
			0	1,803.81		0.00	0.00	117.56	9,050.52		

TAX DISTRICT: MINT HILL LEVY TYPE: TAX

2015	5,950,962.65	45,967.77	80.63	62,590.25	5,966,910.77	6,013,552.90	0.00	0.00	2,982.25	0.34 %	99.66 %
			0.00	0.00		0.00	0.00	2,982.25	5,946,885.97		
2014	5,791,215.02	5,393.59	0.11	12,837.46	5,621,144.91	5,812,976.97	0.00	148.57	-2,939.14	99.24 %	0.76 %
			5,389.95	8,924.49		0.00	0.00	2,450.81	42,605.50		
2013	5,718,131.77	8,137.98	0.00	5,867.71	5,519,414.03	5,726,697.56	0.00	97.02	-7,198.57	99.50 %	0.50 %
			8,130.63	2,698.08		0.00	0.00	932.06	27,447.27		
2012	5,662,797.95	9,765.57	0.00	16,553.46	5,484,356.29	5,765,060.73	0.00	-52.10	-9,780.88	99.54 %	0.46 %
			9,780.88	85,709.32		0.00	0.00	0.00	25,324.15		
2011	5,673,909.72	10,089.49	0.00	9,241.61	5,410,900.49	5,700,662.42	0.00	18.74	-9,840.64	99.63 %	0.37 %
			10,116.77	17,511.09		0.00	0.00	276.13	20,011.22		
2010	5,118,690.81	0.00	0.00	17,717.18	5,127,938.83	5,165,668.74	0.00	3.36	35.84	99.49 %	0.51 %
			0.00	29,260.75		0.00	0.00	35.84	26,203.66		
2009	5,012,669.43	0.00	0.00	1,119.79	5,005,982.23	5,021,015.15	0.00	2.17	246.93	99.75 %	0.25 %

			0.00	7,225.93		0.00	0.00	246.93	12,345.17		
2008	4,804,965.61	0.00	0.00	17,907.96	4,816,204.02	4,824,762.21	0.00	0.00	0.00	99.76 %	0.24 %
			0.00	1,888.64		0.00	0.00	0.00	11,414.16		
2007	4,503,833.29	0.00	0.00	4,529.97	4,462,509.20	4,508,363.26	0.00	333.71	813.86	99.81 %	0.19 %
			0.00	0.00		0.00	0.00	813.86	8,639.78		
2006	4,144,511.82	0.00	0.00	34,034.25	4,161,985.14	4,178,546.07	0.00	0.00	0.00	99.79 %	0.21 %
			0.00	0.00		0.00	0.00	0.00	8,587.31		
2005	3,895,131.33	0.00	0.00	15,803.93	3,903,099.02	3,910,935.26	0.00	0.00	0.00	99.80 %	0.20 %
			0.00	0.00		0.00	0.00	0.00	7,948.49		
2004	3,631,356.78	0.00	0.00	28,923.83	3,651,252.24	3,660,280.61	0.00	0.00	0.00	99.84 %	0.16 %
			0.00	0.00		0.00	0.00	0.00	5,947.58		
2003	3,533,766.80	0.00	0.00	12,524.77	3,531,443.74	3,546,291.57	0.00	0.00	0.00	99.84 %	0.16 %
			0.00	0.00		0.00	0.00	0.00	5,811.08		
2002	77,647.79	0.00	0.00	516.10	77,620.98	78,163.89	0.00	0.00	0.00	96.22 %	3.78 %
			0.00	0.00		0.00	0.00	0.00	2,935.13		
2001	23,357.80	0.00	0.00	16.11	23,073.62	23,373.91	0.00	0.00	0.00	89.32 %	10.68 %
			0.00	0.00		0.00	0.00	0.00	2,465.03		
2000	29,281.21	0.00	0.00	70.94	29,169.23	29,352.15	0.00	0.00	0.00	89.24 %	10.76 %
			0.00	0.00		0.00	0.00	0.00	3,138.08		
Subtot.	63,572,229.78	79,354.40	80.74	240,255.32	62,793,004.74	63,965,703.40	0.00	551.47	-25,680.35	90.19 %	9.81 %
			33418.23	153,218.30		0.00	0.00	7,737.88	6,157,709.58		

TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE

2015	90.00	0.00	0.00	0.00	90.00	0.00	0.00	0.00	0.00	0 %	100 %
				0.00	0.00		90.00	0.00	90.00		
2014	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100 %	0 %
				0.00	0.00		100.00	0.00	0.00		
2013	70.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00	0.00	100 %	0 %
				0.00	0.00		70.00	0.00	0.00		
2011	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
				0.00	0.00		10.00	0.00	0.00		
2010	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	100 %	0 %
				0.00	0.00		10.00	0.00	0.00		

2006	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		10.00	0.00	0.00	0.00			
2005	60.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	100 %	0 %
			0.00	0.00		60.00	0.00	0.00	0.00			
Subtot.	350.00	0.00	0.00	0.00	350.00	0.00	0.00	0.00	0.00	0.00	74.29 %	25.71 %
			0	0.00		350.00	0.00	0.00	0.00	90.00		
Total	63,595,617.99	79,394.22	83.07	262,977.03	62,836,080.05	63,965,703.40	47,563.73	559.84	-25,562.79		90.19 %	9.81 %
			33,418.23	155,022.11		350.00	0.00	7,855.44	6,166,850.10			

Signature (Tax Collector) _____

Report Parameters:

Date Sent to Finance Start: **7/1/2015** Date Sent to Finance End: **7/31/2015** Abstract Type: **RMV**
 Tax District: **MINT HILL**

Tax Year: **ALL** Year For: **2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 2000, 1999, 1998, 1997, 1996, 1995, 1994, 1993, 1992, 1991** Collapse Districts: **N**

Default Sort-By: **Tax Year** Grouping: **Tax District, Levy Type**

Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Property Tax (\$)	Penalties (\$)	Int. Collect. (\$)	1.5% Admin	Net Amt Due	Total Collect. (\$)	% Coll.	% Un-coll.
			Assessor Refunds (\$)	Additional Levy (\$)		Assmt Fees (\$)	Coll. Fees (\$)	Net Collect. (\$)			Unpaid Balance (\$)		
TAX DISTRICT: MINT HILL LEVY TYPE: TAX													
2014	3,294.04	0.00	0.00	0.00	2,938.96	3,320.91	0.00	0.00			0.00	96.41 %	3.59 %
				0.00	26.87	0.00	0.00	0.00			105.38		
2013	322,077.93	0.00	0.00	0.00	317,114.93	322,077.93	0.00	22.04			136.17	97.67 %	2.33 %
				0.00	0.00	0.00	0.00	136.17			7,394.12		
2012	550,264.19	0.00	0.00	0.00	542,323.54	550,419.11	0.00	6.01			33.73	98.43 %	1.57 %
				0.00	154.92	0.00	0.00	33.73			8,541.51		
2011	513,213.51	0.00	0.00	0.00	506,501.35	513,307.88	0.00	0.00			0.00	98.83 %	1.17 %
				0.00	94.37	0.00	0.00	0.00			5,941.59		
2010	488,951.08	0.00	0.00	0.00	481,869.52	489,518.80	0.00	2.66			9.04	98.46 %	1.54 %
				0.00	567.72	0.00	0.00	9.04			7,411.19		
2009	501,368.74	0.00	0.00	0.00	494,162.07	502,170.92	0.00	0.00			0.00	98.58 %	1.42 %
				0.00	802.18	0.00	0.00	0.00			7,004.52		
2008	542,235.83	0.00	0.00	0.00	534,007.05	542,859.70	0.00	0.00			0.00	98.72 %	1.28 %
				0.00	623.87	0.00	0.00	0.00			6,837.62		
2007	570,743.61	0.00	0.00	0.00	555,961.15	573,148.45	0.00	0.00			0.00	97.92 %	2.08 %
				0.00	2,404.84	0.00	0.00	0.00			11,585.04		
2006	545,204.67	0.00	0.00	0.00	538,006.19	549,611.45	0.00	0.00			0.00	98.18 %	1.82 %
				0.00	4,406.78	0.00	0.00	0.00			9,782.54		
2005	228,095.33	0.00	0.00	0.00	223,747.26	229,740.47	0.00	0.00			0.00	97.77 %	2.23 %
				0.00	1,645.14	0.00	0.00	0.00			4,988.84		
Subtot.	4,265,448.93	0.00	0.00	0.00	4,196,632.02	4,276,175.62	0.00	30.71	0.46	30.25	178.94	98.34 %	1.66 %

