

**MINUTES OF THE CALLED MEETING OF
THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
July 16, 2015**

The Board of Commissioners of the Town of Mint Hill met in called session on Thursday, July 16, 2015 at 5:30 p.m. in the Flex Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.

Commissioners: Lloyd Austin, Carl M. Ellington, Richard Newton and Katrina (Tina) W. Ross

Town Manager: Brian L. Welch

Deputy Town Manager: Lee Bailey

Town Engineer: Steve Frey

Parks / Grounds Supervisor: Garret Trussell

Town Clerk: Michelle Wells

Mayor Biggers called the meeting to order, ruled a quorum present and the meeting duly constituted to carry on business. The purpose of the meeting is to hear scheduled presentations related to submittals for a proposed park to be located at 9801 Brief Road, Mint Hill, North Carolina 28227. The Requests for Qualifications (RFQ) had received several responses from contractors. The RFQs were reviewed and narrowed to three. The three contractors were invited to make presentations.

Mayor Biggers recognized Andrew Pack, Senior Associate for Woolpert North Carolina, PLLC. Mr. Pack stated Woolpert offered an integrated team of park planners, landscape architects, and engineers with extensive regional, County, and national park planning and design experience. He highlighted their projects such as: the Matthews Sportsplex, Crooked Creek Athletic Complex and many others.

Mayor Biggers recognized Gary Wirth, Principal for Wirth & Associates. Mr. Wirth detailed the company background, the design team and highlighted the proposed approach. He cited recent examples which included Mazeppa Road Park, Clanton Park and Cornelius Road Park, He concluded with individual qualifications, costs estimation experience and why Wirth & Associates was the right choice.

Mayor Biggers recognized Jon Wood, Associate VP of Stewart. Mr. Wood stated he had extensive master planning experience. He highlighted projects such as: Squirrel Lake Park, Highway 51 Park, Rescue Squad Park. They depend on an integrated network of services including park planning, landscape architecture, civil engineering, surveying, geotechnical engineering and community outreach.

The Board was asked to take the information presented and review it so that a firm could be selected in the near future to provide service to the Town.

There being no further business to come before the Board, Mayor Biggers adjourned the Called Meeting at 6:55 p.m.

Michelle Wells, CMC, Town Clerk