

**MINUTES OF THE BUDGET WORKSHOP
OF THE BOARD OF COMMISSIONERS
TOWN OF MINT HILL, NORTH CAROLINA
April 14, 2015**

The Board of Commissioners of the Town of Mint Hill met in called session on Tuesday, April 14, 2015 at 6:00 p.m. in the Flex Room, Mint Hill Town Hall.

ATTENDANCE

Mayor: Ted H. Biggers, Jr.

Commissioners: Lloyd Austin, Carl M. Ellington, Katrina (Tina) W. Ross and Richard Newton

Town Manager: Brian L. Welch

Finance Director: Naida Sergel

Public Works Director: Tim Garner*

Town Engineer: Steve Frey*

Fire/EMS Operations Director: David Leath*

Police Chief: Tim Ledford*

Town Clerk: Michelle Wells Farrar

*Not in attendance for entire meeting

Mayor Biggers called the meeting to order at 6:00 p.m., ruled a quorum present and the meeting duly constituted to carry on business. Manager Welch stated the purpose of the called meeting was to begin the budget preparation process for the fiscal year ending June 30, 2016 (FY16). The Board would hear budget requests presented by various department heads of the Town and discuss/consider applications from external agencies requesting funding in the FY16 budget.

Mayor Biggers recognized the Department Heads scheduled for presentations.

Tim Garner presented the FY16 Public Works Budget Request including:

- Steel (65'x80') or fabric (50' x 80') building for vehicle/equipment storage
- Tandem Dump Truck
- Single Axle Dump Truck
- Expansion of Public Works Compound
- Dump Bed for Dually Pickup Truck
- Concrete Mixer (9 or 12 cft)
- Pressure Washer (3800-4200 psi)

After discussing the items requested, the Board thanked Mr. Garner for attending.

Chief Tim Ledford presented the FY16 Police Department Budget Request including:

- Vehicles- Previously the Board had agreed to replace two vehicles with Ford Explorers every year. Unfortunately, several of the vehicles had major issues and he requested 6 Ford Explorer Police Interceptors

- Equipment/Technology- video server update, blu ray backup robot for video server, installation/training/data migration to new server, 12 additional body cameras (in addition to the 22 applied for through a non-matching grant), body camera equipment (docking station, power supply, maintenance and switch) and a network server upgrade.
- Equipment Maintenance for 5-(AED, in-car video system, mobile data laptops and tasers w/holsters and replacement cartridges)
- Emergency Alert Notification for Mecklenburg County
- Garage for impound lot storage for seized vehicles and bulk items (26x30 ft)
- Transfer Switch for generator

After discussing the items requested, the Board thanked Chief Ledford for attending.

Chief David Leath presented the FY16 Fire Department Budget Request including:

- Uniforms and turn-out gear
- Training and mileage
- Deputy Director Position- salaried working primarily Monday-Friday
- New Vehicle to allow both Chief Ledford and Deputy Director to have vehicles to respond to calls for service.
- Vehicle Maintenance for one or both vehicles
- 1 New Employee (This item was withdrawn by Chief Leath at the meeting)
- Holiday pay for full time employees, overtime pay and ladder truck payment
- Office supplies/electronics

After discussing the items requested, the Board thanked Chief Leath for attending.

At the conclusion of the department head presentations, Manager Welch provided the Board with an outline of funds requested from the various external agencies as well as his recommendation for FY16 funding for those agencies. Board members had previously been provided with applications from external agencies to review. Mayor Biggers suggested the Board discuss the requested/proposed funding for each agency and provide Manager Welch with the Board's recommendation.

The Mint Hill Athletic Association (MHAA) requested \$60,000 to provide programs at an affordable price to Mint Hill residents, maintenance/capital improvements, operational costs and help assist MHAA in providing scholarships to those in need.

The Mint Hill Historical Society (MHHS) requested \$201,200 to support the Carl J. McEwen Historic Village (specifically Phase One of The Barn), motion and fire sensors, day-to-day operations and attractions (grain bins, a chapel and a windmill).

The Idlewild Volunteer Fire Department requested \$197,000 to cover a portion of normal operating expenses plus \$40,000 for capital asset replacement and renovation.

Levine Senior Center requested a \$10,000 sustaining grant to assist with building repairs, staff salaries, utilities and office supplies.

The Mint Hill Chamber of Commerce requested a \$17,710 sustaining grant to assist with personnel, rent, utilities, office expenses and relocation packets.

Pottery 51 requested \$10,000 for a one-time project grant for interior/exterior lighting and temperature control systems.

Generation Nation (Kids Voting Mecklenburg) requested a \$2,500 sustaining grant to support the organization's civic education programs.

The Mint Hill Youth Football requested \$12,000 to assist with refurbishing helmets and to offset the cost of travel and other expenses. Manager Welch said they did not compete with MHAA.

Mint Hill Arts requested \$20,000 to assist with strengthening high quality programming that promotes arts in Mint Hill.

The Wounded Warrior Project (Order of the Purple Hearts) requested \$4,000 to assist with the purchase of a Purple Heart Monument.

Discover Mint Hill requested \$2,200 to allow the history, civic and cultural groups reach out to the surrounding community.

Following discussion, the Board made the following recommendations to be included in the Manager's draft budget for FY16 which will be brought to the Board for consideration:

- Upon the motion of Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously agreed to recommend \$60,000 for the Mint Hill Athletic Association.
- Upon the motion of Commissioner Newton, seconded by Commissioner Austin, the Board unanimously agreed to recommend \$60,000 for the Mint Hill Historical Society.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Ross, the Board unanimously agreed to recommend matching the contribution made by the Town of Matthews, up to \$237,000 for the Idlewild Volunteer Fire Department.
- Upon the motion of Commissioner Ellington seconded by Commissioner Austin, the Board unanimously agreed to recommend \$5,000 for the Levine Senior Center.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously agreed to recommend \$8,000 for the Mint Hill Chamber of Commerce.
- Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously agreed to recommend \$1,500 for Discover Mint Hill.
- Upon the motion of Commissioner Ellington, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$2,500 for Generation Nation (Kids Voting Mecklenburg).

- Upon the motion of Commissioner Ellington, seconded by Commissioner Austin, the Board unanimously agreed to recommend \$4,000 for The Wounded Warrior Project (Order of the Purple Hearts).
- Upon the motion of Commissioner Austin, seconded by Commissioner Ellington, the Board unanimously agreed to recommend \$10,000 for Mint Hill Arts.
- Upon the motion of Commissioner Austin, seconded by Commissioner Ross, the Board unanimously agreed to recommend \$5,000 for Mint Hill Youth Football.
- Upon the motion of Commissioner Austin, seconded by Commissioner Newton, the Board unanimously agreed to recommend \$10,000 for Pottery 51.

There being no further business to come before the Board, the meeting was continued to May 12, 2015 at 6:00 p.m. at the Mint Hill Town Hall (Flex Room).

Michelle Wells Farrar, Town Clerk