			0	10,726.69		0.00	0.00	178.94	2.68	176.26	69,592.35		
TAX DISTRICT: MINT HILL LEVY TYPE: VEHICLE FEE													
2014	690.00	0.00	0.00	0.00	689.12	0.00	0.00	0.00			0.00	92.74 %	7.26 %
			0.00	10.00		700.00	0.00	0.00			50.00		
2013	111,822.63	0.00	0.00	0.00	110,798.20	0.00	0.00	9.41			59.41	96.56 %	3.44 %
			0.00	0.00		111,822.63	0.00	59.41			3,812.64		
2012	197,645.01	0.00	0.00	0.00	195,899.90	0.00	0.00	2.30			12.30	97.25 %	2.75 %
			0.00	30.00		197,675.01	0.00	12.30			5,381.61		
2011	193,644.99	0.00	0.00	0.00	192,190.64	0.00	0.00	0.00			0.00	97.84 %	2.16 %
			0.00	10.00		193,654.99	0.00	0.00			4,152.82		
2010	189,020.83	0.00	0.00	0.00	187,610.80	0.00	0.00	4.18			14.18	97.33 %	2.67 %
			0.00	80.00		189,100.83	0.00	14.18			5,006.13		
2009	189,032.51	0.00	0.00	0.00	187,555.64	0.00	0.00	0.00			0.00	97.46 %	2.54 %
			0.00	180.00		189,212.51	0.00	0.00			4,755.06		
2008	192,005.00	0.00	0.00	0.00	190,299.40	0.00	0.00	0.00			0.00	97.77 %	2.23 %
			0.00	170.00		192,175.00	0.00	0.00			4,241.20		
2007	192,756.67	0.00	0.00	0.00	190,799.54	0.00	0.00	0.00			0.00	96.77 %	3.23 %
			0.00	810.00		193,566.67	0.00	0.00			6,154.17		
2006	186,370.85	0.00	0.00	0.00	184,544.72	0.00	0.00	0.00			0.00	96.79 %	3.21 %
			0.00	708.33		187,079.18	0.00	0.00			5,923.20		
2005	74,844.73	0.00	0.00	0.00	73,872.50	0.00	0.00	0.00			0.00	96.26 %	3.74 %
			0.00	277.52		75,122.25	0.00	0.00			2,761.69		
Subtot.	1,527,833.22	0.00	0.00	0.00	1,514,260.46	0.00	0.00	15.89	0.24	15.65	85.89	97.21 %	2.79 %
			0	2,275.85		1,530,109.07	0.00	85.89	1.29	84.60	42,238.52		
Total	5,793,282.15	0.00	0.00	0.00	5,710,892.48	4,276,175.62	0.00	46.60	0.70	45.90	264.83	98.04 %	1.96 %
			0.00	13,002.54		1,530,109.07	0.00	264.83	3.97	260.86	111,830.87		

Signature (Tax Collector) _____

PUBLIC HEARING ON #ZC15-2, FILED BY PAUL SLEIMAN OF S.T.O. PARTNERS,
REQUESTING CONDITIONAL ZONING APPROVAL FOR A DRIVE THROUGH
FACILITY IN DOWNTOWN

- Applicant has withdrawn #ZC15-2



PUBLIC HEARING

CASE:	ZC15-3
EXISTING ZONING	R & R (CD)
PROPOSED ZONING	R (CD)
APPLICANT/PROPERTY OWNER:	NEW BEGINNINGS COMMUNITY CHURCH
LOCATION	5232 MARGARET WALLACE ROAD
TAX PARCEL NUMBER	135-201-09 & 135-201-10
REQUEST:	COMMUNITY/COUNSELING CENTER (PHASE 1) & ADDITIONAL PARKING AND A DRIVEWAY CONNECTION TO MARGARET WALLACE ROAD (PHASE 2)

APPLICATION SUMMARY:

The applicant is requesting rezoning from Residential and Residential (Conditional District) to Residential (Conditional District). The Zoning Plan indicates Phase 1 will consist of a new community/counseling center as part of New Beginnings Community Church. Phase 2 will be additional parking and construction of a new driveway onto Margaret Wallace Road.

STAFF CONTACT:

Planning Staff
704-545-9726

REZONING APPLICATION

TOWN OF MINT HILL

Complete All Fields

Office Use Only

Petition #: zc15-3

Date Filed: 7/15/15

Received By: JH

OWNERSHIP INFORMATION:

Property Owner: New Beginnings Community Church Date Property Acquired: 11/18/2013

Owner's Address: 7027 Stillwell Road, Matthews, NC 28105

Utilities Provided: Individual Well or CMUD Water or Community Well -AND- CMUD Sewer or Community Sewer or Septic

LOCATION OF PROPERTY (Address or Description): 5232 Margaret Wallace Rd

Tax Parcel Number(s): 135-201-09 & 135-201-10

Current Land Use: Vacant/Parking Lot (Previously approved & Rezoned)

Size (Sq.Ft. or Acres): 210,811 sf (4.84 ac) after R/W Dedication along Margaret Wallace

ZONING REQUEST: Existing Zoning: R & R(CD) Previously Rezoned 2013 Proposed Zoning: R(CD)

Purpose of Zoning Change: The desire is to phase the proposed development to include a new Community/Counseling Center as part of New Beginnings Church and the second phase would include additional parking and a driveway connection to Margaret Wallace Rd.

(Complete if Applicant is other than Property Owner)

New Beginnings Community Church of Charlotte Inc.

Name of Property Owner

Name of Applicant

7027 Stillwell Road

Address of Owner

Address of Applicant

Matthews, NC 28105

City, State, Zip

City, State, Zip

704.567.2900

Telephone Number

Telephone Number

jworthey@nbccministries.org

E-Mail Address

E-Mail Address

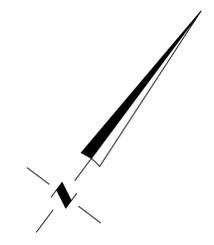
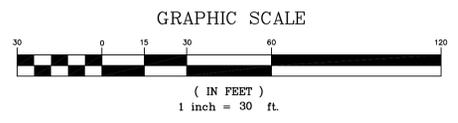
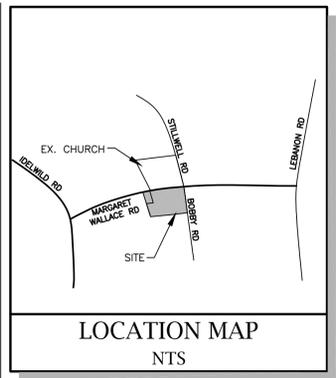


Signature of Property Owner

Signature of Applicant



Drawn	JDM
Checked	JDM
Date	JUNE 16, 2015
Revisions	



DEVELOPMENT SUMMARY

TOTAL SITE AREA: 210,811 SF (4.84 AC)
 -196,120 SF/4.50 AC (135-201-09)
 -16,691 SF/0.38 AC (135-201-10)
 -2,000 SF/0.05 AC
 (20' DEDICATED R/W MARGARET WALLACE RD)

PARCEL IDS: 135-201-09 & 135-201-10
 JURISDICTION: TOWN OF MINT HILL
 CURRENT ZONING: R & R(CD)
 EXISTING USE: PARKING LOT, SINGLE FAMILY & VACANT
 PROPOSED USE: PARKING LOT AND COMMUNITY BUILDING

SIDE YARD: 15'
 FRONT SETBACK: 50'
 REAR YARD: 40'
 CORNER SIDE YARD: 25'

TOTAL ON-SITE PARKING: 262
 EX. ON-SITE PARKING: 161
 REMOVED EX. ON-SITE PARKING: 9
 PROP. PHASE 2 ON-SITE PARKING: 110

IMPERVIOUS CALCULATIONS
 PREVIOUSLY REMOVED BUILDINGS: 758 SF
 PREVIOUSLY REMOVED CONCRETE: 190 SF

EX. SIDEWALK: 843 SF
 EX. ASPHALT PARKING LOT: 55,560 SF
 EX. IMPERVIOUS COVERAGE: 55,455 SF (1.27 AC)
 -EX. PARKING LOT DRAINS TOWARDS EX. SAND FILTER

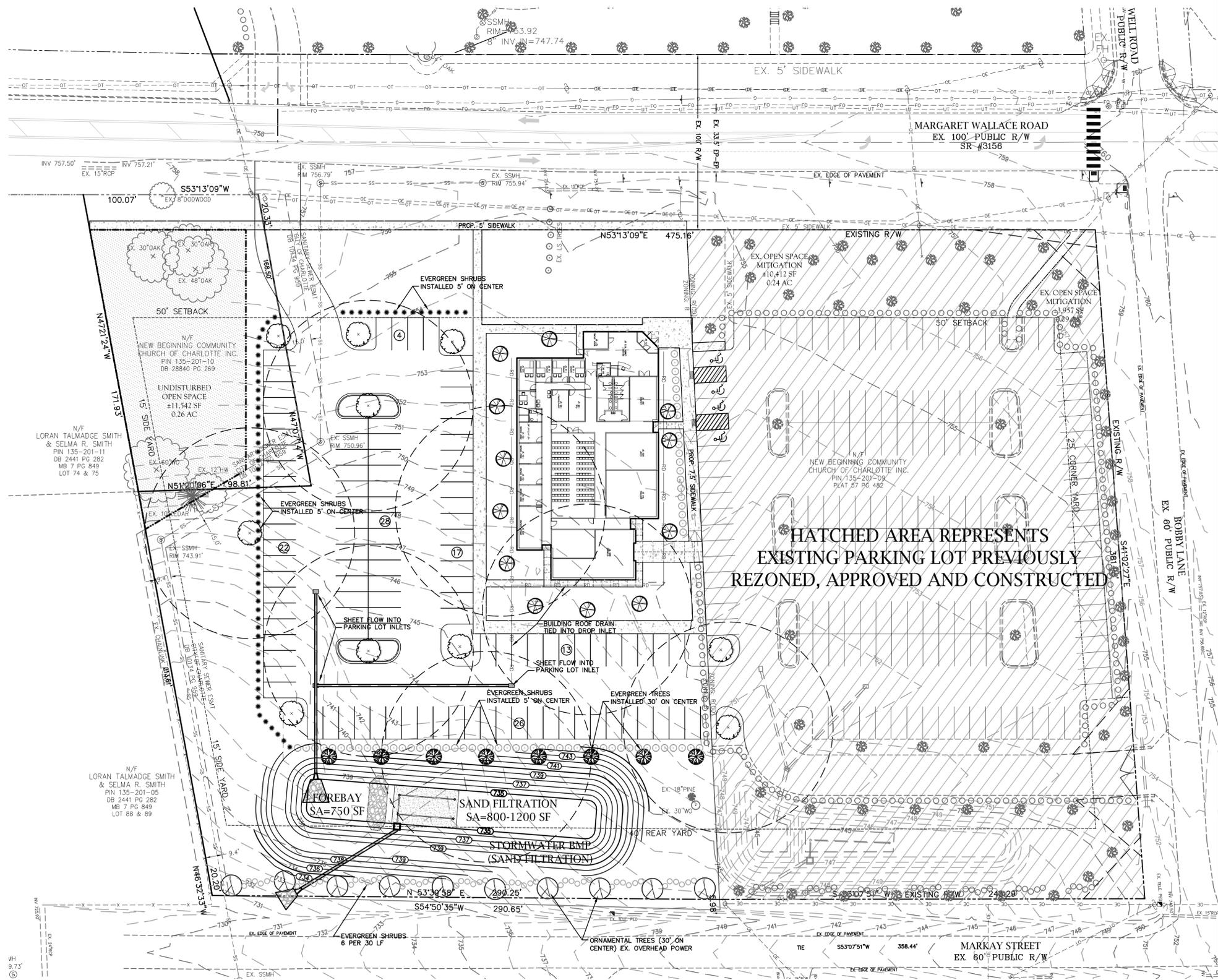
PROP. BUILDING: 9,986 SF
 PROP. SIDEWALK: 6,603 SF
 PROP. ASPHALT PARKING LOT: 35,166 SF
 PROP. IMPERVIOUS COVERAGE: 51,755 SF
 -PROP. SAND FILTER FOR NEW IMPERVIOUS COVERAGE
 TOTAL PERCENT IMPERVIOUS: 50.9%

REQ. UNDISTURBED OPEN SPACE: 0.48 AC (10%)
 EX. UNDISTURBED OPEN SPACE: 0.22 AC
 -MET WITH MITIGATED OPEN SPACE: 0.33 AC
 -PREVIOUSLY PROVIDED WITH ORIGINAL PARKING LOT

PROP. UNDISTURBED OPEN SPACE: 0.26 AC
 PROVIDED OPEN SPACE: 0.48 AC

- PETITIONER WILL COORDINATE WITH NCDOT, MECKLENBURG COUNTY AND THE TOWN OF MINT HILL TO CONSTRUCT NEW ACCESS ON MARGARET WALLACE ROAD DURING PHASE 2 OF THE MASTER PLAN.
- PHASE 1 OF THE MASTER PLAN INCLUDES THE NEW COMMUNITY/COUNSELING BUILDING WITH PROPOSED PEDESTRIAN ACCESS ONLY AS SHOWN ON SHEET SP1.0. THE FIRST PHASE DOES NOT INCLUDE THE ADDITION OF A NEW DRIVEWAY, PARKING LOT OR ROADWAY IMPROVEMENTS AT THIS POINT.
- PROPOSED DEVELOPMENT WILL COMPLY WITH TOWN OF MINT HILL ZONING ORDINANCE WITH REGARDS TO SITE SIGNAGE SECTION 6.5.2 B 2 WHICH LIMITS SIGNAGE TO 6 SQUARE FEET.
- DETACHED LIGHTS TO BE A MAXIMUM OF 25 FEET TALL AND SHALL BE TURNED OFF NO LATER THAN 11:00 P.M.
- EXISTING AND PROPOSED DEVELOPMENT WILL COMPLY WITH TOWN OF MINT HILL POST CONSTRUCTION ORDINANCE WITH RESPECT TO STORM WATER MANAGEMENT.
- REQUIRED TREES FOR UNDISTURBED OPEN SPACE ON-SITE MITIGATION MUST MEET THE FOLLOWING CRITERIA:
 - MINIMUM TREE CALIPER OF 1.5 INCHES.
 - REQUIRED TREES FOR TREE SPECIES (MUST SHOW A MINIMUM OF THREE (3) DIFFERENT SPECIES IN ROUGHLY EQUAL PROPORTIONS SELECTED FROM THE LIST IN APPENDIX 6-6 (FORM #PCO14) OF THE ADMINISTRATIVE MANUAL).
 - STATEMENT AS TO THE QUALITY OF THE TREES AS SET FORTH BY THE AMERICAN STANDARD FOR NURSERY STOCK.
 - MATERIAL USED TO STABILIZE THE AREA AROUND AND BETWEEN TREES (MUST BE VEGETATIVE GROUND COVER AND MULCH).
 - CONTOURS OF FINAL GRADE AT TWO (2) FOOT INTERVALS EXTENDING 100 FEET BEYOND THE PROPERTY BOUNDARY (SLOPE OF ANY GRADED OR DISTURBED AREA FOR ON-SITE MITIGATION CAN NOT EXCEED 3 TO 1).
 - METHODS FOR THE CONTROLLING THE FLOW OF WATER ACROSS THE AREA TO PREVENT SOIL EROSION OR MULCH DISTURBANCE.
 - DEPTH OF TOP SOIL (MINIMUM OF SIX (6) INCHES).
 - PROVIDE SPECIFICATIONS FOR THE PLANTING OF TREES AND GROUND COVER.
 - PROVIDE WRITTEN WARRANTED STATEMENT FOR THE REPLACEMENT OF DEAD OR DISEASED TREES OVER A MINIMUM OF TWO (2) YEARS FOLLOWING PLANTING.
- PETITIONER DESIRES TO INSTALL ADDITIONAL SCREENING ALONG MARKAY STREET IN LIEU OF INSTALLING CURB/GUTTER AND SIDEWALKS SINCE THERE ARE NO EXISTING SIDEWALKS AND THE AREA IS FULLY DEVELOPED.
- INTERIOR PARKING LOT LANDSCAPING SHALL INCLUDE:
 - LARGE MATURING TREES NOT MORE THAN 60' FROM ALL PARKING SPACES
 - VARYING SPECIES
 - A MINIMUM OF 8" TALL AND 2 1/2" CALIPER AT TIME OF PLANTING.

**DEVELOPMENT STANDARDS
 CONDITIONAL USE PLAN**



**HATCHED AREA REPRESENTS
 EXISTING PARKING LOT PREVIOUSLY
 REZONED, APPROVED AND CONSTRUCTED**

**New Beginnings
 Church
 Community and
 Counseling Center**

5232 Margaret Wallace Road
 Mint Hill, NC 28105

Project Number	311
Title	Sketch Plan Phase 2
Sheet	of
SP2.0	
Plate	



NEW BEGINNINGS CHURCH
COMMUNITY & COUNSELING CENTER
EXTERIOR RENDERING: 7/21/15

Memo

To: Mayor and Board of Commissioners
From: Brian L. Welch
Date: August 14, 2015
Re: Madness Board of Directors

At this time we have been unable to confirm a fifth and final member for the Board of Commissioners to appoint a full slate of Directors for the Mint Hill Madness Board; however, we need to move forward with appointing the four we have thus far so that we can continue planning for 2016. As such, I would like to recommend the following four individuals be appointed to the Mint Hill Madness Board of Directors:

Dalton Taylor	President/Director
Jordan Love	Vice President/Director
Scott Harris	Secretary/Director
Mike Cochrane	Director

MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Steve Frey, PE, Town Engineer
DATE: August 10, 2015
SUBJECT: Discussion and Decision Regarding Selection of Consultant for Planning & Design Services for the Brief Road Athletic Park Site

On July 16, 2015, three consultant teams presented their unique planning and design qualifications for the Town's proposed Athletic Park located on Brief Road. The teams were **Stewart, Wirth & Associates**, and **Woolpert**. Staff requests that the Mayor and Board of Commissioners select one of these three teams based upon their presentations of qualifications, and authorize the town manager to enter into contract negotiations with the selected team.